## Three Ways to Use The PALSO Guide

## LEVEL

Double-spread. Useful for reading across four CEFR levels, e.g. in the Functional-Structural Syllabus.

## PRINT

Single page, for detailed reading ease and 2 -sided printing. Test print a few pages to be sure the correct pages face each other (odd left, even right)!

## CONVERT

Download and convert to WORD doc, or use the Adobe Online conversion facility. In Doc format, use the Find facility to quickly locate word clusters in the Vocabulary Specifications section or to check the level of a word in the Lexical Items Alphabetical Index.

## THE

## PALSO GUIDE

A Description of the Syllabus and Content of the LAAS English Language Examinations

$2^{\text {nd }}$ Edition



ПАNE $\lfloor\Lambda H N I A ~ O M O \Sigma П O N \Delta I A ~ I \Delta I O K T H T \Omega N ~ K E N T P \Omega N ~ \Xi E N \Omega N ~ \Gamma \Lambda \Omega \Sigma \Sigma \Omega N$ PANHELLENIC FEDERATON OF FOREIGN LANGUAGE CENTRE OWNERS

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Foreword, 2011 by Nicolaos Maras, Chairperson of PALSO Testing Committee
The Functional/Structural Syllabus incorporates the structural Syllabus, based on work by Peta NelsonZarchoulakou, PALSO, 1990. The 1994 version was compiled by members of the PALSO Federation Board and English Committees serving from 1990 to 1994, with key contributions by Nikos Davanellos, Ritsa HatzidiakouMoschidi, George Koutroulis, Vasiliki Lazonga-Daskalopoulou, Antonella Moutsopoulou, and Dimitra Stathakopoulou. The current version was expanded and adjusted in 2000 by Lucy Michanou and Daphne Zacharakou to fit Revised Format changes and updated for 2011 by Karen Lee and Malcolm Mann. The 2011 editorial committee comprised Asimenia Featham and Kyriakos Vasilomanoulakis, with oversight and supervision by Nikolaos Maras, PALSO Board, Chairperson of the PALSO Testing Committee

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Other tables derived from the 1990 Syllabus
Lexicals updated for 2000 version by Evi Kostopoulou and Diana Shotton
Lexicals expanded for 2011 by Karen Lee and Malcolm Mann
Reference works used in the preparation of this document include:

## General Lexis

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Cambridge English Lexicon, Roland Hindmarsh, Cambridge University Press, 1980
Dictionary of Contemporary English, Longman, 2006
Longman Language Activator - The World's First Production Dictionary, Longman, 1994
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Use the Right Word - A Modern Guide to Synonyms, Reader's Digest, 1969
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## Function and Structure

A Practical English Grammar, $4^{\text {th }}$ Edition, Thomson \& Martinet, Oxford University Press, 1987
Practical English Usage, $2^{\text {nd }}$ Edition, Michael Swan, Oxford University Press, 1995
A University Grammar of English, Quirk \& Greenbaum, Longman, 1996
Threshold Level 1990, Council of Europe, 1990
Waystage 1990, Council of Europe, 1990
The Common European Framework of Reference (CEFR), Council of Europe, 2001
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## Phrasal Verbs and Related Structures

Essential Idioms in English, R.J. Dixson, Regents Publishing Co., 1993
Prepositions and Adverbial Particles, J.B.Heaton, Longman, 1965
Understanding Phrasal Verbs, M.J.Murphy, Hulton
Phrasal Verbs - A Reference Book for FCE, Kay Gregory, Burlington Press
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### 1.0 INTRODUCTION to Second Edition, 2011

### 1.1 Overview

The PALSO Guide is a practical book, meant to be used. However, it is not a coursebook, but rather a reference work. It is part of an ongoing effort to suggest what language students need to express their own experience and to relate to speakers from other cultures. It recognises that these needs may vary somewhat from country to country, while fitting into a broader international standard. It also recognises that language is a fluid, ever-changing medium and that, as a reference on that medium, The PALSO Guide should also be subject to continuous updating.

In addition to broad descriptions of language aims, skills and assessments, the Guide contains detailed tables of functions, grammatical structures and lexical items. The functional syllabus is based on the Waystage and Threshold documents and includes all elements of the previous PALSO Syllabus of structures. The lexical lists started off from the Cambridge Lexicon, but have since been adjusted according to the judgement of experienced teachers and examiners.
Above all, the Guide reflects the PALSO organisation's ideal of transparency. We think language teaching and testing goals should be clear to everyone involved. So, the Guide encompasses the minimum that, in our collective experience, we think needs to be taught and, consequently, what we will be testing.
Although this is a comprehensive compilation, it is also an ongoing process and some additional items may need to be considered for future inclusion. For this reason a feedback questionnaire has been incorporated in The PALSO Guide by means of which users will be able to contribute positively to subsequent revision and updating of the Guide.

### 1.2 Background

The PALSO examinations have been conducted in Greece since 1980. Over the intervening three decades, the content of the examinations has been under continuous review, with the aim of making them as suitable as possible for the needs and interests of learners in Greece and other countries. Advances in language teaching - in particular the emphasis on practical communicative skills - have been introduced to encourage learners to communicate with others clearly and accurately, in speech and in writing.

Responding to the needs of its member schools, the PALSO Federation English Committee brought out its first Syllabus (1990). The Syllabus indexed language structures across the four test levels. Of particular note was the developmental work of Brendan J. Carroll, who with Richard West had produced the English Speaking Union's Nine-Level Scale the year before. Mr. Carroll was asked to re-design the PALSO exams, incorporating the communicative language approach and tuning the tests to the appropriate levels of the Scale.

The first major revision of test design along these lines began in 1990. However, it was apparent that a comprehensive approach, reflective of increasing emphasis on language function, was needed, and the work on The PALSO Guide began. It was published in 1994 and served as the basis for the PALSO Examinations In English for the next 15 years, with ongoing development in its application. Mr Carroll remained involved with Greek academics - particularly, Dr. Stathis Eftstathiadis, Dept of Applied Linguistics, Aristotelian University of Macedonia, Thessaloniki, and Dr.Sophia Lytra, Dept. of Applied Linguistics of the University of Athens - and members of the PALSO Board, advancing the development until his retirement.

The work of the Modern Language Project of the Council of Europe has had great influence on PALSO test development. The Guide therefore uses some of the ideas of the Council of Europe's Threshold and Waystage publications, adapted to suit teachers and students. Refinements in content and design were approved by the Board and explained in The PALSO Handbook (1996) and The PALSO Revised Format (1997). Two supplementary publications, The PALSO Interview (1999) and Testing Writing Skills (2000), were then produced.

In May 2002, the Beginners examination was introduced at the aegis of testing chairperson, Fani Lianeri. A compact, computer-scored test of reading comprehension, basic grammar and vocabulary acquisition, elementary functional use of English and rudimentary interpretation, Beginners is set below the A1 level of the CEFR and was renamed Pre-A1 in December 2005. It assesses student progress while giving younger learners examination-taking experience.
In 2002, the upper two PALSO levels were withdrawn from active administration under agreement with London Tests of English (now, Pearson Tests of English). The name of the three in active use was changed to the Language Attainment Assessment System (LAAS) Pre-A1, A1 and A2 in December, 2005. In 2006, all five exam levels were submitted to the ICC International Language Network and received The Certificate of Quality and Best Practice for English Examinations corresponding to levels pre-A1, A1, A2, B1 and B2 of the CEFR.

This edition of the Guide has been updated to incorporate the changes since its first publication. It comprises all the elements of the 1994 edition as well as subsequent handbooks. These elements have been made easier to use and, we hope, will become an essential part of every school's EFL reference library.

### 1.3 Aims of the Guide

The PALSO Guide was written to help all those involved in the PALSO Examinations in English to have a clear idea of the language items needed for the examinations at each level. It also describes the various parts of the examination and the ways they measure how well students perform.
The first part of the Guide contains information useful in the teaching of the language. The teaching syllabus and lists in Sections 6 and 7 are laid out so that users can scan down through all elements of any level or read across to see the increasing requirements of a particular element as the levels rise.
The second part of the Guide deals with the LAAS exams, their theory and assessment. Sample tasks with comments illustrate the points. This description, apart from serving as a basis for the compilation and marking of the exams, is useful for candidates, for the teachers preparing them for the examinations and for users of the examination results who wish to know what the examination performance means in practice. Beyond its application to the LAAS exams, the Guide represents an ongoing effort to clarify EFL learner needs, based on the aggregate experience and judgement of teachers across Greece. Thus it is a useful tool for teachers in general and represents one of the most thorough and organised syllabi available to the general public.
This edition of the Guide has been updated to incorporate the changes since its first publication. It comprises all the elements of the 1994 edition as well as subsequent handbooks. These elements have been made easier to use and, we hope, will become an essential part of every school's EFL reference library.

### 2.0 AIMS OF PALSO MEMBER SCHOOLS AND EXAMINATIONS

### 2.1 General Aims and Activities

Broadly, PALSO's recommended learning strategies and its examinations aim to: help students and teachers to improve their practical language skills to be able to communicate in a variety of cultural contexts.

- provide students with the general skills to communicate with other speakers of the target language on a day-to-day basis and to lay the foundation for language mastery for study and job-related purposes.
- measure the language standards of students as economically and accurately as possible.
- provide strong, interactive links between teaching, examinations and practical uses of the language.

In following these aims, the PALSO Federation:

- describes attainment at five levels: A1, A2, B1 and B2 of the CEFR and Pre-Al.
- produces and administers examinations at the Pre-A1, A1, and A2 levels.
- administers the Pearson Test of English - General, under contract in Greece, and provides and trains examiners for the oral paper.
- maintains its certification of the LAAS Examinations with the ICC.


### 2.2 Features of the Teaching Programmes

The teaching and learning programmes selected by member schools assume that:

- language is a tool for communication and personal interaction.
- the materials and situations used are as realistic and authentic as possible rather than theoretical and artificial.
- the teaching programme uses the best, up-to-date strategies and evolves in line with new and useful ideas.
- the learning activities and topics are suitable to the age and experience of the learner in the local context, then in a European context and then in a worldwide context.
- the activities of the programmes are designed to appeal to the interests of the different learner age and culture groups.
- responsibility for learning is given to the students both as individuals and in groups, especially as is evidenced in their selecting topics and activities for assigned projects and personal enrichment.
- as ordinary communication will always have some elements of the unexpected, the teaching programmes should help the learners to cope with words, phrases and language patterns which they have not seen before.


### 2.3 Features of the Examinations

The examinations, as far as possible, reflect the activities of the teaching programme and the demands of real life. We realise that it is not easy to use authentic activities in a formal, large-scale examination, but this is done wherever possible.

- The exams are designed to be both valid and reliable as measuring instruments.
- The examination system is transparent, and has well-described specifications in the Guide. These specifications give detailed criteria for the expected performances and clear guidelines for interpreting the results of the examination.
- The examination tasks are varied to some extent from occasion to occasion as a result of analyses of test data and feedback from users. The examination papers, therefore, are not set in a rigid, mechanical, unchanging format but are drawn from a variety of specified item and exercise types. Due notice is, of course, given of any significant changes.


### 2.4 Elements of the Syllabus

The various parts of the syllabus are arranged under the following headings:
Section 3. Performance Levels contains a broad description of expected performance.

Section 4. Topics, Themes and Contexts sets out the main themes used for teaching and examining, eg Travel, Sports, etc.

Section 5. Communication Skills describes both the four major skills of listening, reading, writing and speaking, and the various sub-skills needed for using the language, eg scanning for particular information, summarising a passage, etc.

Section 6. Functions and Structures describes what students can do with the language, eg describing, requesting, complaining, etc. Functions at each level are set opposite grammatical patterns needed to carry out these functions, eg using tenses, interrogative and negative forms, articles, etc.

Section 7. Vocabulary Items lists the vocabulary needed to use the Themes, Topics, Skills, Functions and Grammatical Patterns just described. Sub-sections include tables of phrasal verbs, collocations, articles, prepositions, etc.

The lexical items and grammatical structures are indexed in Sections 7.11 and 7.12 respectively.

Sections 8, 9 and 10 describe various aspects of the Examination Content and Assessment Criteria. Samples and comments are included.

### 3.0 PERFORMANCE LEVELS

The traditional skills of listening, speaking, reading and writing are important classes for describing language. However, we cannot always divide all language situations in this simple fourfold way. For example, in an interview, a candidate may read some information about a topic. Then, he or she will have to talk about the topic and listen to other people speaking about it. In this way listening, speaking and reading are all taking place in the same situation and the communication depends fairly equally on mastering all these three language skills. Later, perhaps, it may be necessary to write something to report what has happened. So, when we use the four-skill classification, we must remember that it is not always possible in practice to separate one skill from another. In a communicative setup, many examination tasks are integrated; that is, they test several skills at the same time.

### 3.1 B2 Level Performance

The B2 Level LAAS Certificate certifies the level of skill described at Level B2 of the CEFR: "Can understand the main ideas of complex text on both concrete and abstract topics, including technical discussions in his/her field of specialisation. Can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible without strain for either party. Can produce clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and Independent disadvantages of various options."

### 3.2 B1 Level Performance

The B1 Level LAAS Certificate certifies the level of skill described at Level B1 of the CEFR: "Can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc. Can deal with most situations likely to arise whilst travelling in an area where the language is spoken. Can produce simple connected text on topics which are familiar or of personal interest. Can describe experiences and events, dreams, hopes and ambitions and briefly give reasons and explanations for opinions and plans."

### 3.3 A2 Level Performance

The A2 Level LAAS Certificate certifies the level of skill described at Level A2 of the CEFR: "Can understand sentences and frequently used expressions related to areas of most immediate relevance (eg very basic personal and family information, shopping, local geography, employment). Can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. Can describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need."

### 3.4 A1 Level Performance

The A1 Level LAAS Certificate certifies the level of skill described at Level A1 of the CEFR: "Can understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs of a concrete type. Can introduce him/herself and others and can ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has. Can interact in a simple way provided the other person talks slowly and clearly and is prepared to help."

### 3.5 Pre-A1 Level Performance

The Pre-A1 Level LAAS Certificate certifies the level of skill required by students approximately one year before they have attained the skills described at Level A1 of the CEFR. As there are no descriptors in the CEFR at this level, the selection of lexis, structures and functions tested is in tune with coursebooks currently in use at this level.
For full descriptions of the performance levels see Section 9.

### 4.0 THEMES AND TOPICS

The subject matter, for both teaching programmes and examinations, is divided into a number of major themes and topics of value and interest to Greek school children.

The topics intermingle in any given conversation or text. A young person might describe the physical appearance of a favourite aunt, her pleasant disposition and generosity during a shopping trip, as well as where they went shopping and the items they bought together. Alternatively, a student might want to talk about the natural world, the animals they've seen in their own area or in the media and the way pollution is affecting both the natural world and their own lifestyle. The learner, attempting to convey these ideas, might draw from several thematic areas, mixing and matching the vocabulary and structures needed to get the idea across.

One way the themes might be arranged is this, used in the first edition of the Guide:

| Daily Life | Places | Society | Natural World | Technology |
| :--- | :--- | :--- | :--- | :--- |
| Home | Buildings | Entertainment | Animals | Mass media |
| Household | Towns | Sports | Weather | Health |
| Family | Travel | Fashion | Geography | Medicine |
| Relations | Greece | Ceremonies | Topography | Transport |
| Shopping | Europe | Celebrations | Disasters | Communication |
| Food/Drink | World | Religion | Environment | IT \& Computing |
| School | Universe | Government |  | Space |
| Hobbies |  | National Issues |  |  |
| Holidays |  | Global Issues |  |  |
|  |  | Employment |  |  |
|  |  | Accidents |  |  |
|  |  | Safety |  |  |
|  |  | Crime |  |  |

Another way of grouping them might flow from personal descriptors to education, employment, technology and media, social activity and travel, and then deal with buildings, geography, the natural world and its function. Also needed are words commonly used in a variety of topical fields.

The current lexical listing recognizes this flow, and the topics are so ordered in section 7.

### 5.0 COMMUNICATION SKILLS

Students are expected to learn a number of skills for understanding and expressing information of all kinds related to the main themes. In the following descriptions, the word 'text' refers to both written and spoken pieces of information.

## THE SKILLS OF HANDLING WRITTEN AND SPOKEN TEXTS

### 5.1 Handling specific pieces of information

- Understanding the facts accurately. This is a basic skill of the greatest importance at all levels.
- Understanding accurately the facts being spoken or written about in the listening and reading tasks.
- Understanding the names of the people, the events being described and all the significant facts in a story or description.


### 5.2 Getting an overall impression of the text

- Looking for key words, headings, pictures and so on, to form an idea of what the text is about. For reading, this is the skill of skimming. Parts of the text will be bypassed for the time being.


### 5.3 Searching for particular pieces of information

- Looking for particular words or names. For example, students would look at the results sheet of an examination in the first case to find their own name and to see if they had passed or not, other names being irrelevant for the time being. For reading, this is the skill of scanning.


### 5.4 Getting the main message of a text

- Finding out the most important idea, message or conclusion in the text.


### 5.5 Understanding the supporting details

- Seeing the difference between the main point and the points which contribute to the main message.
- Separating out the differing importance of parts of the text when reading.
- Organizing useful paragraphs when contructing a text.


### 5.6 Distinguishing between true and false statements

- Using the text to find out whether a statement is supported or not by the information given.
- Deciding, at a higher level, whether a statement is questionable or that there is not enough evidence to decide whether it is true or not.


### 5.7 Distinguishing between fact and opinion

- Deciding from the text whether a statement is meant to be accepted as a fact or whether it is just put forward as an opinion.


### 5.8 Understanding the attitudes being expressed

- Comprehending the state of mind or feelings behind the words, sometimes 'reading between the lines' to get the true attitude of the speaker.


### 5.9 Appreciating an argument

- Getting both sides of an argument or thesis.
- Understanding the relative value of the sides.
- Deciding which side is the more acceptable or logical.


### 5.10 Using the information in the text effectively

- Applying the lessons contained in the text to other fields.
- Understanding a text by going outside it, using general experience, checking commonly held notions.


### 5.11 Understanding text cohesion

- Appreciating cohesive terms such as In the first place, Consequently, However and other signalling or linking devices.


### 5.12 Filling in gaps in understanding

- Getting the meaning of unknown words or grammatical structures by using meaningful clues given in the surrounding text and by using common sense and general knowledge of the world.


### 5.13 Making use of sources of help

- Carrying out tasks by getting help from others to fill in gaps in language skills or factual information.
- Using basic reference skills and both print and electronic reference sources to accomplish tasks.


### 5.14 Transcoding between language and graphics

- Getting and giving information by interpreting diagrams, graphs, tables and pictures which support the language texts.


## THE WRITING SKILLS

The skills in writing are closely related to the oral/aural text-handling and interaction skills, numbered 5.1 to 5.14 above. The emphasis in written presentation is on the means of expressing ideas or transmitting a message. Writing tasks may range from making short responses to simple, everyday questions to drafting written presentations of a more complex kind. These might include replying to letters; composing stories; giving instructions, descriptions and advice; making up dialogues and conversations; completing unfinished texts; making a case and presenting both sides of an issue.

Important aspects of the writing skills are:

### 5.15 Overall Message

- Writing the required message with necessary detail and clarity.
- Adapting the style of writing to the expectations of the reader.
- Presenting the information with a variety of sentence structures and vocabulary so as to make it interesting to the reader.


### 5.16 Structure of Presentation

- Organising the presentation in a logical way.
- Developing the ideas as paragraphs with topic sentence and supportive sentences.
- Using suitable cohesion and linking devices.
- Using a register and style suitable for the task required.


### 5.17 Sentence Level

- Showing a command of vocabulary for the topic being presented.
- Using correct grammatical forms and sentence patterns appropriate to the functions being expressed.
- Using correct punctuation and spelling.
- Writing legibly.


## THE SPEAKING AND INTERACTIVE SKILLS

In teaching and assessing the oral skills, special attention should be given to the many aspects of intelligibility and fluency of speech. These skills will be used in the context of effective presentational and inter-personal skills in the target language. (These skills are also needed in mother-tongue communication.)

### 5.18 Communication strategies

- Starting a discussion in various circumstances and a variety of topics.
- Presenting information in pictures, tables and graphs and explaining them as requested.
- Helping others by filling in gaps in the information, making things clearer and repeating earlier information as needed.
- Getting help from others to fill in one's own gaps in information or knowledge of the language.
- Developing a topic or discussion taking into account the reactions of other speakers and listeners.
- Keeping the flow of discussion going even when information is not readily at hand, expressing lack of knowledge, explaining why, asking for clarification, raising alternative topics.
- Adjusting one's approach by adapting to others who have a different point of view.
- Using the language required for major functions, eg persuading, informing, confirming, denying.
- Presenting solutions, justifying strategies.
- Closing a discussion in an acceptable way, summarising where essential.


### 5.19 Aspects of speech intelligibility

- Using clear pronunciation (even if there is mother-tongue influence).
- Using intonation patterns to give indications of the attitude being conveyed, such as doubt, humour, friendliness, certainty.
- Stressing the words or phrases of special importance to the discussion or presentation.
- Speaking with appropriate fluency: on the one hand avoiding undue hesitations or pauses, on the other hand avoiding excessive speed which reduces intelligibility.
- Using appropriate stress for the syllables and words to be emphasised.
- Using linking words and other signals to emphasise the main points or changes in topic, such as $I$ agree, but, Let me explain and But don't you think that.


### 6.0 FUNCTIONS \& STRUCTURES

This section is designed to place emphasis on the communicative functions of the language and to support them with the necessary grammatical structures.

## How to use the A1-B2 functional-structural syllabus:

The major functions are identified in the title band that runs across both facing pages. Below the title are four double-columns, colour coded to the PALSO LAAS exams.

| Pre-A1 | (green) | 2 years of regular study. |
| :--- | :--- | :--- |
| A1 | (pink) | 3 years of regular study. |
| A2 | (blue) | 4 years of regular study. |
| B1 | (yellow) | 5 years of regular study. |
| B2 | (grey) | 6 years of regular study. |

Each coloured column consists of two sub-columns, the left for the function example, the right for the related structures. The functions and structures for each level are placed in parallel position.

The functions and structures of increasing difficulty track across the four coloured columns, so that by reading across the user can readily see how each function grows in complexity.

Reading down one coloured column reveals the entire expectation for any given level.

## How to use the Pre-A1 functional-structural syllabus:

Pre-A1 precedes the specifications of the CEFR and is offered here in a separate syllabus listing just after the A1-B2 syllabus. Pre-A1 recognizes skills acquired in the first two years of regular study, ie A and B Senior in Greek practice, as well as communicative strategies employed to engage students in the A and B Junior courses taught even earlier. The numbered functional categories of the Pre-A1 syllabus (background coloured green) correspond to those functions in the main A1-B2 syllabus. The unused functional categories have been omitted. Grammatical items in the Pre-A1 syllabus are included in the Structural Index, Section 7.12.

## Please note:

The syllabus is intended to provide the basis for the exams but not to limit the teaching.
Teachers may find they are working ahead of the syllabus in some areas. The syllabus, however, to be tested across a wide geographical area and range of teaching approaches, conforms to the precepts of the CEFR.

In the exams themselves, grammatical and lexical items from a higher level might be included in a given exercise. This might occur for one of three reasons:

- The objective of an exercise might be to handle unknown material, in which case the grammatical or lexical item would be supported by other material expected to be known at the tested level.
- A small number of higher-level items are included in each exam in order to identify and differentiate 'distinction' candidates.
- It should be understood that more difficult items might be included, especially in authentic texts, if their inclusion is not tested and does not significantly affect comprehension of tested material.


## GREETING PEOPLE INFORMALLY AND FORMALLY, AND RESPONSES

| a. Hi/Hello! How are you? <br> b. Fine, thanks. And you? <br> c. Hello/Good morning/ /afternoon/evening. <br> d. Hello! This is Bob. Is Tom there, please? Just a minute, please. Is this 23-456? Sorry, wrong number. <br> e. Bye/Goodbye. | a. Simple greetings Questions with how <br> b. Responses Short questions <br> c. Formal greetings <br> d. Placing and answering simple telephone calls <br> e. Closings | a. Goodbye/Goodnight. <br> b. May I speak to Tom, please? One moment, please. | a. Good evening as greeting vs good night as farewell <br> b. Formal telephone responses |
| :---: | :---: | :---: | :---: |
| 2 INTRODUCING ONESELF AND OTHERS |  |  |  |
| a. I'm Mary Smith. $\sim$ Pleased to meet you. <br> b. This is Andrew Jones. He's a doctor. <br> c. Mary, meet Andrew. | a. Present tense of to be <br> b. Demonstratives: <br> This, that, these, those Subject pronouns: I, you, etc Object pronouns: me, you, etc <br> c. Simple imperative | a. Who is that? <br> ~It's Mary Wilson. <br> b. May I introduce myself? I'm Jake Edwards. <br> c. How do you do? | a. it or they used in answers to questions with demonstrative <br> b. Reflexive Pronouns: myself, yourself, etc <br> c. Usage: How vs What + do you do? |
| 3 ASKING AND ANSWERING PERSONAL QUESTIONS AND DESCRIBING A FEELING |  |  |  |
| a. What's your name? ~My name's Bob Smith. | a. Question words as subject and object: who/which/what (not to be tested in contrast) | a. What's your name? <br> $\sim$ My name's Bob Smith. <br> What do you do? <br> $\sim$ I'm a student. | a. Question words as subject and object: who/which/what (in contrast) |
| b. What do you do? $\sim$ I'm a student. <br> c. Where do you live? $\sim$ I live in Maple St. | b. Present simple of to belto do <br> c. when/where/why with answer because and whose/how | b. Why did you buy that book? <br> $\sim$ To read it. <br> How do you write? <br> $\sim$ With a pen. | b. Infinitive phrase meaning because or prepositional phrase showing means |
| d. How old are you? <br> ~I'm ... years old. <br> e. You've got a new car, haven't you? <br> f. Are you sad? $\sim$ No, I'm just tired. | d. how old/many/much/far <br> e. Question tags with identical auxiliary verb <br> f. List 1 - Topical: People | c. This is yours, isn't it? <br> d. Here's your gift. ~Oh, how nice! <br> e. Have you got any brothers? <br> f. Do you go to school every day? <br> g. Have you ever been to New York? | c. Demonstrative statement with it/they in tag <br> d. Exclamations <br> List 1 - Topical: People. <br> e. some/any/no combinations <br> f. List 8 - Prepositions: Movement <br> g. been to/gone to (not tested in contrast) |

## GREETING PEOPLE INFORMALLY AND FORMALLY, AND RESPONSES

a. Hello! This is Margaret Fetters. Is that John?
b. Is Mr. Reynolds there?
c. May I take a message? Hold/Hang on, please.
d. Could you have him call me on 51-233?
a. Demonstrative to identify oneself, inquire
b. Polite requests
c. May I take vs Would you like to leave ...
d. Polite requests: call/ring/phone sb on + telephone number
a. How do you do?

It's a pleasure to meet you. vs Pleased/Nice to meet you.
a. Formal vs informal register

## INTRODUCING ONESELF AND OTHERS

a. Hello! My name is

Stelios Raftis.
Miss Waters, may I introduce my sister, Debbie?
Debbie, this is my teacher, Miss Waters. (formal)
Hi! I'm Stelios. What's your name?
This is my friend, Tom.
Tom, this is my sister, Debbie.
(informal)
a. Full awareness of register difference in formal and informal introductions.
a. Ladies and gentlemen, may I present our speaker, Professor Dye?
b. Thank you, it's my
pleasure to be here tonight.
c. Ladies and gentlemen ...

Good morning,
everyone. My name is ...
a. Introducing a speaker Register related to age/social position of audience/speaker
b. Introductory and closing speeches
c. Formal vs informal register in speeches

## 3 ASKING AND ANSWERING PERSONAL QUESTIONS AND DESCRIBING A FEELING

a. I feel quite depressed! It was a depressing experience.
b. I think you can overdo studying.
c. Shall we invite George?
~Well, I'd rather not!
d. How have you been?
$\sim$ Oh, just fine!
~Great/Brilliant! That's wonderful!
e. I was so bored (that) I fell asleep.
It was such a boring play (that) I fell alseep.
a. List 1 - Topical: People
b. Verbs of perception, feeling, etc
c. Verbs in all tenses would rather
d. Exclamations
e. $B e+s o+$ adjective + (that) clause $B e+\operatorname{such}(a)+$ adjective + noun + (that) clause
a. I'm very dedicated to my work.
a. List 6 - Phrasal Verbs

List 7 - Idiomatic

## EXPRESSING POSSESSION

a. Whose is that book?
~ It's Mary's.
~They're our books
b. I'm going to the butcher's.
c. This is Mary and Helen's new video game.
d. Alice's video.

NOT:The video of Alice.
The sights of Sparta.
NOT: Sparta's sights.
e. The coat is mine.
f. It's my coat.
g. I've got two books
a. Singular and plural possessives/genitives
b. Shops: butcher's, baker's etc
c. Possessive case of compounds for joint possession
d. Use of noun's for people and animals Use of of + noun genitive for objects and places
e. Possessive pronouns: mine, yours, etc
f. Possessive adjectives: my, your, etc
g. Have got for present possession
a. Laurel and Hardy's films are still popular.
b. This is James's/James' book.
a. Possessive form of people normally thought of as a pair
b. Possessive form of names ending in $s$, with different pronunciation

5 ASKING ABOUT / DESCRIBING PHYSICAL APPEARANCE, CHARACTER AND PERSONALITY
a. He is a tall man
b. What colour are his eyes?
They're blue.
c. He is tall and fat.
d. What is Helen wearing? She's wearing a blue skirt and black shoes.
a. Position of adjective before a noun/after verb to be
b. Common colours: red, yellow, blue, green, black, white, brown, pink, orange
c. Physical condition: tall, short, fat, thin
d. Question words

List 1 - Topical: People, Fashion
a. I met a tall man with black hair and blue eyes.
b. He was a well-built man.
c. He seemed friendly, but he wasn't very honest.
d. The man who has grey hair is my teacher.
a. with + details of appearance
b. Physical condition: well-built, etc
c. List 1 - Topical: People, Fashion
d. Relative clauses -non-defining and defining. (recognition only)

6 COMPARING PEOPLE OR THINGS
a. Mary is taller than Sue. Steffy is the tallest girl in her class.
Cars are more expensive than bicycles.
That car is the most expensive of all.
b. Yes, it was good, but it wasn't the best.
c. William can run faster than George
a. Simple comparatives and superlatives No stressed forms eg much fatter/far greater No 2-syllable adjectives: eg clever, happy
b. Irregular comparatives and superlatives: good, bad, much, many
c. Adverbs
a. Pears are as expensive as oranges (are).-
b. John is less happy than Peter.
a. Comparative structures: as...as
No stressed forms eg much fatter/far greater
No combination with negative, eg no less boring than his first film
b. All irregular comparatives and superlatives, including little/less/least, well/better/best, badly/worse/worst

## EXPRESSING POSSESSION

a. We're going on a week's holiday.
b. The family enjoys my sister-in-law's cooking.
c. Did they steal anyone else's bag?
d. A friend of mine came to visit.
a. Possessives used in time expressions
b. Possessive of hyphenated compounds
c. Possessive of some/any/no compounds + else
d. a friend of mine $=$ one of my friends
a. Euripides' plays are always well attended.
a. Possessives of classical names ending in $-s$.

## 5 ASKING ABOUT / DESCRIBING PHYSICAL APPEARANCE, CHARACTER AND PERSONALITY

a. He was three years old/a three-year-old child.
b. He was a man of 80 , casually dressed in khaki trousers
c. She seemed to be a woman of many talents.
d. The man who has grey hair is my teacher.
a. Hyphenated adjectives
b. List 8 - Prepositions
c. seem/appear + infinitive + adjective
d. Relative clauses: non-defining and defining
List 1 - Topical: People, Fashion
a. The warm glow in her brown eyes was a sign of her friendliness. His muscular build was the result of years of hard work.
a. Combined descriptions

6 COMPARING PEOPLE OR THINGS
a. I don't feel as well as I did yesterday.
b. He ran far more quickly than I did.
She's much prettier than her sister
c. That's the earliest he's ever arrived.
a. Comparative sentence structures
b. Stressed comparatives intensified by far and much
c. Adverbs taking -er and -est: early, fast, hard, long, soon, straight, etc
a. The older you get, the better you look.
The sooner, the better. It got hotter and hotter. The smaller of the two children was the elder.
b. I'd rather stay in than go out.
I prefer staying in to going out.
a. Special comparative forms
b. would rather + bare infinitive vs prefer + gerund

## 7 IDENTIFYING / GIVING ADDITIONAL INFORMATION ABOUT PEOPLE AND THINGS

a. You can have an orange and a banana.
b. Where's Athens? It's in Greece.
c. The Atlantic Ocean is west of Europe.
d. Which balloons do you want? The red ones or the blue ones?
e. Whose is the red coat?
f. It's Mary's/hers.
g. What's your dad like?
$\sim$ He's nice.
a. Indefinite Articles: a/an List 2 - Articles
b. Omission of definite article: the
c. Use of definite article: the
d. one/ones
e. Question words
f. Genitives.

List 4 - Pronouns
g. be like
a. This isn't an S. It's a C. We saw a UFO last night!
b. There's a hotel in Megistis Street.
c. We go there about twice a year.
d. He was taken to hospital with a broken leg.
The painters are working in the hospital this week.
e. That's the man who stole your car!
f. Gene's house, which we thought was ugly, was finally sold.
g. There's a good tavern near here. It's quite old.
h. The air feels cold.
a. List 2 - Articles
b. List 2 - Articles
c. Expressions showing measurement
d. Use or specific omission of definite article: the
e. Defining relative pronouns/clauses. (recognition only) List 4 - Pronouns
f. Non-defining relative clauses. (recognition only)
g. there is/are vs it is/they are
h. Adjectives used after verbs of perception

## 3 ASKING ABOUT AND GIVING FAMILY DETAILS

a. Who are the people in your family?
b. What is your mother's first name?
What does your uncle do?
$\sim$ He is a doctor.
How old is your grandfather?
~ He's 80 years old.
a. Question words
b. List 1 - Topicals

People, Jobs
a. I live with my mother, father and sister My brother is staying with our aunt in London.
b. My great-grandfather was a Member of Parliament.
a. Simple present for ongoing arrangements vs present continuous for temporary ones
b. List 1 - Topical: People

9 ASKING / ANSWERING ABOUT LIFESTYLES: HOME, COMMUNITY, THE WORLD AROUND US
a. How big is Veria?
~ It's not very big.
Is your school far from your house?
$\sim$ No, not very far.
Do you live in a busy street?
~ Yes, I live in Pine St.
a. All grammatical structures listed for this level
List 1 - Topicals
a. I live in a large flat with four bedrooms.
Do you enjoy studying history?
~ Well, I prefer science. What do you do in your spare time?
~ I collect stamps
They're building a new football stadium here.
Have you seen any good films this year?
a. All grammatical structures listed for this level
List 1 - Topicals

## 7 IDENTIFYING / GIVING ADDITIONAL INFORMATION ABOUT PEOPLE AND THINGS

a. The Netherlands and Greece are both in the EU
b. The cats in the garden are hungry.
(The specific cats).
c. The man who's standing over there is my uncle.
d. The man standing over there is my uncle.
e. We tried the restaurant you recommended.
f. The owner, who was from Crete, took the order himself.
g. That's the man whose wife is from Crete.
h. The book is boring; I'm bored.
a. Use and omission of definite article: the List 2 - Articles
b. Use of the when referring to sth specific
c. Relative Pronouns
(clauses) defining
List 4 - Pronouns
d. Participles (instead of relative clauses)
e. Omission of object relative pronouns in defining clauses
f. Non-defining relative clauses
g. Possessive relative clauses
h. Participles ending in -ing or -ed (in contrast)
a. We tried the restaurant you recommended, which was one of the best ideas you've ever given me.
b. That's the address I sent the letter to.
That's the address to which I sent the letter.
c. That's the address where I sent the letter.
a. Relative clauses referencing a general concept
b. Informal/verbal vs formal/written structure
c. Preposition + object relative pronoun vs relative adverb

## 8 ASKING ABOUT AND GIVING FAMILY DETAILS

a. Now what relationship is Marina to you?
~ Well, let's see.
Marina's mother is my granny's sister, which makes her my mother's aunt and my great aunt. So Marina and my mother are cousins
a. Describing extended family relationships List 1 - Topical: People

## 9 ASKING / ANSWERING ABOUT LIFESTYLES: HOME, COMMUNITY, THE WORLD AROUND US

a. My sister has been helping at an animal shelter.

Our city staged a big parade for Carnival. If people drove more carefully, there would be fewer accidents.
I'd like to be a TV star when I grow up.
Fast foods don't have many vitamins.
a. All grammatical structures listed for this level
List 1 - Topicals
a. I think efficient public transportation is one clear solution to the air pollution problem.
No matter how modern we become, Greeks still seem to value a close family relationship. We've been in enough wars to appreciate just how important our national security is.
a. All grammatical structures listed for this level

List 1 - Topicals

## 10 TALKING ABOUT THE WEATHER AND NATURAL DISASTERS, AND THEIR EFFECTS

| a. What's the weather like? <br> It's very cold today. <br> b. It's snowing. It rained yesterday. <br> c. It's hot! | a. Impersonal it for day/weather <br> b. Verbs in all tenses at this level <br> c. Simple exclamations List 1 - Topical: Weather | a. The weather tomorrow will be hot but windy. It's very cloudy; is it going to rain? | a. Simple predictions with will/going to (not to be tested in contrast) <br> List 1 - Topical: Weather |
| :---: | :---: | :---: | :---: |
| 11 DESCRIBING THE MANNER OF AN ACTIVITY OR DEGREE OF INTENSITY |  |  |  |
| a. He runs quickly. | a. Making adverbs of manner from adjectives Only common adverbs ending in -ly No exceptions eg: hard, fast | a. The car was going very fast. | a. Adverbs of manner without -ly: fast, hard, late <br> (Not to be tested in contrast, eg hard/hardly) List 10 - Adverbials |
| b. She learns languages very easily. | b. Adverbs intensified by very <br> Position of adverbs of manner after the verb and object List 10 - Adverbials |  |  |

## 12 ASKING FOR / GIVING DIRECTIONS / INFORMATION ABOUT POSITION AND MOVEMENT

a. Is there a hotel nearby?
~There's one in Pine St.
b. My brother is at the zoo. I'm going to the zoo, too.
c. Where is my bag?
$\sim$ Here it is.
d. Where is the park?
$\sim$ Go along this street and turn right at the traffic lights.
a. there is/there are (past, present and future only)
b. Prepositions of place vs movement in contrast List 8 - Prepositions
c. Adverbs: here/there
d. Imperative mood

List 8 - Prepositions
a. Howard's gone to Rome. He'll be back next week. I've never been to Rome
b. We got to Paris in two days. We arrived in Paris at 7:30 and arrived at the hotel by $8: 30$.
c. Where's my pencil?
a. been to/gone to (in contrast)
b. arrive in/at a place

It's among the things on your desk, between the book and the ruler.

Adverbs of manner without -ly: fast, hard, contrast, eg hard/hardly) List 10 - Adverbials

## 10 TALKING ABOUT THE WEATHER AND NATURAL DISASTERS, AND THEIR EFFECTS

a. The hurricane brought heavy rain and floods.
b. Many buildings were damaged by the earthquake.
a. Concepts of cause/effect
b. Passive voice

List 1 - Topical:
Weather
List 6 - Phrasal Verbs
a. Do you think it will rain today?
$\sim$ Look at those clouds! Of course, it's going to rain!
b. Northern England is in for some bad weather.
a. Simple future vs going to in predictions.
b. List 1 - Topical: Weather List 6 - Phrasal Verbs

## 11 DESCRIBING THE MANNER OF AN ACTIVITY OR DEGREE OF INTENSITY

a. I can hardly believe that he's working so hard.
b. He'll finish fairly early.
c. Then his bill will be much less expensive than we thought.
d. Well, I hope the job will be well done.
e. I live quite near.
f. Let's see if we can get there quickly.
Let's quickly see if we can get there.
g.(Yesterday) Mary played the piano beautifully at school (yesterday).
h. We do not have much in common
a. Adverbs which do not normally take -ly (tested in contrast)
b. Adverbs of degree which modify adjectives and adverbs. (not to be tested in contrast)
c. Adverbs which modify adverbs
d. Adverbs which modify a past participle
e. Irregular adverbs and adverbs without -ly
f. Adverbs of place and alternative positions with manner, possible change in meaning
g. Order of adverbials:
(time) - subject - verb object - manner - place (time)
h. List 7 - Idiomatic Expressions List 10 - Adverbials

## 12 ASKING FOR / GIVING DIRECTIONS / INFORMATION ABOUT POSITION AND MOVEMENT

a. We climbed up the peak to a point above the tree line but just below the clouds.
b. You can stay here if you like. I'm going home.

| a. below, over/above | a. We set out for Patras, <br> but had to turn back <br> because of the traffic. |
| :--- | :--- |

but had to turn back because of the traffic.
a. He was thoroughly annoyed at the delay.
a. Adverbs of degree List 10 - Adverbials
b. Verbs of movement + home $=$ no preposition

## 13 ASKING AND ANSWERING ABOUT DATES AND TIMES

a. What time is it?
~It's 4 o'clock.
What's the time?
~ It's 4:35.
b. When were you born?
~ On 3 April, 1999.
c. When do you go to school?
$\sim$ At 8 in the morning.
d. He left about 4 days ago.
a. Time divisible by five Twelve hour clock only. 6:15 = both six fifteen and a quarter past six
b. Dates

1. Days
2. Months
3. Years, dates
c. List 8 - Prepositions
d. List 9 - Adverbials
a. Modern Greece became independent in the 19th century.
b. The train didn't arrive on time, so I was late for my appointment with the doctor. Luckily, I got there in time to see him before he left.
c. I couldn't decide which shoes to buy, so in the end I didn't buy any. The play was very boring. The only good scene was at the end.
d. They left the country when the war started.
e. The shops are open from 9 a.m. to 5 p.m.
h. Have you finished reading the paper yet?
a. List 8 - Prepositions
b. on time vs in time (recognition only)
c. in the end vs at the end (recognition only)
d. Time clauses with when, before, after
e. from $X$ to $Y$, between $X$ and $Y$
h. List 9 - Adverbials
a. Time clauses

List 10 - Conjunctions
c. I went to the party, but I didn't have a good time.
d. There will be a film after dinner.
a. Simple sentences
(time) + subject + verb + object + (time)
b. Simple structures with double object verbs 1. subject + verb + personal object + object 2. subject + verb + object + to/for + personal object.
c. Compounds with and/but/or
d. List 8 - Prepositions
a. Steven arrived at the station before we did. While the police were asking questions, the thief ran away. I can't answer you until I read the instructions. Mary always cleans up the bathroom after she has a bath. Jim will call when he gets back in town.

## 15 ASKING AND ANSWERING ABOUT HABITUAL ACTIONS AND GENERAL TRUTHS

a. Do you watch TV?

Yes, I usually watch TV every day.
b. When do you go to the cinema?
I often go on Saturday.
c. Do you brush your teeth?
Yes, I do it twice a day.
a. Frequency adverbs for everyday actions (recognition only) List 9 - Adverbials
b. Prepositions
c. Present Simple for everyday actions
a. Water normally boils at 100 degrees Celsius.
a. Frequency adverbs for everyday actions and general truths List 9 - Adverbials

## 13 ASKING AND ANSWERING ABOUT DATES AND TIMES

a. The train is delayed and won't arrive until 22:10.
b. She left at 6:47 a.m.
c. It took two hours to drive to Aegion.
d. We (meet daily to) talk over our lesson plans (at the daily meeting).
e. It's 31 Jan. and I'm still doing last year's work.
f. It was a two-hour trip.
g. I arrived just in time to catch the bus. It left on time.
h. In the end, I didn't buy any of the hats I'd tried. The best scene is at the end of the play.
a. Twenty-four hour clock
b. Expressed in minutes
c. It takes + time period + infinitive
d. Words of time which are both adjectives and adverbs
e. Possessives in time expressions
f. Hyphenated adjectives.
g. on time vs in time
h. in the end vs at the end
a. It's 23:50. I mean, it's ten minutes to midnight.
a. Twenty-four hour clock vs twelve-hour clock

## 14 PUTTING ACTIONS / IDEAS IN A LOGICAL ORDER

a. Whenever I have time, I a. Time clauses with: read English teen magazines.
b. I'll meet you at 6 o'clock on Sunday, 12 May.
c. After the film we went out for an ice-cream. We saw the film, and afterwards we went out for an ice cream.
d. Once I clean up my desk, I'm going to start my homework.
whenever, as long as, the moment, the next time
b. Order of time adverbials from specific to general
c. Similar adverbials: apart from / except for ago / before after / afterwards at least / at last / lastly at first / firstly (in contrast)
d. once, now that (recognition only)
a. Now that I've cleaned a. once, now that
my desk, I going to start my homework.

## 15 ASKING AND ANSWERING ABOUT HABITUAL ACTIONS AND GENERAL TRUTHS

a. Rea lives in an old house which costs her dearly.
b. My mother doesn't cook fish very often.
c. If you heat water to $100^{\circ} \mathrm{C}$, it boils.
a. Increased complexity of concepts
b. Adverbials of intermittance
c. Type 0 Conditionals
a. "Every now and then I get a little bit lonely." (song lyric)
a. List 9 - Adverbials

## 16 DESCRIBING ACTIONS IN PROGRESS AT A POINT IN TIME OR OF A TEMPORARY NATURE

a. He is helping his mother now.
b. Look! The teacher is coming.
Listen! The children are shouting.
a. Present Continuous for actions happening at the time we are speaking
b. Used with: now, Look! Listen!
a. At present, I'm studying both English and French.
What are you doing? At the moment, I'm trying to sleep.
a. List 9 - Adverbials -

## 17 DESCRIBING AN ACTION WHICH HAS JUST FINISHED OR IS STILL CONTINUING

a. She has lived in Veria since 2003.
b. How long has she been learning English?
For 6 years.
c. Where's John?

He's gone to London.
Oh, has he? I've already been there twice.
a. Present Perfect Simple used with expressions of duration
List 8 - Prepositions List 9 - Adverbials
b. Present Perfect Continuous, used with expressions of duration (recognition only)
c. gone (in 3rd person) vs been (not in contrast) List 5 - Irregular Verbs
a. We've just finished our work.
b. How long have you been learning English?
c. Have you ever been to London?
Yes, so far I've been there three times.
a. Time/frequency/duration expressions List 9 - Adverbials
b. Present Perfect Continuous
c. gone/been
(in contrast)
List 5 - Irregular Verbs

## 18 EXPRESSING PRESENT ABILITY

a. Peter can swim. Paul can't (cannot) swim.
b. I can hear you.

I can't see anything.
a. can to show ability or lack of ability
b. can with verbs of perception instead of present continuous tense
a. He hasn't been able to drive since his accident.
a. be able to to replace can in all other tenses

## 19 MAKING HYPOTHESES AND DEDUCTIONS ABOUT PRESENT EVENTS

a. Who's at the door? I
think it's George.
b. Are you sure?

Of course I'm sure!
a. Simple questions and statements
b. Adjectives: sure, certain
a. Who's at the door? It may/might be Georgebut I'm not sure.
a. Modal verbs of probability: may/might (not in contrast)

## 20 REPORTING / CONFIRMING / CLARIFYING SOMETHING SAID BY ANOTHER, AT THE TIME

|  |  |  |  |
| :--- | :--- | :--- | :--- |
|  |  | a. She says she wants tea. <br> Mum wants to know <br> where we're going. <br> Do you mean you still <br> haven't finished?! | a. Noun clauses in the <br> present tenses, ie <br> reported speech with <br> present tense <br> introductory verb |

## 16 DESCRIBING ACTIONS IN PROGRESS AT A POINT IN TIME OR OF A TEMPORARY NATURE

a. Rea is living in an old house for the time being. (until a new one is built)
b. Yum! I hope my mother is cooking fish tonight!
a. Temporary or usual actions vs permanent (in present simple)
List 9 - Adverbials
b. Distinguish verbs not normally used in continuous forms

## 17 DESCRIBING AN ACTION WHICH HAS JUST FINISHED OR IS STILL CONTINUING

a. Up to now, I've only got one failing test mark.
b. It's the first time she's had dinner with us.
a. Time/frequency/duration expressions List 9 - Adverbials.
b. It's the (first) time + present perfect Present Perfect of have in idiomatic expressions.
a. Why are you so dirty?

I've been digging the garden.
b. Who's been playing with my computer?! Sorry, Mum, it was me.
a. Present perfect continuous as reason for present effect
b. Present perfect continuous to show irritation

## 18 EXPRESSING PRESENT ABILITY

a. George is simply not capable of lying to his mother.
a. Modal Verb substitute:
be capable of + gerund.

## 19 MAKING HYPOTHESES AND DEDUCTIONS ABOUT PRESENT EVENTS

a. Who's at the door.

It may be George.
Mm, it might be George, but I doubt it.
b. It could be his brother.
c. There's the phone.

That must be the call
I've been waiting for.
a. Contrast may and might (recognition only; not to be tested in contrast)
b. may/might/could

+ (bare) infinitive
c. $n u s t /$ can't + (bare)
infinitive for present
a. Who's at the door. It may be George. Mm, it might be George, but I doubt it.
b. That last candidate was clearly the best-qualified for the job.
a. Contrast may and might
,
b. List 9 - Adverbials.

20 REPORTING / CONFIRMING / CLARIFYING SOMETHING SAID BY ANOTHER , AT THE TIME

## 21 NARRATING AN EVENT THAT HAPPENED IN THE PAST

a. He finished the book.
b. She bought a new sweater last week.
c. I was reading a book when my friend called.
d. While I was reading a book, my friend called.
a. Past Simple for actions finished in the past
b. Used with: ago, yesterday, last ...
c. Past Continuous in contrast to Past Simple
d. Conjunctions: when, while (recognition only)
a. I saw him the other day. They went to a party the day before yesterday.
b. "As I was walking to St. Ives, I met a man with seven wives." (riddle)
c. We had heard a lot about the tour, so we took it.
d. Gerald was taken to the hospital.
a. Time expressions List 9 - Adverbials
b. Conjunction: as (introducing the progressive clause)
c. Past Perfect
(simple only)
d. Passive Voice (no questions, no impersonals)

## 22 REPORTING STATEMENTS, COMMANDS AND REQUESTS MADE IN THE PAST

a. Alice told us/said her father had already left.
b. The teacher asked if we had put our books away.
c. The teacher told us to put our books away.
d. The teacher asked us to put our books away.
e. "You may leave". He told us we could leave
f. "Meet here again tomorrow". He told us to meet there again the next day.
a. Reported statements introduced by told or said
b. Reported questions with asked
c. Reported commands with told + object + infinitive
d. Reported requests with asked + object + infinitive
e. Change of tenses Sequence of tenses
f. Change of time/place expressions

## 21 NARRATING AN EVENT THAT HAPPENED IN THE PAST

a. While we were waiting for George at the hotel, he was waiting for us outside the restaurant.
b. At midnight on New

Year's Eve, I was still driving to the party.
c. He was always asking silly questions.
d. I was living in London at the time.
e. I was travelling from nine in the morning till ten at night.
f. Mary had already been attending her ballet lessons for a month when the English school changed her programme.
g. Poe wrote many poems before his early death. My uncle has written two poems so far and is working on another.
a. Past Continuous for: Two actions which were happening at the same time
b. Past Continuous for: An action in progress at a specific moment in the past
c. Past continuous for:

Habitual actions in the past which annoyed us (recognition only)
d. Past continuous for: A temporary action in the past. (recognition only)
List 9 - Adverbials
e. Past continuous for:

An action happening between two times in the past. (recognition only)
f. Past Perfect (simple or continuous) and Past Simple (recognition only)
g. Contrast Past simple and Present Perfect
a. He was always asking silly questions.
b. I was living in London at the time.
c. I was travelling from nine in the morning till ten at night.
d. Mary had already been attending her ballet lessons for a month when the English school changed her programme
e. He said he had been driving home when the car broke down.
f. I had my purse stolen on the Underground.
g. He started a fight in the pub and got his nose broken.
h. Fasoulas charges down the court and slams the ball in for 2 points!
i. Hamlet steps back in awe as the ghost enters.
j. The book takes us from Sari's early struggles to her first gallery show.
a. Past Continuous for: Habitual actions in the past which annoyed us.
b. Past Continuous for: A temporary action in the past.
List 9 - Adverbials.
c. Past Continuous for an action happening between two points in times in the past
d. Contrast Past Perfect and Past Simple
e. All uses of Past Perfect Continuous.
f. False causative have for actions not arranged.
g. False causative get implying provocation.
h. Sports commentaries (announced just after the action has occurred)
i. Stage directions in theatrical plays
j. Reviews of books, films and other works of art

## 22 REPORTING STATEMENTS, COMMANDS AND REQUESTS MADE IN THE PAST

a. The headmaster remarked that he had had a lot of complaints about class schedules.
b. He wondered what we had come for.
c. Then he advised us we would have to wait.
d. So he begged us to have a seat and be patient.
e. When did he say he expected to have time for you?
f. He said he had been driving home when the car broke down
a. Reported statements
b. Reported questions with wondered, wanted to know, inquired
c. Reported commands with ordered, advised, commanded, suggested (not with a gerund)
d. Reported Requests with requested, begged
e. Questions words with reported statements
f. Past Perfect Continuous (only tested in reported speech)
with remarked
$\square$

## 23 EXPRESSING ABILITY IN THE PAST

| a. Mozart could play the piano at the age of four. | a. could as the past tense of $c a n$ (recognition only) | a. Esther could swim at age three, but she wasn't able to swim across the pool. <br> b. He hasn't been able to drive since his accident. | a. could as the past tense of can for general ability be able to for specific ability in present and past (recognition only) <br> b. be able to to replace can in all other tenses |
| :---: | :---: | :---: | :---: |
| 24 MAKING HYPOTHESES AND DEDUCTIONS ABOUT PAST EVENTS |  |  |  |
| a. Was Stan.angry? <br> $\sim$ Oh, I'm sure he was! <br> ~ I don't know. I don't think so. | a. Adjectives: sure, certain | a. Stan lost his frogs. He was probably angry. ~ I bet he was! | a. List 9 - Adverbials |
| 25 EXPRESSING FUTURE PLANS, INTENTIONS OR EVENTS THAT DEPEND ON A CONDITION |  |  |  |
| a. Will you come to my party? | a. Future Simple with will | a. When he arrives, I'll give you a ring. | a. Time clauses with when |
| b. He is going to take an exam tomorrow. | b. Future with going to for plans and intentions (not to be tested in contrast with future simple) | b. If I studied more, I'd get better marks. <br> d. We might win some money in the lottery. | b. Conditionals type 2 with if <br> d. Modal verbs of speculation: may, might, could |
| c. We shall have a lot of work. | c. Future Simple with shall in first person (recognition only; it is unusual now) |  |  |
| d. I'll give you a ring when he arrives. <br> e. I'll see you tomorrow! | d. Time clauses with future reference, beginning with when (recognition only) <br> e. Adverbials: tomorrow, next ... |  |  |
| f. If you pass the exam, I'll buy you a bicycle. | f. Conditional sentences type 1 with if |  |  |

## 23 EXPRESSING ABILITY IN THE PAST

a. George was simply not capable of lying to his mother.
a. Modal verb substitute: be capable of + gerund
a. Midge could have let us know she wasn't going. We wouldn't have waited for her.

## 24 MAKING HYPOTHESES AND DEDUCTIONS ABOUT PAST EVENTS

a. What happened to Stan's frog collection?
(Speculation) Well, his mother may have moved it. Or, she might have thrown it out.
b. Oh, she couldn't have just thrown it out. She must have moved it.
c. Well, if she'd asked me, I would have helped her. Oh, I wouldn't have got rid of it unless Stan had said it was OK!
a. Modal verbs of speculation/negative speculation: may/might /could/would + (bare) perfect infinitive
b. can't/couldn't/must + perfect infinitive for past deduction
c. Type 3 conditionals with if/unless
a. Had I known you were coming, I'd have baked a cake.
b. The last candidate was clearly the best-qualified for the job.
a. could + (bare) perfect infinitive to express annoyance at possible but non-performed activities
a. Inverted structures in conditionals
b. List 10 - Adverbials

## 25 EXPRESSING FUTURE PLANS, INTENTIONS OR EVENTS THAT DEPEND ON A CONDITION

a. OK, then, we'll see you the day after tomorrow.
b. I'll give you a ring the moment he arrives.
c. No, don't call at nine o'clock; I'll be working then.
d. My train leaves at 10:15 in the morning.
e. We're having a party on Saturday.
f. I'll have finished by the time he arrives.
g. Unless you're too busy, I'll expect your help. If you're not too busy, I'll expect your help.
h. If you don't know what to do, ask the teacher.
i. I don't know what she'll want to do tonight.
a. Future Simple, for sudden decisions, no pre-planning
b. Time clauses with a future reference List 10 - Conjunctions
c. Future Continuous (recognition only)
d. Simple Present for future events in a timetable (recognition only)
e. Present Continuous for future intention (recognition only)
f. Future Perfect Simple (recognition only)
g. Conditionals Types 0,1 , 2,3 , with if/unless in contrast
h. Imperative conditionals. List 10 - Adverbials.
i. Noun clauses with what, that, if
a. No, don't call at nine o'clock; I'll be working then.
b. My train leaves at 10:15 in the morning.
c. We're having a party on Saturday.
d. I'll have finished by the time he arrives.
e. Monday: I'm having a party Saturday. Will you come? Friday: Are you going to come to my party tomorrow?
f. Were I in your position, I'd take the job. Should you hear from him, let me know.
a. Future Continuous
b. Simple Present for future events in a timetable
c. Present Continuous for future intention
d. Future Perfect Simple
e. Contrast Future Simple with going to
f. Inverted structures in conditionals

## 26 EXPRESSING DEGREES OF ABILITY / POSSIBILITY / PROBABILITY OF FUTURE EVENTS

| a. Can you come to my party next week? ~ Maybe/Perhaps. I'll ask my mother. | a. can to express future ability. | a. Will he be able to walk again? (a broken leg) Of course, he'll be able to ... I hope. <br> b. George may spend his holidays in Greece. <br> c. George might spend his holidays there, but I'm not sure. | a. be able to to replace can in future tenses <br> b. Modal verbs of probability: may/might <br> c. may as more certain than might (not tested in contrast) |
| :---: | :---: | :---: | :---: |
| 27 ASKING FOR AND EXPRESSING PERMISSION / PROHIBITION |  |  |  |
| a. Can/May I go to Maria's house? <br> ~ Of course, you can! <br> b. May I sit here, please? ~ No, I'm sorry you may not. | a. Modals of Permission: can/may + (bare) infinitive <br> b. not for withholding permission. | a. Are we allowed to leave now? / Is it all right if we leave now? <br> $\sim$ No, you mustn't. | a. Passive Voice, no agent |
| 28 ASKING SOMEONE / OFFERING / REFUSING TO DO SOMETHING |  |  |  |
| a. Can you help me with my homework? Can I help you? <br> b. ~ Of course! <br> ~ Not now. <br> ~ Yes, I can. <br> ~ Sorry, I can't. | a. can in question form <br> b. Short responses | a. Could you (possibly) help me? ~ Yes, of course!/No, I'm afraid I can't. <br> b. Can I carry that for you? <br> ~ Oh, thanks! <br> ~ No, thanks. <br> Shall I open a window? <br> $\sim$ Could you? <br> ~ No, I'm ok. <br> Would you like a lift? <br> ~Yes, I would! <br> I'll paint the wall if you like. <br> ~No, thanks. | a. Modal verbs with (bare) infinitive: could <br> b. Modal verbs: can, shall, would, will for offers Responses |

## 29 EXPRESSING OBLIGATION AND PROHIBITION

a. You must tidy your desk.
b. You mustn't write on the walls.
a. Modals of Obligation: must/mustn't for obligation.
b. must/mustn't for legal / external obligation
a. John, you must clean your room now! I must wash my hair. It's dirty and I hate it dirty.
b. In France you have to drive on the right; you mustn't drive on the left.
c. You should visit your grandmother more often.
a. must/mustn't for speaker's opinion
b. have to/mustn't for legal/external obligation (not in contrast with a. above)
c. should/ought to for gentler expression of obligation or duty

## 26 EXPRESSING DEGREES OF ABILITY / POSSIBILITY / PROBABILITY OF FUTURE EVENTS

a. George will never be capable of lying.
b. I think George may pass his test. Well, he might pass it, but it's unlikely.
c. He could try a bit harder.
d. You might as well give him a ring and ask him. You won't lose anything by trying.
a. Modal substitute: be capable of + gerund
b. Contrast may and might (recognition only)
c. May/might/could + infinitive
d. May/might as well + infinitive to express no better option
a. I think George may pass his test.
~Well, he might pass it, but it's unlikely.
a. Contrast may and might List 10 - Adverbials List 1 - Topicals

## 27 ASKING FOR AND EXPRESSING PERMISSION / PROHIBITION

a. I'm afraid you're not allowed to smoke here. It's against the rules.
b. In fact, they don't allow smoking in any public places.
a. Allow someone to
do vs Let someone do something
b. Allow/Permit + gerund
a. Would you mind/Would it be alright if I smoked? Do you mind if I smoke?
b. Would you mind not smoking?
c. I'd rather you didn't smoke.
a. Unreal past after would (2nd conditional form) Unreal present after present tense main clause (1st conditional, polite form)
b. Polite request to express prohibition
c. Preference form to express prohibition

## 28 ASKING SOMEONE / OFFERING / REFUSING TO DO SOMETHING

a. Will you turn on the television?
~ Sure!
Would you open the door, please?
~ No, my hands are full.
Could you pass the salt?
~ Here you are.
b. I was wondering if you could help me.
~ By all means!/Well...
~ No, I'm afraid I can't.
c. Would it be possible for you to help me?
~ Of course, I'd love to!
~ Oh, dear/I'm sorry;
I'm tied up just now.

## 29 EXPRESSING OBLIGATION AND PROHIBITION

a. You'll have to get a visa if you go to visit China.
b. They made him hand over the money
He was made to hand it over.
c. She forced him to do it.
d. You really should have seen a doctor before your cough got so bad.
a. (not) have to for past and future tenses
b. $m a k e+$ object + bare infinitive in active vs be made + full infinitive in passive
c. force sb to do sth
d. should /ought to + perfect infinitive for obligations not acted on
a. I have to go now; I have an appointment.
I must go now; I don't want to be late.
a. have to/must
(in contrast)

## 30 EXPRESSING LACK OF OBLIGATION

|  |  | a. You needn't apologise for being late; I just got here. <br> We don't have to pay for tickets; Dad's buying them. <br> b. It's not necessary to apologise. | a. needn't/don't have to for absence of obligation <br> b. It's not necessary + $($ for $s b)+($ full $)$ infinitive |
| :---: | :---: | :---: | :---: |
| 31 EXPRESSING CRITICISM |  |  |  |
| a. You're wrong. <br> That's not very nice! | a. Simple statements List 1 - Topicals | a. You look terrible in that dress. <br> ~That's not a very nice thing to say! You're being stubborn. | a. All tenses List 1 - Topicals |
| 32 MAKING SUGGESTIONS AND GIVING ADVICE |  |  |  |
| a. I want to buy some apples. Is this a good idea? <br> ~ No/Yes, (don't) buy any apples. | a. Simple statements, questions, imperatives | a. Let's buy some apples. <br> b. Shall we go to a concert tomorrow? | a. Let's + (bare) infinitive <br> b. Shall we + (bare) infinitive |
| 33 MAKING COMMANDS, GIVING INSTRUCTIONS AND WARNINGS |  |  |  |
| a. Answer the phone, please. <br> b. Please don't smoke in here. <br> c. Be careful! You'll fall! | a. Simple imperatives <br> b. Negative imperatives <br> c. Simple future | a. Don't make so much noise! <br> b. Watch out! That car almost hit you! <br> c. Unless you study more/ If you don't study more, you'll fail the test. | a. Distinguish polite from command forms and intonation <br> b. Watch out/Look out as emphasis. <br> c. 1st conditional |
| 34 EXPRESSING AND ACCEPTING APOLOGY |  |  |  |
| a. (I'm) Sorry I'm late. Excuse me. That's alright. | a. Apologies: simple forms only <br> (No gerund and no use of apologise) Simple responses | a. I apologise for being late/for my lateness. | a. apologise for + gerund or noun |

## 30 EXPRESSING LACK OF OBLIGATION

a. You needn't pay fees now, but you'll have to before classes begin.
b. We needn't have worried about Hal; he made the trip with no problems.
a. don't have toldon't need to as substitute for needn't in past/ future.
b. needn't have + past participle (needn't + perfect infinitive) for an act that was performed despite absence of obligation

## 31 EXPRESSING CRITICISM

a. You're always leaving your room in a mess!
b. He ought to be nicer to his mother.
You shouldn't have said that.
a. Present Continuous with always to express criticism
b. should/ought to
a. He's always borrowing money from his friends.
b. What on earth are you wearing?
You've been staying out a lot lately.
a. Present Continuous with always in 3rd person
b. Intonation and tone of voice to convey criticism (spoken)

## 32 MAKING SUGGESTIONS AND GIVING ADVICE

a. I advise you not to try the chicken.
b. If I were you, I'd have the lamb.
c. You can't go wrong.
d. You should try it.
e. Oh, you must order the lobster! It's delicious!
f. Well, you needn't worry so much.
g. It's time (for me) to go.
h. I suggest buying the cheaper one.
a I advise you (not) to + infinitive
b If I were you, I would + infinitive
c. can't go wrong/lose
d. should/ought to + infin.
e. must for emphatic advice
f. needn't/don't need to/don't have to + infin.
g. It's time $+($ for sb$)+$ (full) infinitive
h. suggest + gerund
a. How/What about seeing a film?
b. Why don't we see a film?
c. Why not see a film?
d. It's (high) time we left.
e. You'd better decide.
f. I suggest (that) you buy the cheaper one.
a. How/What about + gerund
b. Why don't + subject + present
c. Why not + (bare) infinitive
d. It's (high) time + subject + past tense
e. had better + (bare) infinitive
f. suggest (that) + subject (should) + (bare) infinitive

## 33 MAKING COMMANDS, GIVING INSTRUCTIONS AND WARNINGS

| a. I order you to sit down! |
| :--- |
| a. tell/teach/order/warn <br> sb to do sth |
| a. You will do as I say! <br> b. I'm warning you to sit <br> down or (else) I'll call <br> the headmaster! |
| a. Emphatic imperative. <br> b. or (else) + clause. |
| 34 EXPRESSING AND ACCEPTING APOLOGY |
| a. I regret to inform you / <br> I'm sorry to tell you ... |
| a. regret/be sorry + <br> infinitive |
| a. Apology accepted! No <br> problem! |
| b. Idiomatic expressions |

## 35 SEEKING CONFIRMATION

a. You're going to the party, aren't you?
They've got a new car, haven't they?
This is his coat, isn't it?
b. He likes Sue, doesn't he?
They locked the door, didn't they?
a. Question tags with identical auxiliary verb
b. Question tags with do/does/did (simple present and past)
a. There isn't any problem, is there?
b. I'm fat, aren't I?
c. He has a dog, doesn't he?/hasn't he? // He's got a dog, hasn't he?
a. Question tags with there is/are
b. 1st person statement with 2nd person tag
c. has statement with does have/has tag as alternative to has got

## 36 EXPRESSING LIKES AND DISLIKES, INDISCRIMINATE CHOICE OR OFFER

| a. What do you like <br> (doing)? I (don't) like <br> shopping/homework. <br> a. (not) like + noun or <br> pronoun object <br> Common gerunds used <br> as nouns <br> a. I love/enjoy walking in <br> the rain! <br> b. I really dislike/don't like <br> being late. |
| :--- |
| a. like/lovelenjoy + <br> gerund <br> b. not like/dislike/hate + <br> gerund for dislikes |
| 37 EXPRESSING PREFERENCE |

## 35 SEEKING CONFIRMATION

| a. Let's go, shall we? | a. let's statements with |
| :--- | :--- |
| shall we tags |  | shall we tags

a. Stand up, will/won't you?
b. She'd rather not go, would she?
You'd better ask her, hadn't you?
a. will/won't tag for imperatives
b. Distinguish correct auxiliaries for tags

## 36 EXPRESSING LIKES AND DISLIKES, INDISCRIMINATE CHOICE OR OFFER

a. Harry is fond of teasing Helen. But, Helen is not really keen on being teased.
b. Joan fancies going to loud parties, but Tom usually prefers a quiet evening at home.
c. Personally, I hate being bored.
d. So, I don't mind a good party.
a. fond of / keen on /
interested in + gerund, noun or pronoun.
b. positive verbs: prefer, adore,fancy + gerund / noun
c. negative verb: hate/mind /dislike + gerund/noun
d. don't mind + gerund / noun for lack of objection
a. You can choose any of the first 10 tapes for five euros each!
b. You mean, I can pick whichever one I want?
c. You mean, I can pick any one I want?
a. order of cardinal / ordinal combinations.
b. ever combinations: whoever, etc meaning it doesn't matter who, when, where, how, etc (not to be tested in contrast with emphatic use of ever)
c. any combinations meaning whoever, etc

## 37 EXPRESSING PREFERENCE

a. I'd rather you called a repairman for the washing machine.
b. Thanks, I'd rather do it myself.
c. I'd prefer to do my own repairs.
d. I'd rather stay home than go out.
I prefer staying home to going out.
a. Subj. $1+$ would rather + subj. $2+$ past tense
b. Subj. $1+$ would rather + (bare) infinitive.
c. Subj. $1+$ would prefer + (full) infinitive for specific preference
d. rather do $A$ than do $B$ vs
prefer doing $A$ to doing $B$
a. I'd rather not have gone, but Jack insisted.
b. I'd rather we hadn't gone, but Jack insisted.
c. I would have preferred not to go, but Jack insisted.
d. Well, perhaps it's time you got some help.
a. Subj. $1+$ would rather + (bare) perf. infinitive
b. Subj. $1+$ would rather + subj. $2(1+2)+$ past perfect
c. Subject $1+$ would + (bare) perfect infinitive + (full) infinitive
d. It's (high) time + subject + (unreal) past tense

## 38 MAKING WISHES ABOUT PRESENT, PAST AND FUTURE

a. I wish I had a winning lottery ticket!
b. I wish I had bought that stereo last month. I wish I hadn't been so rude to Uncle Basil.
c. I wish you would stop making wishes!
d. I wish I could, too!
a. Present meaning: wish + past tense
b. Past: meaning: wish + past perfect
c. Future meaning: wish + (other) would + bare infinitive for complaint
d. Future meaning: wish + (self) could + bare infinitive.
a. If only I had a winning lottery ticket!
b. If only I had done my homework earlier!
c. If only you would stop making that noise!
d. If only I could!
a. Present meaning:

If only + past tense
b. Past meaning:

If only + past perfect
c. Future meaning:

If only + (other) would

+ bare infinitive
d. Future meaning:

If only + (self) could

+ bare infinitive


## 39 EXPRESSING SURPRISE, ALARM, JOY

| a. Oh! Good! Oh, dear! | a. Simple exclamations, punctuated | a. How exciting! How ugly! <br> b. What a beautiful day! | a. How + adjective / participle <br> b. What $+(a / a n)$ noun |
| :---: | :---: | :---: | :---: |
| 40 EXPRESSING AGREEMENT AND DISAGREEMENT |  |  |  |
| a. I like cats. <br> I like cats, too. Do you? Yes, I like them. | a. too | a. They like thrillers. I do, too / So do I. <br> b. He doesn't like football. Neither does his sister. <br> c. Is he a millionaire? I think so/not. <br> d. I like cats and so does my brother. | a. Subject-verb inversion: So do I / I do, too <br> b. Subject-verb inversion: Neither/nor do I I I don't either <br> c. Predicative so/not with: think, hope, suppose, be afraid, believe, expect <br> d. Joining sentences with and |
| 41 DESCRIBING HABITS AND HOW THEY ARE FORMED |  |  |  |
| a. He always takes/took cream in his tea. | a. Present/Past Simplewith always | a. My family used to go to Crete every summer. | a. Used to + infinitive <br> (Did...use in Past Simple) |
| 42 EXPRESSING REASON |  |  |  |
| a. I can't see you, because I'm ill. | a. Reason clauses with because/so | a. I can't see you tomorrow, as I have a test. | a. Reason clauses with as |
| 43 EXPRESSING PURPOSE AND RESULT |  |  |  |
| a. Be careful. Don't make a mistake. <br> b. I'm going to Paris for a holiday. | a. Simple sentences <br> b. Preposition for | a. Be careful, so you don't make a mistake. | a. Conjunction so |

## 39 EXPRESSING SURPRISE, ALARM, JOY

## 40 EXPRESSING AGREEMENT AND DISAGREEMENT

| a. I like cats, and my sister does also/as well. | a. Also/as well |  |  |
| :---: | :---: | :---: | :---: |
| 41 DESCRIBING HABITS AND HOW THEY ARE FORMED |  |  |  |
| a. I'm used to people staring at my fuzzy hair but I didn't use to like it. I felt embarrassed. <br> b. I'll never get used to them touching it. | a. Be used + (prep.) to + gerund/noun/pronoun (in contrast with used to + infinitive) <br> b. Be/get/become accustomed/used to + noun form | a. George makes a habit of putting his money in the bank. | a. Make a habit/practice of + gerund/noun |
| 42 EXPRESSING REASON |  |  |  |
| a. Since I'm having a test, I can't go out tonight. <br> b. Because of the test, I can't see you tomorrow. <br> c. The reason I'm late is that the bus was late. | a. Alternative arrangement main and reason clauses <br> b. List 8 - Prepositions <br> c. The reason is that + noun clause | a. I can't go out tonight for I'm having a test. <br> b. The fair was cancelled due to rain. <br> c. The reason for which we selected you is your impressive experience. | a. Reason clauses with for (rare) <br> b. List 8 - Prepositions <br> c. Reason for which (formal) |
| 43 EXPRESSING PURPOSE AND RESULT |  |  |  |
| a. Be careful so that you don't make a mistake. | a. Clauses of purpose and negative purpose: <br> so that/in case/ <br> in order that (recognition only) | a. Be careful so as not to make a mistake. <br> b. The head of the plant stepped down in order that younger employees | a. Infinitive phrases: so as to/so as not to <br> b. Clauses of purpose: in order that |
| b. Put a little sugar in your coffee to take away the bitter taste. <br> Hang a picture over that hole so as to hide it. <br> c. The picture looked so good that no one knew it was covering a hole. | b. Infinitive phrases: tolin order to so as to/so as not to (recognition only) <br> c. Clauses of result. So + adjective/adverb + that + clause. <br> Such + (a/an) noun + that + clause. | might gain experience. <br> c. Put a bit of sugar in your coffee to take away the bitter taste. | c. Infinitive phrases: to/in order to so as to/so as not to |

a. Turn the tap and water
comes out.
a. The blue wire takes the electricity to the motor.
b. The coffee is put into the pot with sugar and water.
c. Then it is boiled.
a. Present simple (active)
b. Passive voice, no agent, only in: Pres S/C, Past S/C, Fut S, PresPerf S, No questions's No impersonal
c. Linking words: first, then, later, after

## 45 ASKING AND ANSWERING ABOUT PRICES AND QUANTITY

a. How much sugar?

Two cubes, please.
His birthday is 9 April (the ninth of April).
b. I bought $1 / 2$ kilo of apples for $€ 1.50$.
c. Jerry's phone number is 71-57-005.
d. He sang the song twice.
e. He sang two songs.
f. We keep our photos in boxes.
g. Please buy two loaves of bread.
h. We visited 4 countries in 3 days.
i. Do fish have teeth?
j. How much money do you have?
k. How many euros are in my purse?

1. May I have two bottles of water, please?
m.We want some cold water and something to eat.
a. Numbers 1-1000 Cardinal (1, 2, 3) Ordinal (1st-31st) as used in dates
b. Fractions $1 / 2,1 / 4,3 / 4$, $1 / 3,2 / 3$, as written by hand and by computer
c. Telephone numbers
d. Once, twice, three times
e. Plurals with $s$
f. Plurals with -es after $s$, $-s c h,-c h,-x,-o$ Only these irregular $o$ endings: pianos, photos, kilos, radios
g. Nouns ending in $f$ or $f e$ taking ves in the plural. Only: knife, life, wife, shelf, self, loaf
h. Nouns ending in $y$ taking ies. Only: baby, country, lady, family, factory, party.
But: toys, holidays, keys
i. List 3 - Irregular Nouns
j. Common uncountables
k. How much/How many
2. A piece of/a bottle of/a kilo of, etc
m.Somelany/no + one, thing, etc. No questions with some
a. How many people live in Athens? More than $4,000,000$.
b. I'd like $5 / 9$ kilo of feta cheese. Why?!
c. Order now for $35 \%$ off.
d. The score was Rangers 6 - Bears nil.
e. You can get double winnings in Super Lotto!
f. Would you like something to drink?
g. How many knives are in the set?
h. The ladies spent their holidays in Thailand.
i. A lot of people are afraid of geese.
j. Your advice was very helpful.
k. My best jeans are getting too small.
a. Numbers $1-1,000,000$ Cardinal and Ordinal
b. All fractions, including 5/8, 4/9, etc
c. Decimals and percents for recognition only
d. None, nothing, nought, zero, nil (team games), love (tennis), oh (phone)
e. Single, double, treble, a couple, a pair
f. somelany/no combos
g. Nouns ending in $f$ or $f e$ taking ves in the plural. Only these as exceptions: cliff, roof, chief, handkerchief, safe, reef, gulf
h. Nouns ending in $y$ taking ies in the plural
i. List 3 - Irregular Nouns
j. Nouns having no plural, taking a singular verb.
List 3 - Irregular Nouns
k. Nouns found only in the plural with a plural verb. List 3 - Irregular Nouns

## 46 ASKING ABOUT AND BUYING PRODUCTS AND SERVICES

a. How much does it cost? How many pieces can I get for $€ 3$ ?
a. How much/many?
a. How much do the red ones cost?
b. The red shoes are too tight, but the black ones aren't tight enough.
c. They're made of leather.
a. One(s) used after an adjective
b. Toolenough
c. Made of + material

## 44 EXPLAINING HOW THINGS WORK

a. The wires were attached by a master electrician.
b. It is known that acid rain destroys marble.
c. Was the decision voted on by the whole class?
a. Passive voice with agent where context requires
b. Impersonal passive: cognitive verb + noun clause
c. Questions
a. Lightning is believed to start many forest fires.
b. Lightning is believed to have started the fire.
a. Cognitive verbs followed (usually) by passive infinitive
b. Perfect infinitive for previous action

45 ASKING AND ANSWERING ABOUT PRICES AND QUANTITY
a. The first three listeners who call in will win a cassette.
b. Three military aircraft flew over the town.
c. Measles is a contagious disease.
d. After you comb your hair,
you must brush the hairs off your jumper.
a. Order of cardinal/ordinal combinations
b. Irregular plurals

List 3 - Irregular Nouns
c. Nouns always used with a singular verb.
List 3 - Irregular Nouns
d. Nouns which can be either countable or uncountable
List 3 - Irregular Nouns
a. The company had a two- a. Billion, trillion billion-euro loss.
b. Thousands of people attended the funeral.
c. The Dynamic Duo played a piano duet.
d. Two plus two minus one, times three, divided by two, equals four point five.
$(2+2-1) 3 / 2=4.5$
e. Henry VIII was the father of Elizabeth I.
f. I bought five acres of land.
g. A number of countries face economic crises.
h. Billiards are popular among teenage boys.
i. Tim doesn't get on with his brothers-in-law.
b. A dozen, dozens, tens, scores, hundreds, thousands
c. Solo, duo, duet, twins
d. Arithmetic expressions: plus, minus, divided by, multiplied by/times, equals/is
e. Roman numerals I - X. (recognition only, for monarchs)
f. List 1 - Topical:

Measurement
g. Irregular Plurals List 3 - Irregular Nouns
h. Nouns which always take a plural verb. List 3 - Irregular Nouns
i. Plurals of compounds

## 46 ASKING ABOUT AND BUYING PRODUCTS AND SERVICES

## a. May I help you?

~ I'd like a kilo of feta cheese, please.
I'm afraid we're out.
~ OK, I'll take ricotta,
then.
a. Polite exchanges

List 1 - Topical:
Shopping

## 47 HAVING THINGS DONE

$\left.\begin{array}{|l|l|l|l|}\hline & & \begin{array}{c}\text { a. I'm having my hair cut } \\ \text { tomorrow. }\end{array} & \begin{array}{c}\text { a. Causative have without } \\ \text { agent - in all tenses at } \\ \text { this level }\end{array} \\ \text { b. Interrogative }\end{array}\right\}$

## 47 HAVING THINGS DONE

a. We had the mechanic service the car.
b. We finally got the car serviced.
c. We got the mechanic to service the car.
d. The car was serviced by the mechanic.
a. Causative have/get + agent + (bare) infinitive
b. Causative get implying effort by the subject
c. Get + object + full infinitive + object
d. Passive voice

## 48 EXPRESSING CONCESSION

a. Even though he was injured, he managed to save others.
b. Despite his injury, he managed to save others.
a. Concession clauses with even though, though (not at end of sentence)
b. Despite/In spite of + noun/pronoun/gerund object
a. He was badly injured. Nonetheless, he was able to save others.
a. List 10 - Adverbials

## 49 EMPHASISING FACTS

a. This is the letter I was looking for.
b. You'd have found it sooner if you'd started earlier.
c. I do hope he's satisfied!
a. Demonstrative pronouns and adjectives
b. Conditionals
c. Emphatic use of $d o$
a. Not only did you pass the test, but you also did it with an A !
b. Was it this that you were looking for?
c. Never have I felt so relieved!
d. Why ever did you expect to find it so quickly?
e. Whatever you do, don't lose it again!
f. Bob would have failed the year, but he studied and took the test again.
a. Correlatives: not only.. but also, not only...but... as well
b. Emphatic demonstrative (recognition only)
c. Inversion: all types after initial so, such, rarely, never, seldom
d. Emphasis of question words with ever (not in contrast with whenever/wherever, etc)
e. Ever combinations: whoever, whatever, etc.
f. Emphatic will/would (recognition only)

## 50 EXPRESSING CHALLENGE

|  |  | a. I don't believe you dared <br> to say that to your mum! <br> b. Don't you dare say one <br> more word! | b. Dare $=$ to challenge |
| :--- | :--- | :--- | :--- | bare to have courage

## 6a PRE-A1 FUNCTIONS \& STRUCTURES

## 1 GREETING PEOPLE INFORMALLY AND FORMALLY, AND RESPONSES

a. Hello! / Hi!
Basic greetings, including the difference between hello
b. Goodbye! / Bye! and goodbye
2 INTRODUCING ONESELF AND OTHERS

| a. I'm John. | a. Personal pronouns + present simple |
| :--- | :--- |
| b. My name's Alex. | b. Possessive adjectives |

3 ASKING AND ANSWERING PERSONAL QUESTIONS AND DESCRIBING A FEELING
a. Are you happy/sad?

Present simple
b. Yes, I am. / No, I'm not.

Question words (who, what, where, why, when, which,
c. I'm happy/sad.
d. It's great/fun!
e. Who is tired?

4 EXPRESSING POSSESSION

| a. I've got a brother. | a. have got... |
| :--- | :--- |
| b. That's my pen. | b. Possessive adjectives |
| c. It's Sally's book. | c. Possessive nounss |
| d. I've got some money. | d. some |
| e. I haven't got any money. | e. any |

5 ASKING ABOUT/DESCRIBING PHYSICAL APPEARANCE, CHARACTER, PERSONALITY

| a. She's tall. | a. Present simple |
| :--- | :--- |
| b. She isn't tall. <br> c. Is she tall? | b. Present simple (negative) <br> c. Present simple (question) |

6 COMPARING PEOPLE OR THINGS
a. My cat is bigger than your cat. a. Comparative adjectives + than

## 7 IDENTIFYING / GIVING ADDITIONAL INFORMATION ABOUT PEOPLE \& THINGS

| a. She's tall and clever. | a. and |
| :--- | :--- |
| b. It's a nice photo. | b. Present simple (affirmative and negative) |
| c. There's an apple on the table. | c. There is/are/isn't/aren't |
| d. There aren't any apples on the table. | d. Prepositions of place |
| e. These books are great. | e. This/that/these/those |
| f. This is an apple and that's a banana. | f. Articles |

8 ASKING ABOUT AND GIVING FAMILY DETAILS
a. What's your brother called?
b. He's called Mike.
c. His name is Mike.
c. Have you got any sisters?
d. Yes, I've got 3 sisters.
a. Question words (who, what, where, why, when, which, how much, how many)
b. to be called...
c. have got (question) + any
d. have got

## 9 ASKING/ANSWERING ABOUT HOME, COMMUNITY, THE WORLD AROUND US

a. Do you live in Greece?
Present simple
b. Yes, I do.

## 10 TALKING ABOUT THE WEATHER AND NATURAL DISASTERS, AND THEIR EFFECTS

| a. It's cold. | a. Present simple |
| :--- | :--- |
| b. It isn't cold. | b. Present simple (negative) |
| c. Is it cold? | c. Present simple (question) |
| d. It's raining. | d. Present continuous |
| e. Is it raining? $\sim$ It isn't raining. | e. Present continuous (question, negative) |
| f. It was cold. | f. Past simple |
| g. Was it cold? $\sim$ It wasn't cold. | g. Past simple (question, negative) |

12 ASKING FOR/GIVING DIRECTIONS/ INFORMATION ABOUT POSITION AND MOVEMENT
a. Is it on the table?
a. Present simple + prepositions of place
b. Yes, it is. / No, it isn't.
b. Short answers

## 13 ASKING \& ANSWERING ABOUT DATES \& TIMES

a. What time is it?
b. It's 3 o'clock.
c. What time do you get up?
d. I get up at 7 o'clock. d. Prepositions of time

## 15 ASKING AND ANSWERING ABOUT HABITUAL ACTIONS AND GENERAL TRUTHS

a. Do you have breakfast at eight o'clock?
Present simple
b. Yes, I do.

## 16 DESCRIBING ACTIONS IN PROGRESS AT A POINT IN TIME OR OF A TEMPORARY NATURE

a. In the photo, I'm sitting on a chair.
Present continuous

## 18 EXPRESSING PRESENT ABILITY

a. I can swim.
can + bare infinitive

## 21 NARRATING AN EVENT THAT HAPPENED IN THE PAST

a. Last summer, we went to Crete.
a. Past simple (regular and irregular) (affirmative and negative)

25 EXPRESSING FUTURE PLANS, INTENTIONS OR EVENTS THAT DEPEND ON A CONDITION
a. I will go to school tomorrow morning.
a. will + bare infinitive
b. We're going to go to the cinema tonight.
b. be going to
c. I'm not going to have a party on Saturday.
c. be going to (negative)

27 ASKING FOR AND EXPRESSING PERMISSION / PROHIBITION
a. Can I open the window?
a. $c a n+$ bare infinitive (question)
b. Yes, you can.
c. No, you can't.

28 ASKING SOMEONE / OFFERING / REFUSING TO DO SOMETHING
a. Can you open the window? a. can + bare infinitive (question)

30 MAKING COMMANDS, GIVING INSTRUCTIONS AND WARNINGS
a. Sit down!
a. imperative

31 EXPRESSING OBLIGATION AND PROHIBITION
a. You must clean your room.
a. $m u s t+$ bare infinitive
b. You mustn't do that.
b. $m u s t n ' t+$ bare infinitive

## 34 EXPRESSING \& ACCEPTING APOLOGY

a. I'm sorry.
a. Basic apology

36 EXPRESSING LIKES AND DISLIKES, INDISCRIMINATE CHOICE OR OFFER
a. I like English.
a. nouns, singular and plural
b. I love chocolate.
b. nouns, irregular
c. I hate football.
c. love, hate, like doing sth
d. I like/love/hate playing football.
d. (not in contrast with love to do etc)

## 38 MAKING WISHES ABOUT PRESENT, PAST AND FUTURE

a. I want to have a party.
a. want + full infinitive

## 40 EXPRESSING AGREEMENT AND DISAGREEMENT

a. Yes, it is.
b. No, it isn't.

42 EXPRESSING REASON
a. I like Tommy because he's funny.
a. because

## 45 ASKING AND ANSWERING ABOUT PRICES AND QUANTITY

a. How much is the shirt?
a. How much
b. How many books have you got?
b. How many

46 ASKING ABOUT AND BUYING PRODUCTS AND SERVICES
a. Where are the postcards?
a. Where
b. Do you have any hats? Do you sell bananas?
b. Present simple (question)

### 7.1 LEXICAL ITEMS BY TOPIC AND LEVEL

1. This lexical list is arranged by topic, identified by capital headings in bars: ANIMALS
2. Within the topics there may be further subtopics, with headings in lower case: Pets
3. Listings of specific items are arranged in related groups where practical.
4. As in the Functional syllabus, the vocabulary extends across the four levels, A1 to B2.
5. Pre-A1 exams make use of any vocabulary in the A1 list when appropriate.
6. See: Summary of topics/subtopics and page locations on the next page.
7. The last categories, Common Use, Exclamations, and Letter Elements have been added for this edition. They include words which may be used in talking about a variety of subject areas, rounding out those in the Topics.
8. These lexical items are included in the alphabetical index, section 7.11 . Also included in the index, now, are the items from other section 7.0 lists, eg Irregular Nouns, which were not indexed in the first edition.
9. The Topics give a holistic view of a vocabulary cluster, in print or digital versions. This is useful for preparing an exercise about a particular subject.
10. The Index provides a handy search facility to check the level of specific words to be used in a text or exercise and is particularly easy to use in a digital search.

## The listings follow this example:

| ANIMALS |  |  |  |
| :--- | :--- | :--- | :--- |
| A1 | A2 | B1 | B2 |
| Pets | puppy <br> kitten <br> pigeon <br> cat <br> bird <br> parrot <br> fish <br> mouse |  |  |
| cana | budgie |  |  |
| favourite <br> pet <br> to feed <br> to look after |  | to fetch |  |

## TOPICS AND SUBTOPICS

PEOPLE 7.1.1
Gender and Age
Marital Status and ID
Family
Personal
Attributes
Character
Disposition/Personality
Intelligence
Emotion
Behaviour
Gestures/Sounds
FASHION 7.1.2
General
Appearance
Hairstyles
Grooming/Make-up
Parts of Clothing
Formal Clothes
Casual Clothes
Nightwear
Swimwear
Footwear
Accessories/Headwear
Jewellery
Materials
WEIGHTS / MEASUREMENT 7.1.3
Measurement
Taxes
SHOPPING 7.1.4
FOOD / DRINK 7.1.5
Fruit
Vegetables
Meat
Seafood
Dairy and Staples
Beverages
Desserts/Sweets/Jam
Meals
Seasoning/Condiments
Taste/Condition
Cooking
Eating Out/Drinking
People Associated with Food
HEALTH / HYGIENE 7.1.6
Parts of the Body
Hygiene
Symptoms/Condition
Diseases/Injuries
Healthcare
EDUCATION 7.1.7
Schools and Classes
Staff and Students
Activities
Subjects
Subject Vocabulary
Qualifications/Degrees

EMPLOYMENT 7.1.8
General Terms
Working Conditions
Occupations (Generic)
Occupations (Specific)
TECHNOLOGY 7.1.9
Industry
Space/Robotics
IT/Computer/Internet
Telecommunications
Radio/TV Technology
MASS MEDIA 7.1.10
Broadcast Media
Print Media
ENTERTAINMENT /
HOBBIES / FREE TIME 7.1.11
Cinema
Drama
Stage
Reviews/Critiques
Orchestra/Opera
Dance
Music Types
Instruments/Activities
Hobbies/Interests
Museum and Gallery
Circus
Sightseeing/Going out
SPORTS / GAMES 7.1.12
General
Ball Games
Contact Sports
Keep Fit/Gymnastics
Track and Field Events
Riding and Racing
Water Sports
Winter Sports
Dangerous Sports
Field and Stream
Indoor and Board Games
TRANSPORT 7.1.13
General
Pedestrian
Motor
Bus/Coach/Train
Air
Water
Cycle
ACCIDENTS / SAFETY 7.1.14
General
Road Accidents
Plane Accidents
Fire
Accidents at Home
Accidents at Work
Accidents in Water
HOLIDAYS / TRAVEL 7.1.15
Summer Holiday
Camping/Hiking
Holiday Abroad

RELIGION 7.1.16
CEREMONIES/CELEBRATIONS 7.1.17

FESTIVALS / PUBLIC HOLIDAYS 7.1.18

COUNTRIES / NATIONALITIES 7.1.19

GOVERNMENT /
SOCIO-POLITICAL VIEWS 7.1.20
CRIME / VIOLENCE 7.1.21
Crimes/Criminals
Weapons
Justice/Punishment
War
TIME/TEMPORAL 7.1.22
Temporal
Time

## PLACES / BUILDINGS 7.1.23

Locations/Structures
Shops and Workplaces
Bank
Post Office
Public
Garage
HOME / HOUSEHOLD 7.1.24
Accommodation
Parts of Living Areas
Furniture/Fixtures
Cleaning Utensils
Cooking Equipment
Amenities/Appliances
Tools/Repairs
NATURAL WORLD 7.1.25
Location/Direction
Region/Landforms
Agriculture
Fauna/Flora
ANIMALS 7.1.26
Pets
Farm Animals
Wild Animals
Marine Animals
Insects, etc
Parts of (Animal) Body
Habitat
Groups
Food
Sounds
Viability
WEATHER / ENVIRONMENT /
NATURAL DISASTERS 7.1.27
Ecology
Temperature
Weather Conditions
Natural Disasters
COMMON USE 7.1.28
EXCLAMATIONS 7.1.29
LETTER ELEMENTS 7.1.30

| PEOPLE 7.1.1 |  |  |  |
| :---: | :---: | :---: | :---: |
| A1 | A2 | B1 | B2 |
| Gender and Age <br> boy <br> girl <br> man <br> woman <br> lady <br> age <br> old <br>  <br>  <br> young <br> baby <br> child(ren) <br> kid <br> teenager <br> adult <br> person <br> people | human <br> sex <br> guy <br> childhood <br> youth to grow up | male <br> female <br> aged <br> middle-aged <br> elderly <br> pensioner <br> infant <br> to crawl <br> lad <br> adolescent <br> generation <br> individual | mortal mortality gender <br> old age <br> infancy toddler <br> generation gap |
| Marital Status and ID <br> name <br> surname <br> Miss <br> Ms <br> Mrs <br> Mr <br> husband <br> wife | nickname <br> relative <br> relations <br> single <br> couple <br> boyfriend <br> girlfriend | relationship <br> engaged <br> married <br> divorced <br> partner <br> to date (AmE) <br> to go out with sb (BrE) <br> father-in-law <br> mother-in-law <br> son-in-law <br> daughter-in-law <br> brother-in-law <br> sister-in-law | bachelor fiance/fiancee pregnant separated widow widower in-laws |
| ```Family family parent father/dad/daddy mother/mum/mummy son daughter brother sister uncle aunt cousin grandparent grandfather/grandpa grandad grandmother/grandma granny grandchild grandson granddaughter``` | twin <br> nephew <br> niece <br> great uncle <br> great aunt <br> great grandparent great grandfather great grandmother <br> great grandchild great grandson great granddaughter | godchild godfather godmother godson goddaughter <br> to adopt adopted adoption <br> inherit | next of kin <br> stepchild <br> stepfather <br> stepmother <br> stepson <br> stepdaughter <br> foster parent <br> foster child/son/daughter <br> foster home <br> inheritance <br> heir <br> heritage |


| PEOPLE 7.1 |  |  |  |
| :---: | :---: | :---: | :---: |
| A1 | A2 | B1 | B2 |
| Personal <br> friend <br> stranger <br> poor <br> rich <br> Lady <br> Sir | friendship <br> close <br> habit neighbour to introduce <br> gentleman human | gossip <br> to gossip <br> neighbourhood <br> poverty <br> wealth <br> wealthy | acquaintance |
| Attributes love hate | imagination to imagine <br> shame hope to hope <br> pleasure <br> shock <br> panic <br> fuss | personality <br> attitude <br> behaviour <br> emotion <br> expression <br> background <br> reputation <br> pride <br> disappointment <br> respect <br> to respect <br> taste <br> beauty <br> affection <br> sensitivity <br> passion <br> temper <br> anger <br> rage <br> hatred <br> jealousy <br> envy <br> revenge | character <br> mind <br> maturity <br> self-confidence <br> assurance <br> conscience <br> ambition <br> embarrassment <br> regret <br> to regret <br> elegance <br> charm <br> tenderness <br> astonishment <br> depression <br> pessimism <br> anxiety <br> tension <br> stubbornness |
| Character <br> to dream <br> honest important <br> lazy <br> brave <br> afraid | to behave fair <br> independent | nightmare <br> reliable <br> constant <br> hard-working <br> bold <br> active <br> lively <br> ambitious <br> courage <br> coward(ly) <br> exhausted <br> selfish | decent open-minded reputable honourable faithful loyal infamous disciplined punctual frank heroic strong-willed determined greedy courageous vulgar humble weak-willed self-centred |


| PEOPLE 7.1.1 cont'd |  |  |  |
| :---: | :---: | :---: | :---: |
| A1 | A2 | B1 | B2 |
|  |  | heartless cruel | vain snobbish cynical vindictive revengeful |
| Disposition/Personality <br> good <br> nice <br> friendly <br> kind <br> boring <br> funny <br> silly <br> bad | normal <br> pleasant <br> helpful <br> calm <br> gentle <br> pleased <br> serious <br> healthy <br> shy <br> crazy <br> unpleasant <br> nasty <br> bad-tempered <br> terrible <br> jealous <br> strange | caring <br> affectionate <br> romantic <br> willing <br> confident <br> realistic <br> sensible <br> patient <br> expressive <br> sensitive <br> cheerful <br> humorous <br> hilarious <br> gay <br> childish <br> helpless <br> pathetic <br> emotional <br> proud <br> bossy <br> argumentative <br> horrible <br> fierce <br> nervous <br> impatient <br> restless <br> odd <br> weird | tender <br> sentimental <br> desirable <br> optimistic <br> self-confident <br> rational <br> reasonable <br> sober <br> content <br> easy-going <br> open <br> extrovert <br> outgoing <br> sociable <br> merry <br> vulnerable <br> introvert <br> cautious <br> pessimistic <br> single-minded <br> strict <br> demanding <br> stubborn <br> irritable <br> envious <br> eccentric |
| Intelligence <br> clever <br> stupid | intelligent | bright <br> brilliant <br> imaginative <br> slow <br> idiot | wise creative <br> thick ( BrE ) <br> dull (AmE) idiotic |
| Emotion <br> happy <br> unhappy <br> sad <br> angry <br> to like <br> to love <br> to hate <br> to worry | glad <br> surprised <br> excited <br> so-so <br> bored <br> lonely <br> miserable <br> furious <br> jealous | to adore <br> delighted <br> grateful <br> anxious <br> embarrassed <br> ashamed (of) <br> depressed <br> disappointed <br> dissatisfied | astonished |



| FASHION 7.1.2 | A2 | B1 | B2 |
| :--- | :--- | :--- | :--- |
| A1 |  | to undress <br> to be naked <br> appearance <br> fashionable <br> stylish <br> gorgeous <br> image <br> design <br> to design | impression |
| to dress |  |  |  |
| to get dressed | fashion <br> style <br> smart <br> casual <br> dry-cleaning <br> to dry-clean | left-handed <br> right-handed | elegant |


| FASHION 7.1.2 cont'd |  | B1 | B2 |
| :--- | :--- | :--- | :--- |
| A1 | A2 | outfit | unisex <br> Formal Clothes <br> clothes <br> suit <br> coat |
| overcoat <br> trousers <br> skirt <br> dress |  | tights (BrE) <br> hose (AmE) <br> evening clothes <br> formal clothes <br> fashionable clothes <br> out of/in fashion |  |
| Casual Clothes | model |  | traditional costume <br> kilt |
| to model | evening gown |  |  |



| WEIGHTS / MEASUREMENT 7.1.3 |  |  |  |
| :---: | :---: | :---: | :---: |
| A1 | A2 | B1 | B2 |
| $\begin{aligned} & \frac{\text { Measurement }}{\text { kilogram }(\mathrm{me}) / \mathrm{kilo}}=\mathrm{kg} \\ & \text { litre } \\ & \text { cup } \\ & \text { teaspoon } \end{aligned}$ | percentage <br> per cent $=\%$ <br> per <br> tablespoon | gram | pound <br> ounce <br> ton <br> tonne (BrE) |
| metre $=m$ <br> kilometre $=\mathrm{km}$ <br> mile <br> size <br> half <br> quarter | $\begin{aligned} & \text { centimetre }=\mathrm{cm} \\ & \text { millimetre }=\mathrm{mm} \end{aligned}$ <br> once a day twice a week three times a ... | kph <br> mph | inch <br> foot <br> yard <br> acre <br> hectare |
| Taxes |  | tax <br> to tax <br> to pay taxes tax office tax collector | $\begin{aligned} & \text { income tax } \\ & \text { VAT } \end{aligned}$ |
| SHOPPING 7.1.4 |  |  |  |
| A1 | A2 | B1 | B2 |
| shopping <br> shop <br> to shop <br> store <br> changing room <br> size <br> small <br> medium <br> large <br> big <br> to open <br> to close <br> expensive <br> cheap <br> It costs ... <br> to buy <br> to sell <br> to order <br> to pay for <br> crowd <br> shop assistant <br> packet <br> box <br> bag | shopping centre street market open-air bin to try on to fit brand new price value variety <br> closed <br> for sale advertisement advert ad offer checkout cost charge to charge delivery bill to change customer staff salesman/woman manager to wrap contents parcel | department store stand <br> counter <br> case <br> shop window shop floor product available dear bargain expense to afford sales brand budget profit voucher receipt to market to deliver payment by cheque refund consumer consumption cashier self-service <br> wrapper sack carton <br> (to) export <br> (to) import | mall <br> stall <br> flea market stationery window shopping window dressing stock in stock out of stock on order pocket money at a profit/loss on sale discount on approval <br> to purchase on credit instalment down payment invoice to refund <br> store detective dealer |

## FOOD / DRINK 7.1.5

| A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: |
| Fruit <br> fruit <br> apple <br> banana <br> strawberry <br> orange <br> lemon | grape <br> apricot <br> cherryf <br> melon <br> watermelon <br> pear <br> peach <br> peel | grapefruit <br> kiwi fruit <br> mandarin <br> fig <br> plum <br> raisin <br> ripe <br> to pick <br> to peel | raspberry <br> pineapple <br> mango <br> pomegranate <br> date <br> coconut <br> sultana |
| Vegetables <br> vegetable <br> potato <br> carrot <br> tomato <br> cucumber <br> onion <br> salad <br> fresh | spinach <br> bean <br> cabbage <br> celery <br> corn <br> pea <br> cauliflower <br> olive | vegetarian <br> garlic <br> lettuce <br> mushroom <br> aubergine (BrE) <br> courgette ( BrE ) <br> broccoli <br> okra <br> pepper | artichoke <br> leek <br> eggplant (AmE) <br> zucchini (AmE) <br> marrow ( BrE ) <br> squash (AmE) <br> pumpkin (AmE) |
| Meat <br> meat <br> chicken <br> ham <br> beef <br> burger <br> bacon | sausage <br> veal <br> beefburger <br> steak <br> pork <br> lamb <br> goat <br> bone <br> red vs white meat | poultry <br> turkey <br> mince <br> rib <br> chop <br> raw <br> rare <br> medium <br> well done | game <br> ground <br> meatball <br> liver <br> mutton |
| $\begin{aligned} & \text { Seafood } \\ & \hline \text { fish } \end{aligned}$ | octopus | seafood sardine salmon squid prawn lobster mussel | cod <br> sole <br> trout <br> cuttlefish <br> shrimp <br> crab <br> oyster |
| Dairy and Staples <br> bread <br> loaf <br> slice <br> spaghetti <br> rice <br> sugar <br> cheese <br> feta <br> butter <br> egg <br> milk <br> cream | roll <br> cereal <br> nut(s) <br> peanut <br> omelette <br> yoghurt | pancake <br> flour <br> pasta <br> macaroni <br> wheat <br> sauce <br> margarine <br> oil | lentil gravy |


| FOOD $/$ DRINK 7.1.5 cont'd |  |  |  |
| :--- | :--- | :--- | :--- |
| A1 | A2 | B1 | B2 |
| Beverages <br> tea <br> coffee <br> milk <br> milkshake <br> soft drink <br> Coke <br> lemonade <br> beer <br> wine <br> juice <br> orange juice <br> drink <br> to drink <br> bottle of <br> glass of <br> cup of | hot chocolate | fizzy drink | cola |


| FOOD / DRINK 7.1.5 cont'd |  |  |  |
| :---: | :---: | :---: | :---: |
| A1 | A2 | B1 | B2 |
| Seasoning/Condimentssalt <br> pepper | mustard ketchup | mint <br> oregano <br> mayonnaise <br> vinegar | herb <br> spice <br> curry <br> pickle <br> dressing |
| Taste/Condition tasty sweet hot cold | delicious bitter salty | flavour sour overcooked tough tender protein calorie to be off spoilt to spoil rotten to rot | spicy well-cooked <br> edible to nourish nutrition nutritious to go off |
| Cooking |  |  |  |
| jar | recipe <br> pot <br> tin <br> steam | ingredient <br> boiled <br> fried <br> grilled <br> home-made <br> tinned | grease pip to stew |
| to cook to cut to bake | to prepare to boil to fry to roast to pour to mix to stir to shake to cool mixture | to heat to grill to spill to slice to peel to mince to freeze to melt | to simmer to thaw |
| Eating Out/Drinking <br> restaurant <br> café <br> fast-food restaurant <br> menu <br> to order <br> to eat | nightclub <br> bar <br> service <br> to eat out | snack bar take-away taverna tip to tip | cafeteria canteen <br> to cater |
| People Assoc'd with Food cook | chef <br> waiter <br> waitress | barman/woman bartender <br> to tend bar (AmE) | (assistant) server (AmE) |



HEALTH / HYGIENE 7.1.6 cont'd


## EDUCATION 7.1.7

| A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: |
| Schools and Classes school <br> language school classroom | play school <br> play group <br> kindergarten <br> junior high (AmE) <br> senior high (AmE) <br> college ( BrE ) <br> college (AmE) <br> university <br> locker <br> cloakroom | nursery school <br> elementary school middle school <br> primary <br> secondary <br> course <br> topic <br> project | private school <br> state school <br> public school (BrE) <br> boarding school <br> dormitory <br> lecture <br> seminar <br> semester <br> curriculum <br> field <br> institution |
| Staff and Students <br> pupil <br> student <br> teacher <br> headmaster/mistress | beginner classmate head teacher professor staff | learner career principal instructor colleague | scholar <br> trainee <br> (post)graduate <br> lecturer <br> tutor |
| Activities <br> to teach <br> to learn <br> to study <br> (to) answer <br> to correct <br> to count <br> (to) test <br> exam(ination) <br> mark <br> to mark <br> to fail <br> to pass <br> mistake <br> excuse <br> break (to have a) <br> lesson (to have a) <br> dictation <br> class <br> homework <br> black/whiteboard (marker) <br> chalk <br> desk <br> book <br> notebook <br> page <br> paper <br> pen <br> pencil <br> rubber ( BrE ) <br> ruler <br> sharpener <br> to ring (the bell) <br> school trip | (to take the) register absent <br> to pay attention instructions <br> to copy incorrect reason memory quiz <br> to match tick to tick marks excellent <br> speech report <br> term <br> duster eraser (AmE) sticky scissors experiment to experiment notepaper dictionary exercise book ink (in) ink/pencil <br> assembly outing | to attend <br> absence <br> to instruct <br> to train <br> to look up <br> to investigate <br> to concentrate <br> to memorise <br> by heart <br> revision (BrE) <br> to revise <br> to correspond <br> to obey <br> discipline <br> grades <br> knowledge <br> education <br> educational <br> to educate <br> accent <br> to achieve <br> prize <br> distinction <br> glue <br> to sign up for <br> experimental <br> research <br> to research <br> theory <br> results <br> file <br> fees | expel <br> university entrance exam graduation academic learned <br> review (AmE) <br> to review <br> obedient <br> compulsory education <br> assignment <br> registration <br> to register correspondence course <br> tuition <br> scholarship |

## EDUCATION 7.1.7 cont'd

| A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: |
| Subjects <br> science <br> physics <br> chemistry <br> mathematics <br> maths ( BrE ) <br> languages <br> Modern Greek <br> English <br> French composition <br> art <br> music <br> history <br> geography <br> religious education <br> gymnastics <br> physical education | subject biology <br> arithmetic (AmE) math (AmE) <br> Ancient Greek <br> essay <br> computer studies <br> IT <br> economics home economics | technology <br> trigonometry <br> translation <br> to translate <br> fluent <br> culture <br> cultural <br> civilisation <br> topography | statistics <br> sums <br> algebra <br> geometry <br> Latin <br> Esperanto <br> philosophy <br> social studies <br> historic <br> historical <br> geology |
| Subject Vocabulary <br> alphabet <br> to mean <br> rule <br> word <br> question <br> answer <br> to read <br> to turn the page <br> to write <br> note <br> sentence <br> number <br> list <br> centre <br> circle <br> square <br> map | vocabulary meaning spelling to spell grammar countable uncountable subject chapter speech aloud to pronounce text paragraph title capital plural to add to subtract to multiply to divide decimal problem total round straight triangle pyramid | handwriting theme phrase clause encyclopedia to translate <br> e-learning <br> pronunciation <br> addition <br> subtraction <br> multiplication <br> division <br> equal <br> average <br> sphere <br> cube <br> diametre <br> (right) angle <br> to calculate <br> to solve <br> solution <br> chart | curriculum <br> to quote <br> distance learning <br> plus <br> minus <br> take away <br> times <br> to be equal to cone logarithms parallelogram vacuum square (root) trapezoid GNP mummy |
| Qualifications/Degrees | degree certificate diploma | BA/BSc <br> MA/MSc <br> PhD <br> licence | postgraduate <br> associate degree (AmE) <br> qualification <br> qualified <br> to qualify |

## EMPLOYMENT 7.1.8

| A1 | A2 | B1 | B2 |
| :--- | :--- | :--- | :--- |
| General Terms | employer <br> employee <br> to employ <br> to run a business <br> eusiness <br> to work <br> to write <br> to type | employment <br> unemployment <br> self-employed <br> skill(ed) <br> industry <br> profession <br> occupation <br> firm <br> small business <br> boss <br> colleague <br> marketing <br> efficient <br> department | temp |


| EMPLOYMENT 7.1.8 cont'd |  |  |  |
| :--- | :--- | :--- | :--- |
| A1 | A2 | B1 | B2 |
| Occupations (Specific) | director | agent |  |
| painter | artist <br> magician | designer | interior designer |
| musculptor |  |  |  |


| A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: |
| Industry |  |  |  |
| machine robot | discovery to discover <br> invention to invent | scientific <br> industry industrial machinery <br> instrument laser <br> update to update | industrialisation assembly line automation <br> generator dynamo <br> nuclear power radiation relativity (theory of) |
| Space/Roboticsspace <br> starplanet <br> the Earth <br> the Moon <br> the Sun | spaceship rocket contact UFO galaxy | satellite <br> binoculars (radio) telescope gravity <br> solar system universe | space shuttle space station <br> (to) orbit <br> extraterrestrial |
| IT/Computer/Internet <br> computer <br> to use <br> mouse <br> computer games to play | PC <br> IT <br> screen <br> to click <br> chip <br> memory <br> printer <br> to save <br> to delete <br> CD/CD-ROM <br> DVD <br> program <br> multimedia <br> (the) Internet <br> online <br> e-mail <br> to reply <br> the Web <br> website <br> to surf <br> to upload <br> to download | laptop keyboard monitor software code disc diskette data <br> to program command password <br> @ (in email address) <br> link <br> .com <br> hacker | tablet <br> compatible <br> interface <br> cursor <br> cookies <br> virus <br> hardware <br> peripherals <br> scanner <br> to scan <br> to format <br> to boot up <br> to $\log$ on/off <br> digital <br> virtual reality <br> network <br> wireless <br> wifi <br> instant messenger <br> WorldWideWeb/www browser <br> modem <br> to google <br> blog <br> social networking <br> to hack |




| A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: |
| Cinema <br> cinema <br> film <br> cartoon | to show <br> movie <br> queue <br> screen <br> film star <br> to play (sb) in <br> to star in <br> to direct <br> adventure <br> western <br> thriller <br> science fiction <br> comedy <br> ghost <br> to haunt | Oscar <br> ticket office <br> scene well known <br> film-maker <br> action <br> mystery <br> mysterious <br> horror <br> monster <br> witch | premiere <br> matinee <br> screenwriter <br> screenplay <br> on location historical film <br> haunt |
| Drama <br> actor/ress famous group | to act (in) <br> to appear <br> lines <br> director <br> costume <br> practice <br> to practise | producer appearance performance role leading part hero heroine sketch climax rehearsal to rehearse comedian drama melodrama tragedy | show business repertory company troupe character <br> dialogue script <br> musical farce farcical mime pantomime |
| Stage theatre mask | stage play <br> audience to clap curtain | scene <br> scenery <br> backstage <br> dressing room <br> variety <br> interval <br> intermission <br> seat <br> row <br> exit <br> fame | act (part of play) cast crew (stage) playwright applause to applaud standing ovation footlight spotlight circle stalls box office box office hit full house |
| Reviews/Critiques |  | critic <br> review <br> lively <br> humorous <br> comic <br> tragic | dramatic |


| A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: |
| $\begin{aligned} & \text { Orchestra/Opera } \\ & \text { concert } \end{aligned}$ | charity (concert for) | concert hall concerto symphony orchestra conductor to accompany accompaniment opera scenario solo duet audition | recital <br> alto <br> baritone <br> bass <br> soprano <br> tenor <br> opera house <br> opera singer <br> diva <br> chorus <br> finale |
| Dance <br> dancing <br> to dance <br> dancer <br> ballet <br> ballet shoes |  | breakdance folk dance modern dance ballerina | choreographer choreography technique |
| $\begin{aligned} & \text { Music Types } \\ & \hline \text { pop } \\ & \text { rock } \\ & \text { rock-n-roll } \\ & \text { rock and roll } \\ & \text { disco (music) } \end{aligned}$ | popular classical country jazz dance music | folk <br> classical easy listening <br> hip hop rap heavy metal rhythm lively | punk <br> techno <br> reggae <br> ragtime |
| Instruments/Activities to play the (instrument) guitar piano drum(s) <br> pop group famous <br> singer <br> singing <br> to sing <br> song | instrument mandolin keyboard drumstick violin triangle musician performer <br> melody voice | electric guitar organ <br> cymbals <br> cello <br> harp <br> clarinet <br> harmonica <br> trumpet <br> band <br> orchestra <br> composer <br> conductor <br> tune <br> harmony <br> a hit <br> fame <br> sound <br> to sound | acoustic guitar <br> synthesizer <br> viola <br> flute <br> oboe <br> leader <br> technique <br> choir <br> karaoke <br> busk(er/ing) |

## ENTERTAINMENT / HOBBIES / FREE TIME 7.1.11 cont'd

| A1 | A2 | B1 | B2 |
| :--- | :--- | :--- | :--- |
| Hobbies/Interests <br> drawing <br> to draw | art(ist) <br> paint(ing) <br> coin collecting <br> stamp album <br> to collect <br> photo(graph) album <br> camera <br> instructions <br> glasses | photo(graph) <br> model | penfriend <br> penpal <br> collection |
| reading <br> to read <br> to write | photography <br> binoculars |  |  |
| landscape |  |  |  |

## SPORTS 7.1.12

| 5A1 | A2 | B1 | B2 |
| :--- | :--- | :--- | :--- |
| General | athlete <br> athletics <br> to compete <br> competition | to challenge <br> challenge <br> competitor/ive <br> contest(ant) <br> tournament <br> championship | opponent <br> rival |
| champion <br> to win <br> to lose | rivalry <br> victory <br> cup <br> medal | triumph <br> trophy | round |
| to defeat |  |  |  |


| SPORTS 7.1.12 cont'd |  |  |  |
| :---: | :---: | :---: | :---: |
| A1 | A2 | B1 | B2 |
| Track and Field Events |  |  |  |
| running <br> to run <br> to throw <br> to jump | athletics marathon to hop | hurdles <br> high jump <br> long jump <br> bow <br> arrow <br> target | track sprint(er/ing) relay javelin discus shot put pole vault triple jump archery |
| Riding and Racing race <br> to race <br> to ride | cycle <br> cycling <br> skateboard(ing) <br> auto racing (AmE) <br> motor racing ( BrE ) <br> motorcycle racing | cyclist <br> skater <br> rollerskate <br> rollerblade | horse racing horse-riding jockey reins saddle <br> track finish line |
| $\begin{aligned} & \text { Water Sports } \\ & \text { to swim } \\ & \text { to go swimming/fishing } \end{aligned}$ | to dive <br> water-ski(ing) <br> canoe(ing) to go canoeing <br> surfing windsurfing sail(ing) | diving <br> (deep-sea) diving <br> (skin/scuba) diving <br> goggles <br> (swim) fins <br> (tow) rope <br> speedboat <br> to paddle <br> paddle <br> (wind)surf(board) (AmE) <br> windsurfer (BrE) <br> water polo | diving board wet/dry suit <br> rowing to row oar |
| Winter Sports <br> snow <br> ski <br> skier <br> to go skiing <br> to play <br> snowman | snowboard to snowboard snowball | slopes <br> ski pole <br> skates skater to go ice skating sledge ( BrE ) to go sledging sled (AmE) to go sledding | ice rink ice hockey |




| TRANSPORT 7.1.13 cont'd | B1 | B2 |  |
| :--- | :--- | :--- | :--- |
| A1 | A2 | (by) coach <br> bus station <br> terminal <br> double decker <br> (by) bus <br> bus stop <br> bus driver | passenger |


| ACCIDENTS / SAFETY | 7.1.14 | B1 | B2 |
| :--- | :--- | :--- | :--- |
| A1 | A2 |  | safety |
| General <br> safe <br> careful <br> danger | careless <br> unsafe <br> harmful/harmless <br> accident <br> accidentally <br> rescue <br> to rescue <br> survivor <br> to survive | caution <br> risk | insurance |

HOLIDAYS / TRAVEL 7.1.15

| A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: |
| Summer Holiday |  |  |  |
| sea | to sunbathe | $\tan$ |  |
| beach | harbour | sun cream |  |
| sun |  |  |  |
| umbrella |  |  |  |
| to swim | guest | accommodation | package holiday |
| hotel | reception | to check in/out | youth hostel |
| to stay | porter | stay | inn |
|  |  | booking |  |
| visitto visit |  | to book | destination |
|  |  | booking office | brochure |
| for a visit | to relax | to confirm |  |
| holiday | overnight | relaxation |  |
|  |  | luxury | full board |
|  | flight | resort | half board |
|  | tour | bed and breakfast |  |
| suitcase |  | vacation |  |
|  |  | platform |  |
| to take | luggage | cruise |  |
|  | baggage | to cruise |  |
|  | to pack | rucksack | to get away |
|  |  | backpack (AmE) label |  |
| Camping/Hiking |  |  | cabin |
| country mountain | camp <br> to camp | campsite |  |
|  |  | to go to (summer) camp | self-catering |
|  | to go camping | caravan |  |
| river tent | sights |  |  |
| journey | to put up (a tent) | to go hiking <br> to go on an expedition |  |
|  |  |  | hitchhiking |
|  |  |  | to hitchhike |
| Holiday Abroad ticket |  |  |  |
|  | half-price ticket single/return | fare |  |
|  |  |  |  |
|  | abroad | overseas |  |
| alone | tourist | (tour) guide |  |
| crowd | passenger | to guide |  |
|  |  | guidebook |  |
| noise | noisy | to go sightseeing place of interest |  |
|  |  |  |  |
|  | arrival | to board |  |
|  | departure | to depart |  |
|  | delay | to declare |  |
|  | to delay | to change money |  |
| address |  | exchange rate |  |
|  | passport <br> ID <br> foreign(er) | visa duty free | immigration <br> customs customs officer vaccination |
|  |  |  |  |
|  |  |  |  |
|  | comfort(able) <br> (dis)advantage |  |  |
|  |  |  |  |

## RELIGION 7.1.16

| A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: |
| to pray | prayer | religion religious to praise to curse evil | theology theologian (to) worship (to) chant |
| to believe | holy | belief <br> sacred <br> service <br> candle <br> devil <br> angel | blessing <br> to bless congregation incense altar ritual (to) $\sin$ temptation soul spirit |
| God <br> Jesus (Christ) <br> church <br> priest | Christian <br> Heaven <br> Hell <br> paradise <br> Bible | Lord saint icon fresco | Christianity Holy Ghost Satan confession to confess |
|  |  | Orthodox the Patriarch bishop archbishop the Pope monastery monk convent nun | Protestant minister Catholic |
|  |  | Jew(ish) | synagogue rabbi |
|  |  | Islam(ic) <br> Muslim/Moslem mosque | faith(ful) |
|  |  | Buddhist fate | temple <br> atheism atheist |
|  | magic <br> ghost <br> supernatural to haunt scary | witch | idol cult demon |



| FESTIVALS / PUBLIC HOLIDAYS 7.1.18 | A2 | B1 | B2 |
| :--- | :--- | :--- | :--- |
| A1 |  | custom | merry |
| Christmas Day <br> Christmas Eve <br> Christmas tree <br> Christmas card <br> Father Christmas <br> Santa Claus <br> present <br> gift <br> to give <br> to get <br> to receive <br> to send <br> to open | greeting(s) card |  |  |
| New Year's Day/Eve |  |  |  |

## COUNTRIES / NATIONALITIES 7.1.19

| A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: |
| Countries/Nationalities <br> America/American/USA <br> Australia/Australian <br> Canada/Canadian <br> China/Chinese <br> England/English <br> France/French <br> Germany/German <br> (Great) Britain/British <br> Greece/Greek <br> India/Indian <br> Italy/Italian <br> Japan(ese) <br> Mexico/Mexican <br> Spain/Spanish <br> Russia(n) <br> Turkey/Turkish | Albania/Albanian <br> Austria(n) <br> Belgium/Belgian <br> Bulgaria(n) <br> Denmark/Danish <br> Ireland/Irish <br> Rome/Roman <br> Scotland/Scot(tish) <br> Sweden/Swedish <br> United Kingdom/UK <br> Wales/Welsh | Afghanistan/Afghan <br> Algeria(n) <br> Argentina/Argentinian <br> Bahamas/Bahamian <br> Bermuda/Bermudan <br> Croatia/Croatian <br> Cyprus/Cypriot <br> Czech Republic/Czek <br> Egypt/Egyptian <br> Estonia(n) <br> Finland/Finnish <br> Ethiopia(n) <br> Holland/Netherlands <br> /Dutch <br> Hong Kong <br> Hungary/Hungarian <br> Iran(ian) <br> Iraq(i) <br> Kenya(n) <br> Kosovo/Kosovar <br> Latvia(n) <br> Lithuania(n) <br> Luxemburg(er) <br> Malta/Maltese <br> Mediterranean <br> New Zealand(er) <br> Nigeria(n) <br> Norway/Norwegian <br> Poland/Polish <br> Portugal/Portuguese <br> Romania(n) <br> Saudi Arabia/Saudis <br> Serbia/Serb(ian) <br> Slovakia <br> Slovenia <br> Somalia(n) <br> South Africa(n) <br> Switzerland/Swiss | Bangladesh(i) <br> Bolivia(n) <br> Bosnia(n) and Herzegovina/ian <br> Brazil/Brazilian <br> Cambodia(n) <br> Chile(an) <br> Columbia(n) <br> Cuba(n) <br> FYROM/Macedonian <br> Iceland(ic) <br> Israel(i) <br> Jamaica(n) <br> Korea(n) <br> Kuwait(i) <br> Lebanon/Lebanese <br> Libya(n) <br> Monaco <br> Mongolia(n) <br> Montenegro/Montenegran <br> Morocco/Moroccan <br> Nicaragua(n) <br> Pakistan(i) <br> Palestine/Palestinian <br> Paraguay(an) <br> Philippines/Philippine <br> Polynesia(n) <br> Puerto Rico/Puerto Rican <br> Senegal(ese) <br> Seychelles <br> Singapore(an) <br> Syria(n) <br> Tahiti(an) <br> Taiwan(ese) <br> Tanzania(n) <br> Thailand/Thai <br> Tunisia(n) <br> Uganda(n) <br> Uruguay(an) <br> Vatican City <br> Venezuela(n) <br> Vietnam(ese) <br> Yemen(i) <br> Zaire(an) <br> Zambia(n) <br> Zimbabwe(an) |
| Continents/Regions <br> Africa/African <br> Asia/Asian <br> Europe/European <br> North America(n) <br> South America(n) | Alaska(n) <br> European Union/EU <br> United Nations/UN nation nationality | Arctic <br> Antarctica/Antarctic <br> continent <br> border international | Far/Middle East(ern) <br> Latin America(n) <br> ethnic boundary |


| GOVERNMENT / SOCIO-POLITICAL VIEWS 7.1.20 | B1 | B2 |  |
| :--- | :--- | :--- | :--- |
| A1 | A2 | democracy <br> democratic <br> nation <br> nationality <br> state | republic <br> union |
| king <br> queen <br> prince <br> princess | socialism <br> communism <br> anarchy <br> monarchy <br> kingdom <br> power <br> ruler <br> to rule | federation |  |



| CRIME / VIOLENCE | cont'd |  |  |
| :---: | :---: | :---: | :---: |
| A1 | A2 | B1 | B2 |
| Weapons <br> gun <br> knife <br> to hit | bullet sword to miss <br> bomb rocket | pistol <br> revolver <br> club <br> gunpowder <br> explosive <br> to explode <br> weapon <br> lethal <br> poison(ous) | firearm <br> armed <br> rifle <br> automatic <br> cannon <br> powder <br> shell <br> grenade <br> nuclear <br> missile <br> WMD <br> arms <br> ammunition |
| Justice/Punishment police officer police station | law <br> court <br> judge <br> lawyer <br> to prove <br> guilty <br> innocent <br> to punish <br> (in) prison <br> prisoner <br> escape <br> to escape from | detective <br> sheriff <br> official <br> suspect <br> to suspect <br> investigation <br> to investigate <br> trace <br> evidence <br> whereabouts <br> to accuse <br> to arrest <br> handcuffs <br> to handcuff <br> reward <br> legal <br> defence <br> to defend <br> objection <br> to object to <br> to sentence punishment to hang <br> freedom <br> honour <br> to obey the law | to detect <br> security <br> identity <br> suspicion <br> suspicious <br> clue <br> fingerprints <br> offence <br> raid <br> accusation <br> to accuse sb of <br> to deny <br> to charge sb with sth <br> findings <br> bail <br> trial <br> to try sb for sth <br> justice <br> jury <br> witness <br> eye-witness <br> prosecution <br> to prosecute <br> to plead <br> to draw up <br> in self-defence <br> verdict <br> convict ( n ) <br> to convict sb of <br> to sentence sb to <br> to imprison <br> to appeal <br> pardon <br> capital punishment <br> corporal punishment <br> jail/gaol <br> cell <br> obedient |



| TIME / TEMPORAL 7.1.22 | A2 | B1 | B2 |
| :--- | :--- | :--- | :--- |
| A1 |  | medieval | era |
| Temporal <br> past <br> present <br> future <br> ago <br> date <br> year <br> season <br> winter <br> spring <br> summer <br> autumn <br> month (names) <br> week/weekend <br> day/weekday | century <br> decade | fall (AmE) | annual |
| morning <br> noon <br> afternoon <br> evening <br> night | the past few days, etc. <br> daily <br> sunrise <br> midday | fortnight | daytime |
| sunlight |  |  |  |
| sunshine |  |  |  |$\quad$|  |
| :--- |







| NATURAL WORLD 7.1.25 |  |  |  |
| :---: | :---: | :---: | :---: |
| A1 | A2 | B1 | B2 |
| Location/Direction <br> north <br> south <br> east <br> west | northern <br> southern <br> eastern <br> western | compass location to locate northwest etc northerly etc | north by northwest etc |
| Region/Landforms <br> area <br> nature <br> earth <br> sand <br> rock <br> sea <br> seaside <br> island <br> beach <br> port <br> river <br> lake <br> garden <br> field <br> forest <br> jungle <br> hill <br> mountain | ground <br> stone <br> ocean <br> wave <br> coast <br> shore <br> stream <br> waterfall <br> canal <br> pool <br> yard <br> land <br> wood <br> desert <br> cliff <br> cave | continent <br> continental <br> region <br> district <br> zone <br> marble <br> soil <br> horizon <br> surroundings <br> site <br> setting <br> tide <br> peninsula <br> cape <br> bay <br> to flow <br> flow <br> bank (river) <br> mouth (river) <br> source <br> pond <br> valley <br> oasis <br> rainforest <br> marsh <br> steep <br> stalactite <br> clear <br> scenic <br> picturesque | territory <br> urban <br> rural <br> countryside <br> wilderness <br> to be situated <br> archipelago <br> gulf <br> dam <br> plain <br> meadow <br> pasture <br> swamp <br> slope <br> peak <br> summit <br> volcano <br> to erupt <br> crater <br> spacious |
| Agriculture <br> field | crop <br> land <br> to plant | hay <br> seed <br> to sow <br> to cultivate <br> to harvest | to plough ( BrE ) <br> to plow (AmE) |
| Fauna/Flora <br> tree <br> leaf <br> branch <br> flower <br> grass <br> stick <br> animal <br> bird <br> insect <br> fish <br> to fly <br> to swim | plant <br> root <br> bush <br> twig <br> lawn <br> wildlife <br> reptile <br> shellfish | vegetation hedge <br> to bloom <br> species mammal amphibian <br> natural | woods trunk <br> inhabit <br> inhabitant <br> nature reserve |


| ANIMALS 7.1.26 | A2 | B1 | B2 |
| :--- | :--- | :--- | :--- |
| A1 | puppy <br> Rets <br> dog <br> cat <br> bird <br> parrot | pigeon <br> canary <br> fish <br> mouse |  |
| favourite <br> pet <br> to feed <br> to look after | budgie |  |  |
| Farm Animals <br> cow <br> horse <br> donkey <br> goat <br> pig <br> sheep <br> duck <br> chicken <br> hen <br> rabbit | calf (cow) | kid (goat) | sponge |


| ANIMALS 7.1.26 cont'd |  |  |  |
| :---: | :---: | :---: | :---: |
| A1 | A2 | B1 | B2 |
| $\begin{aligned} & \text { Insects, etc } \\ & \hline \text { fly } \\ & \text { bee } \\ & \text { ant } \\ & \text { spider } \end{aligned}$ | mosquito butterfly <br> scorpion | ladybird <br> snail | bug <br> beetle <br> caterpillar <br> wasp <br> pest |
| Parts of (Animal) Body tail wing fur | coat feather shell | claw <br> paw <br> horn | tusk <br> ivory <br> trunk <br> beak <br> hoof <br> whisker <br> hump |
| Habitat <br> zoo <br> nest <br> farm <br> jungle | cage hole <br> desert | kennel <br> stable <br> hutch <br> web | aquarium <br> stall <br> sty <br> hive <br> aviary <br> den <br> habitat |
| Groups |  | flock herd cattle pack swarm | litter <br> school (dolphins/fish) shoal (fish) |
| $\begin{aligned} & \frac{\text { Food }}{\text { grass }} \\ & \text { meat } \end{aligned}$ | to bury (a bone) | hay worm seed | prey |
| Sounds <br> sing <br> bark | meow roar | sound <br> purr <br> growl <br> howl <br> buzz | neigh <br> bray <br> yap <br> bleat <br> croak <br> hum (bees) <br> peep |
| $\begin{aligned} & \text { Viability } \\ & \hline \text { to live } \\ & \text { to die } \end{aligned}$ <br> to have (offspring) | to chase <br> creature dinosaur | to hunt <br> hunter <br> in the wild <br> to hatch to give birth to <br> to go/become/be extinct | to capture in captivity <br> to mate to raise young organism evolution |

## WEATHER / ENVIRONMENT / NATURAL DISASTERS 7.1.27




## COMMON USE 7.1.28

| A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: |
| A | A | A | A |
| to agree all all right another to ask | to be able to to accept activity to admire to allow to amaze amazing amount ancient to annoy apology to argue attention | ability absolutely acceptance accurate to achieve actual to adapt to adjust advance in advance advanced to affect to agonise agony alike alright (AmE) to alter alternative amazed amusing apparent to appeal to approve approximate argument to arrange arrangement to attach to attempt to attract attraction automatic automatically awful | to abandon <br> to absorb <br> absurd <br> to accommodate <br> to accustom <br> achievement <br> to acquire <br> altogether <br> appendix <br> to approach <br> aspect <br> to assess <br> to assign <br> to assist <br> to assume <br> to assure <br> authentic <br> aware <br> awkward |
| B | B | B | B |
| beginning bell bottom to burn | balance <br> to balance <br> bedtime <br> bit <br> to beg <br> to belong <br> to blame <br> blank <br> both <br> to bother <br> bubble <br> to burst | balanced <br> base <br> basic <br> basically <br> basis <br> benefit <br> brief <br> to brighten (up) <br> to bump | ```bang barrier to base on behind schedule belongings to bind to boast bonus broad``` |
| C | C | C | C |
| ```to carry colour colour - black colour - blue colour - brown colour - green colour - grey``` | call <br> called <br> to call <br> to cancel <br> cardboard <br> cause <br> to cause | calculator capable category certainty to certify chaos chaotic | calculation capability capacity character characteristic chief circuit |

## COMMON USE 7.1.28 cont'd

| A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: |
| C cont'd | C | C | C |
| colour - orange <br> colour - pink <br> colour - purple <br> colour - red <br> colour - white <br> colour - yellow <br> correct | central <br> certain <br> chance <br> chat <br> to chat <br> to check <br> choice <br> clear <br> common <br> compact <br> to complain <br> to complete <br> complicated <br> to connect <br> connection <br> to contact <br> to contain <br> contents <br> to continue <br> conversation <br> copy <br> correction <br> to cover <br> cover <br> to create <br> crowded <br> curious | to chatter colour - mauve colout - violet colourful to combine comment community to compare comparison complaint to complicate to compose concern concerned to confuse confusion continual continuous contrast council current curve to curve | to circulate <br> circulation <br> circumstance <br> to collaborate with <br> collapse <br> to collapse <br> commission <br> to compromise <br> concerning <br> to conclude <br> to conserve <br> to consider <br> considering <br> consideration <br> to contaminate <br> contract <br> to contribute to <br> contribution <br> convenience <br> convenient <br> to convince <br> course (time) <br> crisis <br> criteria <br> critical <br> criticism <br> to criticize |
| D | D | D | D |
| deep to describe different doll dream to dream to drop | to decide decoration depth description to deserve detail difficult difficulty direct to direct direction to disagree to discuss discussion double doubt to doubt drop to dry | decision <br> declaration <br> to declare <br> to decrease <br> to dedicate <br> deed <br> definite <br> deliberately <br> delight <br> delightful <br> dense <br> destructive <br> to develop <br> development <br> device <br> directory <br> to disappoint <br> disappointing <br> disbelief <br> to discourage <br> to distribute <br> document <br> to dread <br> dreadful <br> to dump <br> duty (responsibility) | to decompose <br> to deepen <br> to define <br> definition <br> to demand <br> to demonstrate <br> denial <br> desire <br> to desire <br> desperation <br> determination <br> to determine <br> to devise <br> to devote <br> dimension <br> disastrous <br> to display <br> to disregard <br> distant <br> to distinguish <br> distinct <br> to distract <br> distraction <br> to disturb <br> disturbance <br> donation <br> to draw near |

## COMMON USE 7.1.28 cont'd

| A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: |
| E | E | E | E |
| easy empty end to enjoy enough | edge <br> effort <br> to encourage <br> to end <br> to enter <br> exact <br> example <br> to excuse <br> to expect <br> extra | effect <br> elegantly <br> embarrassing <br> emotionally <br> to emphasize <br> to enable <br> to enlarge <br> enormous <br> to ensure <br> entertaining <br> enthusiastically <br> entire <br> equipment <br> error <br> to examine <br> to exchange <br> to excite <br> excitement <br> exciting <br> exclusive <br> exclusively <br> explanation <br> to exploit <br> to explore <br> to express <br> extraordinary <br> extreme | economic economical economically to electrify element to enclose to encounter to enhance enquiry entry essence to establish to estimate evaluation eventually to exaggerate exception excess exchange to exclude exemption (to) exhibit to exhilarate to expand expansion expectation expedition to expose exposition to extend external |
| F | F | F | F |
| to fill <br> to follow <br> to forget <br> free <br> front <br> full <br> fun | fact <br> false <br> familiar <br> fantastic <br> to fasten <br> fault <br> figure <br> to finish <br> to fix <br> flash <br> flat <br> to fold <br> force <br> fortunately <br> frequent <br> frequently | fabulous <br> failure <br> fake <br> familiarity <br> fancy <br> farewell <br> to fascinate <br> fascinated <br> fascinating <br> fascination <br> favour <br> favourable <br> fee <br> fellow <br> filthy <br> first of all <br> to flatter <br> to flow <br> focus <br> to force <br> form <br> to form <br> fortunate | facility <br> factor <br> faint (adj) <br> to fancy <br> faulty <br> to feature <br> feminine <br> femininity <br> to file <br> file <br> to finance <br> financial <br> financially <br> flaw <br> foolishness <br> former <br> fragment <br> to fulfil <br> fund <br> fundamental <br> furthermore <br> fine ( n ) <br> to fine |

## COMMON USE 7.1.28 cont'd

| A1 | A2 | B1 | B2 |
| :--- | :--- | :--- | :--- |
| F cont'd | F | F <br> fortune <br> fragile <br> to function |  |
| G | G | firm (adj) |  |
|  | generally <br> general <br> great <br> guess | glance <br> to glance <br> to grab <br> gross <br> growth <br> guarantee (n) | Gathering |
|  |  |  | gaze <br> to gaze |


| COMMON USE 7.1.28 cont'd |  |  |  |
| :---: | :---: | :---: | :---: |
| A1 | A2 | B1 | B2 |
| I cont'd | I | I | I |
|  |  |  | inevitably inferior (to) inferiority to inflate influential initial initially inner innovation inquiry insecure insignificant inspiration to inspire intense interference internal to intrude intruder invaluable invisible to involve involvement to isolate isolated isolation |
| J | J | J | J |
| joke | to join to joke joy | judgement junk | to jot down justifiable justification justified to justify |
| K | K | K | K |
| kind ( n ) | to knock | knock |  |
| L | L | L | L |
| last to lend to lie eg in bed list little to lock lost lots/a lot of | lack to last laughter length level to lift likely line (to) litter look lucky | latest (most recent) <br> layer <br> legend <br> leisure <br> (to) limit <br> (to) load <br> logical <br> loose <br> to lower <br> loyalty <br> lump | to lengthen literally to loathe <br> to loosen |
| M | M | M | M |
| to make to meet middle | magnet <br> main <br> to manage marvellous to measure mess message | (to) magnify major majority margin mass materialistic maximum | macabre magnificent manner masculine masculinity massive master |

## COMMON USE 7.1.28 cont'd

| A1 | A2 | B1 | B2 |
| :--- | :--- | :--- | :--- |
| M cont'd | M | M | M |
|  | miracle <br> to miss sb <br> modern <br> mood | membership <br> method <br> to mind <br> minimum <br> minority <br> misery <br> mission <br> to mix up <br> to mock | matter |
| to matter |  |  |  |


| COMMON USE 7.1.28 cont'd |  |  |  |
| :---: | :---: | :---: | :---: |
| A1 | A2 | B1 | B2 |
| P cont'd | P | P | P |
|  | push to push | potential ( $\mathrm{n}, \mathrm{adj}$ ) <br> precise <br> to predict <br> pressure <br> previous <br> to produce <br> profile <br> proper <br> properly <br> property <br> to provide <br> to punch <br> pure <br> purpose | probable procedure to promote prospect to provoke pull pump to pursue |
| Q | Q | Q | Q |
|  | quality quantity quickly | quarrel questionnaire | query |
| R | R | R | R |
| ready <br> real <br> to remember <br> rest (the rest of ...) <br> right (correct) | rare <br> to reach <br> to realise <br> reason <br> recent <br> recently <br> to recognise <br> to recommend <br> to refuse <br> regular <br> to remain <br> to remind <br> to remove <br> to reply <br> result <br> to return <br> to roll <br> rough <br> RSVP <br> rubber (material) | to raise <br> range <br> rank <br> rapid <br> rate <br> recommendation <br> to reduce <br> reduction <br> refusal <br> regulation <br> to regulate <br> to reject <br> to release <br> relevant <br> to remark <br> to renew <br> replica <br> to represent <br> request <br> to request <br> to require <br> resource <br> to respond <br> response <br> to restrict <br> to retain <br> to reveal <br> revolting <br> to rid <br> to rinse <br> to rip <br> to rock <br> to rub <br> to ruin | radical <br> to range <br> to react <br> reaction <br> reasonably <br> to recall <br> to reckon <br> to refer <br> reference <br> rejection <br> relative (adj) <br> relatively <br> reliance <br> reluctance <br> reluctant <br> requirement <br> to resist <br> resistance <br> resistant <br> restriction <br> revelation <br> revise <br> revision (BrE) <br> route |

## COMMON USE 7.1.28 cont'd

| A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: |
| S | S | S | S |
| same <br> to say <br> to seem <br> shout <br> to shout <br> to show <br> shut (adj) <br> to shut <br> side <br> sign <br> slow <br> slowly <br> smell <br> to smell <br> soft <br> sorry <br> start <br> to start <br> step <br> to step <br> stop <br> to stop <br> sure <br> (to) surprise | satisfied <br> scream <br> to scream <br> secret <br> to select <br> set <br> to set <br> several <br> shallow <br> shape <br> to share <br> sharp <br> shiny <br> to shove <br> signal <br> silence <br> silent <br> similar <br> simple <br> single <br> situation <br> to slip <br> special <br> spot <br> to spray <br> steel <br> stitch <br> stuff <br> sudden <br> suit <br> suitable <br> system | sake satisfactory savage scandal scheme to scold search to search separate to separate session to sigh sight significance significant similarity similarly to slap slight smooth to soak sort space (area) spare to spare specific to store spectacular splendid to spot to squeeze standard to stare status steady strap stressful to stretch substance to suck suggestion to suggest sum supply to supply to support surface to surround to swap to swear | scope <br> sector <br> selection <br> selective <br> sensation <br> to sense <br> sequence <br> to settle <br> to shift <br> to shorten <br> slightly <br> smart (idea) <br> smoothness <br> to snap <br> so-called <br> spark <br> specialisation <br> specialist <br> to specialize <br> specifically <br> to stack <br> stage (=phase) <br> stain <br> to stain <br> stake <br> stimulate <br> stock <br> straightforward strengthen <br> to stress <br> to submit <br> subtle <br> superb <br> superior (to) <br> superiority <br> supervision <br> to supply <br> symbol <br> to symbolise <br> sympathetic <br> sympathy |
| T | T | T | T |
| talk to talk than | to tear thick thin | task to tempt to terrify | tendency <br> to tend terrific |


| COMMON USE 7.1. | ont'd |  |  |
| :---: | :---: | :---: | :---: |
| A1 | A2 | B1 | B2 |
| T cont'd | T | T | T |
| thank <br> to thank <br> thing <br> together <br> top <br> toy <br> true <br> to try <br> to turn <br> turning (in directions) | thought tiny to touch treasure trend trendy type | thrill <br> thrilled <br> thrilling <br> tight <br> to tire <br> tiring <br> to tolerate <br> tone <br> touch <br> to transfer <br> to trap <br> to trim <br> tube <br> turn (my turn) <br> to turn one's head <br> typical | therefore thoroughly <br> to tighten tip <br> tolerance tolerant trade <br> to trade |
| U | U | U | U |
| use usual | unable | unbelievable uncivilised understandable unfair unfit unfortunate unique united universal universally unknown unlikely unpopular unsatisfied up to date upper urgent useless | ultimate unacceptable undoubted upright <br> to urge to utter |
| V | V | V | V |
| visitor | variety | vague <br> to vanish <br> various <br> virtual <br> visible <br> voluntary | TO vary vast venue version visual vivid voluntarily |
| W | W | W | W |
| $\begin{aligned} & \text { to wait } \\ & \text { to want } \\ & \text { well } \\ & \text { wrong } \end{aligned}$ | to waste <br> to wave <br> way <br> well made <br> whole <br> wide <br> to wonder <br> wooden <br> to worry about | waste <br> to welcome <br> width <br> to wipe <br> to wish | to widen wide open widespread to withhold worthless |
| Y | Y | Y | Y |
| yes |  |  |  |


| EXCLAMATIONS / INTERJECTIONS 7.1.29 |  |  |  |
| :---: | :---: | :---: | :---: |
| A1 | A2 | B1 | B2 |
| Good! <br> Oh! <br> Oh, dear! <br> Oh, no! <br> Sh! | OK/okay Cheers! Congratulations! Well done! (That's) great! (That's) fantastic! (That's) amazing! (That's) terrible! (That's) ridiculous! <br> Pardon? <br> You know, | Exactly! <br> (That's) wonderful! <br> (That's) awful! | Hurray! <br> (That's) brilliant! (That's) magnificent! (That's) terrific! Rubbish! |
| LETTER ELEMENTS / GREETINGS / ADDRESSES 7.1.30 |  |  |  |
| A1 | A2 | B1 | B2 |
| hello <br> hi <br> (good)bye <br> (good)night | Cheerio! |  |  |
|  | Dear ..., | Dear Sir/Madam: (AmE) |  |
|  | Love, <br> From, Lots of love, PS | Yours faithfully,. Yours sincerely, <br> To: |  |
| thank you <br> thanks you're welcome | please | From: <br> Re: <br> Subject: <br> regarding <br> To sum up, | with reference to with regard to |

## 7.2 - ARTICLES

## 1. INDEFINITE ARTICLES

a. $A$ before consonant, an before vowels
b. Exceptional sounds such as:
a unit
a useful pencil
a European country
an hour
an honest man
c. $A$ or an before jobs or occupations

He's a student.

## A2

a. An before certain initials: $F, H, L, M, N, R, S, X$ a before $u$..... a U.F.O.
b. $a$ or $a n$ hotel (not in contrast)
c. Expressions of rate:
twice a day
40p a kilo
70 miles an hour

## 2. THE DEFINITE ARTICLE

## A1



## A2

a. The is not used in the following cases:

1. Single mountains.......Taygetus, Everest
2. Shops $\qquad$ I'm going to Harrods.
3. Lakes $\qquad$ Lake Erie, Lake Marathon
4. Two-word names.......Constitution Square Note: we use the National Gardens and the White House because National and White are not names.
5. In certain preposition + noun combinations: in/at/ to... bed, church, home, hospital, market, prison, school, university (Note: when these places are visited for a purpose other than what they were established for, the definite article is used.) in ink/pencil
by bus/train/car/plane/ship/boat/rail/air/sea, etc at/to work on foot/paper
6. When we are talking about things in general Cats are animals. (all of them)
7. Planets ....................Mars, Venus
8. Continents ..............Europe, Asia, Antarctica
9. Magazines ..............TIME, Vogue, Seventeen
b. The is used in the following cases:
10. Mountain ranges ....the Pindus, the Alps
11. Canals ....................the Corinth Canal
12. Unions ...................the United States

### 7.2 ARTICLES

1. INDEFINITE ARTICLES
2. THE DEFINITE ARTICLE

B1
b. The is used in the following cases:

1. Republics, kingdoms...the Republic of Greece the Kingdom of Denmark
2. Plural names..............the Netherlands
3. Island groups.............the Cyclades, the Sporades
4. Unique objects............the sun, the Earth, the sky, the moon, the future, the Parthenon
5. Deserts $\qquad$ the Sahara, the Kalahari
6. Classes of people........the old, the rich, the dead
7. Newspapers. .the Times, the Guardian
8. Regions .the Peloponese, the Arctic (BUT Southern Greece, Asia Minor)
9. Whole families...........The Browns left for Italy.
10. Ships..........................the Ellie, the Averof
11. Theatres/cinemas........the State Theatre, the Rex
12. Museums/galleries......the Benaki Museum, the Tate Gallery
13. Weights/measures......We buy sugar by the kilo.
14. Hotels and restaurants (not ending in 's) the Savoy, the Phoenix (BUT Antonio's Pizza)
15. Scientific inventions...the radio, the telephone
16. Nationality (meaning the people of the country) the Greeks, the English
17. We also say................the army, the police, the fire brigade, the navy
18. Public buildings.........the bank, the post office, the library, the town hall
19. Adjectives after verbs of perception....feel the cold


| 7.3 IRREGULAR NOUNS |  |
| :---: | :---: |
| 1. IRREGULAR PLURAL FORM |  |
| B1 aircraft .................. aircraft craft (vehicle)......... craft series ................ series species ................ species deer................ der salmon ................ salmon | B2 <br> crisis $\qquad$ crises <br> phenomenon $\qquad$ phenomena <br> ox. $\qquad$ oxen <br> trout $\qquad$ trout |
| 2. TAKING A SINGULAR VERB |  |
| B1 <br> economics <br> flour <br> garbage <br> knowledge <br> lightning <br> machinery <br> nonsense <br> rubbish <br> scenery <br> thunder <br> trouble | B2 <br> billiards measles mumps permission |
| 3. TAKING A PLURAL VERB |  |
| B1 <br> cattle <br> pants <br> slacks (AmE) <br> surroundings <br> tights <br> underpants (AmE) | B2 <br> goods grounds outskirts riches savings thanks wages |
| 4. COUNTABLE OR UNCOUNTABLE |  |
| $\begin{array}{\|l\|} \hline \text { B1 } \\ \hline \text { hair } \\ \text { paper } \end{array}$ | $\begin{array}{\|l\|} \hline \text { B2 } \\ \hline \text { work } \\ \hline \end{array}$ |
| 5. COMPOUNDS |  |
| B1 | B2 <br> brothers-in-law fathers-in-law mothers-in-law sisters-in-law passers-by spoonfuls |


| 7.4 PRONOUNS |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| 1. PERSONAL |  |  |  |  |
| A1 <br> Subject <br> $I$ <br> you <br> he <br> she <br> it <br> we <br> you <br> they |  | A2 Reflexive myself yourself himself herself itself ourselves yourselves themselves |  |  |
| 2. PERSONAL POSSESSIVE |  |  |  |  |
| A1 <br> Possessive Adjective <br> my <br> your <br> his <br> her <br> its <br> our <br> your <br> their | Possessive Pronounmine <br> yours <br> his <br> hersours <br> yours <br> theirs | A2 |  |  |
| 3. DEMONSTRATIVE |  |  |  |  |
| A1 <br> this / that these / those |  | A2 |  |  |
| 4. INTERROGATIVE |  |  |  |  |
| A1 who what which |  | A2 <br> whom whose |  |  |
| 5. INDEFINITE |  |  |  |  |
| A1 <br> one <br> ones <br> all <br> any of <br> some of |  | A2  <br> you anybody <br> each anyone <br> a few anything <br> a little anywhere <br>   <br>  nobody <br>  no one | somebody someone something somewhere nothing nowhere | everybody <br> everyone <br> everything <br> everywhere <br> none |
| 6. RELATIVE |  |  |  |  |
| A1 |  | A2 <br> who <br> where <br> when <br> that | Recognition <br> whom <br> whose <br> which |  |


| 7.4 PRONOUNS |  |
| :---: | :---: |
| 1. PERSONAL |  |
| B1 <br> Emphatic <br> myself <br> yourself <br> himself <br> herself <br> itself <br> ourselves <br> yourselves <br> themselves | B2  <br> Emphatic Connectives  <br> Whoever <br> Whatever Rexive <br> oneself  <br> whichever  <br> whenever   <br> wherever  <br> however $\quad$\begin{tabular}{l}
\end{tabular} |
| 2. PERSONAL POSSESSIVE |  |
| B1 <br> of mine <br> of yours <br> of his <br> of hers <br> of ours <br> of yours <br> of theirs | B2 |
| 3. DEMONSTRATIVE |  |
| B1 | B2 |
| 4. INTERROGATIVE |  |
| B1 | B2 <br> who ever what ever which ever |
| 5. INDEFINITE |  |
| B1 <br> they (... say) <br> it (... is said) <br> a few vs few <br> a little vs little | B2  <br> all of many of <br> both of either of |
| 6. RELATIVE |  |
| B1  <br> who whom <br> where whose <br> when which <br> that  | B2 |

### 7.5 IRREGULAR VERBS



### 7.5 IRREGULAR VERBS



### 7.5 IRREGULAR VERBS cont'd

| A1 |  |  | A |
| :---: | :---: | :---: | :---: |
| Infinitive | Past | Past Participle |  |
| pay | paid | paid |  |
| put | put | put |  |
| read | read | read |  |
| ride | rode | ridden |  |
| ring | rang | rung |  |
| rise | rose | risen |  |
| run | ran | run |  |
| say | said | said |  |
| see | saw | seen |  |
| sell | sold | sold |  |
| send | sent | sent |  |
| shine | shone | shone |  |
| shoot | shot | shot |  |
| show | showed | showed/shown |  |
| shut | shut | shut |  |
| sing | sang | sung |  |
| sit | sat | sat |  |
| sleep | slept | slept |  |
| speak | spoke | spoken |  |
| spend | spent | spent |  |
| stand | stood | stood |  |
| stick | stuck | stuck |  |
| sweep | swept | swept |  |
| swim | swam | swum |  |
| take | took | taken |  |
| teach | taught | taught |  |
| tell | told | told |  |
| think | thought | thought |  |
| throw | threw | thrown |  |
| understand | understood | understood |  |
| wake | woke | woken |  |
| wear | wore | worn |  |
| win | won | won |  |
| write | wrote | written |  |

### 7.6 PHRASAL VERBS: A1

Be in
be at home/in office
Is Jane in? She told me to call.

## Be out

not be at home/in office
I rang earlier but you were out.

## Bring back

return
Bring me back my book!

## Come in

enter
"Come in," he shouted. "The door's open."

## Fill in

complete
Please fill in the form in ink.

## Get back

return
When did you get back from
Paris?

## Get in

enter a vehicle
We're late! Get in the car!

Get off
alight
Let's get off the bus at this stop.

## Get on

board
She got on the bus to go to town.

## Get out (of)

leave
He got out of the car and ran into the airport.

## Get up

rise (from bed)
He gets up at 7 a.m. every day.

## Give back

return
Please give me back my watch.

## Go down

move along or down
Go down the street to the corner.

## Goup

move up or rise
The balloon went up and got stuck in a tree.

## Look after

tend
I pay her to look after the baby

## Look for

try to find
I'm looking for the pen I lost.

## Look out

be careful
Look out! A car's coming!

## Pick up

lift
Don't try to pick up that rock!

## Put down

let go of, place
I put the box down on the table.

## Put on

get dressed in
Put on your coat. It's cold.

## Shut up

be quiet (impolite)
Will you please shut up?

## Sit down

Please sit down and open your books!

## Stand up

We stand up to sing the national anthem.

## Take back

If you give a friend a gift, it's not nice to take it back.

## Take off

remove
He took off his shoes.

## Take out

remove from a place
Open the oven; take out the pie.

## Turn off

switch off
He turned off the light and went to sleep.

## Turn on

switch on
Turn on the TV. I want to watch the news.

## Wake up

awaken
My children always wake up late at the weekend.

### 7.6 PHRASAL VERBS: A2

## Bring up

raise (children/animals)
Her Aunt Sue brought her up.

## Carry on

continue
Carry on with your work.

## Come down

move to a lower level
Prices came down after Easter.

## Come on

hurry, proceed
Come on! You don't want to be
late again, do you?

## Cross out

remove from list
If you can't come, I'll cross your name out.

## Find out

learn, discover
Try to find out his real name.

## Get into

enter with difficulty or effort
How did the thief get into the
house?

## Get on

make progress
How are you getting on at school?

## Get on with

manage to live/work
I get on well with my teacher. He likes me.

## Give in

hand in, submit
Please give in your tests to the teacher.

## Give out

distribute
He gave out the exam papers.

## Go on

happen
What's going on here?

## Go on

continue
Please, go on with your story.

## Go out

## stop burning

It's cold; the fire has gone out.

## Go out

date, see socially
Bob and Betty went out for two years before they got married.

## Grow up

become an adult
Jane wants to be a nurse when she grows up.

## Hang up

hang/affix sth in/on sth
Hang up your clothes in the wardrobe.

## Hang up

end a phone conversation
She got so angry, she hung up.

## Have on

be dressed in
He had his new suit on for the party.

## Hurry up

to move quickly
Hurry up! We'll be late!

## Keep off

stay away from a surface
'Keep Off the Grass' means
'Don't walk on it.'

## Knock down

cause to fall
He was knocked down by a car.

## Put on

## switch on

Put on the light, please.

## Put out

extinguish
The fire brigade put out the fire.

Put up
erect or hang
We put up our tent by the river.

## Rub out

erase
Rub out that word. It is spelt wrong.

## Run after

pursue
Some dogs were running after the car.

## Run away

to escape
He ran away from home to avoid being punished.

## Stay up

remain awake and out of bed At the weekend, we stay up till midnight.

## Switch off

put/turn off, extinguish
He switched off the light and
went to sleep.
Switch on
put/turn on
He switched on the light to read his book, as it was getting dark.

### 7.6 PHRASAL VERBS: A2 cont'd

Take part in
participate
Ed wanted to take part in the
beach clean-up, but he was ill.

## Take place

happen
The concert will take place on 15
June at the Rocks Theatre.

Throw away
dispose of
Dan got new posters and threw away his old ones.

## Tidy up

make clean/tidy
Please tidy up your room! It's a mess!

Try on
test/put on (clothes)
Always try clothes on before you buy them.

## Turn down

reduce intensity
Turn down the radio. It's too loud.

### 7.6 PHRASAL VERBS: B1

## Ask after

inquire about
The baker asked after my grandmother.

## Be off

be bad
The milk is off; don't drink it

## Be off

leave
I'd better be off now. I'm late.

## Be off/on

not activated/activated
Don't be afraid to go into the cellar. The light is on.

## Be over

finish
The game was over before I realised it.

## Be up to

engage in sth, often mischief I hear noise in there! What are you kids up to?

## Beat up

attack violently and injure
Someone was beaten up in the street last night.

## Break down

fail to go on working
The car broke down, so we had to walk.

## Break into

enter by force
Thieves broke into the house and stole the TV.

## Break out

start
War broke out along the border.

## Bring off

complete successfully
They brought off the play despite the lights going off.

## Bring out

introduce, esp. in a market They'll bring out the new product next year.

## Bring up

introduce sth in a discussion
Ken brought up the matter of the missing money.

## Bring up

raise (children/animals)
She was brought up by her grandmother.

## Call for

collect someone
I'll call for you at 10 a.m., so we can go out for coffee.

## Call in

visit
I called in to see how you are.

## Call off

abandon, cancel
The match was called off due to the bad weather.

## Carry off

take away
Cats carried off the chicken bones we threw in the garden.

## Carry out

complete, follow orders
Be sure to carry out the instructions in the test booklet.

## Check in

register (hotel etc)
We checked in at the hotel as soon as we got to Manchester.

## Check out

give up a hotel room, leave
Please get my bill ready; I want o check out.

## Check over

examine
Check over your answers before
handing in your paper.

## Clean out

tidy and discard useless contents
I clean out the fridge every week.

## Clean up

tidy, clean completely
Please clean up the mess in the kitchen.

## Clear up

tidy, put in order
The maid cleared up the mess after the party.

## Come down

move to a lower level
Prices came down after Easter.

## Come off

detach
The wheel came off and the car crashed.

## Come round/over

visit
Come over and have tea with us next Tuesday.

## Come up against

confront a difficulty
The new rule came up against strong opposition from parents.

## Cut down

fell
They cut down the tree beside the house.

## Cut off

separate by cutting
She cut off a piece of cheese for me to taste.

## Cut out

remove from a larger piece
We cut out paper hearts and glued them on the card.

## Cut up

divide into small pieces
They cut up the bread and gave us each a piece.

## Dress up

dress fashionably
Are you dressing up for the fancy
dress ball?

## Drop out

quit
Sam dropped out of school at the age of 15 .

## Fall back

move away from
Facing a strong enemy, they fell back to a safer position.

Turn up
increase intensity
Turn up the radio. I can't hear it.
Wash up
to wash dishes etc.
I'll wash up the plates if you dry them.

Fall off
fall from
He fell off the cliff and died.

## Fed up with

tired of
I'm so fed up with your leaving all the housework for me!

## Feel like

fancy
I feel like having an early night; I'm tired.

## Fill in

supplement, fill, write
Fill in each gap with just one word.

## Get along/on with

have a good relationship
My father doesn't get on with his boss.

## Get at

imply
I have a bad attitude? Just what are you getting at?

## Get away

leave (with difficulty)
Sorry I'm late; I couldn't get
away from the office.

## Get back

recover
He never got his car back after it was stolen.

## Get down

bring down
I'll need a stool to get my bag down from the shelf.

## Get into

become involved in
She always gets into trouble at school.

## Get out of

leave (place/situation)
We had to get out of the house before it flooded.

## Get out of

avoid (a duty)
The washing up is your job!
Don't try to get out of it!

### 7.6 PHRASAL VERBS: B1 cont'd

Get rid of
dispose of sth unwanted
Ned put up new posters and got
rid of his old ones.

## Get through

make phone contact
I tried to ring, but I couldn't get through.

## Get through

pass
It's a hard exam but I'll get through if I study.

## Get together

meet, assemble
We usually get together once a week to talk.

## Give up

surrender, stop trying
I give up! What's the answer?

## Give up

stop smoking, using etc.
I gave up smoking for my health.

## Go after

pursue
Go after her! Stop her!

## Go along with

agree or acquiese
Tom didn't like the plan but he went along with it.

## Go down

to decrease in size/value
When new cars come out, prices of the old ones go down.

## Go off/on

stop/start working (lights, etc)
The street lights go on at sunset and off at dawn.

## Go off

explode, shoot, fire
The gun went off unexpectedly.

## Go off

leave
We went off to the beach.

## Go out

stop burning
The fire has gone out.

## Go over

review, revise
I like to go over my notes just before a test.

## Goup

to increase in size/value Prices have gone up 15\% in the last year.

Go with
accompany, suit/match
That skirt will go well with your new blouse.

## Hand in

submit
I've handed in my work.

## Hand out

distribute
During the concert, the band
handed out flowers.

## Hang on

wait
Hang on a moment while I get a pen and paper.

## Hang on

grip firmly
Hang on to your hat; it's windy!

## Have back

have something returned
You can take the book, but I'd
like to have it back tomorrow.

## Have in

have sb in one's home
I'm having friends in for a party.

## Hear about/of

be informed about
Have you heard of telepathy?

## Hear from

have contact with
I haven't heard from Jim today.

## Hold on

stop or wait
Hold on. I'm not ready.

## Hold on

wait, stay in position
Hold on. Help will come soon.

## Hold onto

keep/maintain a grip on Hold onto the rope and you won't fall down.

## Hold out

refuse to join in
The jury all voted guilty except one member who held out.

## Hold up

delay
Fog held up the flights to Paris.

## Join in

take part in
He didn't join in the game as he was feeling ill.

## Keep back

hold/stay at a distance
Keep back! The fire's hot!

Keep down
maintain at a low level
The baby is sleeping. Please
keep the noise down.

## Keep on

continue
Keep on trying his number till he answers.

## Keep to

stay on
To avoid disturbing wildlife,
please keep to the footpath.

## Knock out

knock sb unconscious
He hit the burglar on the head and knocked him out.

## Leave out

omit
When we make the list, we mustn't leave her out!

## Let down

disappoint
She felt she had let him down by not coming.

## Let in

allow to enter
It's raining out here! Let me in!

## Let out

release
Did someone let the cat out? I can't find her.

## Light up

light brightly
The Northern Lights light up the sky in Alaska.

## Line up

form a queue
When the fire alarm rings, line up quietly and leave.

## Live on

support by means of
What does he live on? He hasn't got a job.

## Live on

subsist on (eg food)
Young people live mainly on
junk food.

## Look into

investigate
The police are looking into the matter.

## Look out for

be aware of, alert for
Look out for rocks on the road.

Look through
examine
The teacher looked through my report.

## Look up

try to find (information)
Look the word up in the dictionary.

## Make out

manage to see
I can see a man, but I can't make out who he is.

## Make up

invent
He made up an excuse for being late again.

## Mix up

confuse
I think you've mixed up monkeys with chimps.

## Move along

leave, disperse
Police: Leave the area. Move along quietly.

## Pay off

complete payment
We paid off the car loan just
before we got a new one.

## Pick out

choose/select
She picked out a dress she liked
from among those on display.

## Pick up

collect from somewhere
I'll pick you up outside the shop.

## Play away

have a match away from home
Our team is playing away this
Saturday.

## Play back

replay (audio/video)
Play the tape back and let's see how it sounds.

## Point out

indicate
My guide pointed out the most
famous buildings.

## Pop in

visit quickly or casually
I'll just pop in the grocer's on my way home.

## Pull down

demolish
The old school building is being pulled down.

### 7.6 PHRASAL VERBS: B1 cont'd

Pull alongside/over/up to
guide a vehicle
The police car pulled alongside the speeding lorry.

## Pull off

accomplish
The event was huge but we managed to pull it off.

## Put across

make sth understood
The speaker put across his points by using charts.

## Put away

return to proper place
When you finish with my paints, put them away.

## Put off

postpone
The wedding was put off because
the bride was ill.

## Put off

discourage
Ann was very put off by the new boss's attitude.

## Put on

increase (weight)
I've put on weight. I think I'll go on a diet.

## Put sb up

provide accommodation
I'm sure my Aunt Marie will put us up when we get to Paris.

## Put up

raise (price)
The government put up the price of cigarettes.

## Ring back

phone again
I'm busy at the moment. Can you ring back later?

## Ring up

phone
It's too late to ring him up. Wait till tomorrow.

## Roll up

wind into a cylinder or ball
Every spring, we wash and roll up the carpets.

## Run away with

take and leave quickly
The dog ran away with the bone.

## Run down

knock down (road)
He was run down by a car and taken to hospital.

## Run into

collide with
The bus ran into the car that was parked near the bus stop.

## Run out of

exhaust stocks
We ran out of money and returned a week early.

## Run over

drive over with a vehicle The car ran over the dog and broke its leg.

## See about

inquire about, arrange
I'll get the drinks if you see about the food.

## See off

accompany (a person) to the point of departure
I saw my friend off at the station.

## See to

be responsible for, attend to
Could you see to my plants while I'm on holiday?

## Send out

make sb leave the room
Stop laughing or I'll send you out of the classroom.

## Set in

arrive and stay (weather)
A cool, rainy period set in just after Easter

Set off
start a journey
They set off early but didn't arrive till late.

## Set out

start a journey
We won't catch him now; he set out at dawn today.

## Settle down

become quieter and more stable It's time you got married and settled down.

## Show around

introduce (to a place)
Let me show you around our school!

## Show in

guide someone in
Tell the maid to show our guests in, please.

## Sign up for

register
I signed up for the Monday ballet class.

## Sort out

organise, tidy
I must sort out these files. I can't
find papers that I need.

## Stand for

tolerate
My teacher will not stand for any noise in the classroom.

## Stand up for

defend
If we don't stand up for polar bears, who will?

## Stay behind

remain while others leave
Ted went for help; Sid stayed behind with their injured friend.

## Stay out

remain away from home
My son stayed out all night, and
I was worried.

Stay over
spend the night
I'm going to stay over at my aunt's tonight.

## Take after

resemble
My son takes after his father; he looks and acts just like him.

## Take in

receive, care for
After the flood ruined our house, our neighbours took us in.

## Take off

leave the ground
The plane took off at 14:45.

## Take on

add to staff or responsibilities
Bill took on more secretaries
when he was made manager.

## Tie down

limit or restrain
He neglected his family, as his new job tied him down.

## Try out

test, experiment with
I'll try out the car and see if I like driving it. If I do, I'll buy it.

## Turn back

terminate a journey
The expedition will turn back if supplies run out.

## Turn down

reject
They offered him a better job abroad, but he turned it down.

## Turn over

reverse position
Please turn over the paper and begin writing.

## Turn up

appear
We were to meet at 8 pm but he turned up at 9 pm.

## Walk out on

leave in bad circumstances
When Thad lied to his fiancee, she walked out on him.

### 7.6 PHRASAL VERBS: B2

Add up
calculate
Add up the bill, so I can pay.

## Add up

make sense
The facts of this murder case don't add up.

Answer back
reply rudely
Don't answer back when I speak to you.

## Back out of

withdraw from
He had to back out of the deal due to insolvency.

Back up
support
Think of a good excuse, and I'll
back you up.

## Be/get behind with

be late or delayed
He's behind with his rent. He owes 4 months.

Be in for
be likely to be punished
You broke Mum's vase! You're in for it now!

## Be through

be finished
I am through with you for good.

### 7.6 PHRASAL VERBS: B2 cont'd

Bear up
not despair
Try to bear up even if you hurt.

## Bear with

sustain interest, follow logic
I'm going to get to my point; just
bear with me a bit longer.

## Break away

escape (suddenly/violently)
The prisoner broke away from
the cops and ran.

## Break down

collapse/lose control
When he heard the news, he broke down and cried.

Break in/into (on sb/sth)

## interrupt

I was talking when he broke in with the news.

## Break into

begin suddenly
She broke into laughter when she heard the joke.

## Break off

end suddenly
Peace talks were broken off after
the bombing.

## Break out

## escape

A prisoner broke out of prison today and hasn't been caught.

## Break up

stop (for school holidays)
School breaks up for the
summer holidays on Friday.

## Break up

smash into many pieces
The vandals broke up the
furniture just for fun.

## Break up

separate (partners)
Tim and Sue broke up yesterday.

## Bring about

cause to happen
War often brings about vast changes in women's roles.

## Bring back

make sb recall
This song brings back memories of my youth.

## Bring down

lower, reduce
Slow sales usually bring down prices.

Bring forward
propose
Smith brought this matter
forward at the meeting.

## Bring in

produce, attract
The lottery brought in a lot of money for charity.

## Bring round

revive
Give her some brandy to bring
her round.

## Bring up

introduce, to notice
I intend to bring up the topic at the meeting.

## Brush up (on)

improve one's knowledge
Brush up your English if you
want to study there.

## Build on

add on as a new part
Jerry is building on an extra
room for the new baby.

## Build on

use as a basis
Our business success is built on fast service.

## Bump into

meet by accident
I bumped into my old teacher at the supermarket today.

## Burst into

enter suddenly
He burst into the room with the news.

## Burst into

start suddenly (crying/singing)
She heard the news and burst
into tears.

## Burst out

suddenly say something, show emotion
"Give me back my money!" he burst out.

## Call away

summon to carry out another activity
Jan was called away from the office on business.

## Call for

require
This problem calls for a clear mind to solve it.

Call in (on)
pay a brief visit
Lets call in on Paul on our way home.

## Call off

abandon, cancel
The match was called off
because of bad weather.

## Call up

call for military service
He's in the army. He was called up last month.

## Carry out

complete, execute
My instructions must be carried out.

## Carry through

finish a long activity
Her friends quit, but Beth carried through and graduated.

## Catch on

become popular
The miniskirt caught on quickly.

## Catch up with/on

get up to date with
After being ill, he had to catch up with his classwork.

## Check up on

see if sth is in order
My boss just called; he's
checking up on me.

## Chip in

give a share
Everyone chipped in to buy the teacher a present.

## Clear off

go away (slang)
Clear off, won't you? Nobody
wants you here.

## Clear out

empty (room, drawer)
He was sacked, so he's clearing out his desk.

## Clear up

become bright (weather)
Look! It's stopped raining and
it's clearing up.

## Close down

stop functioning
The cinema closed down as too
few people went.

## Close in (on)

surround
The enemy closed in on them so they surrendered.

Close up
close completely
We close up the shop in August
and go on holiday.

## Come across

find/meet accidently
I'm sure I've come across this expression before.

## Come by

visit
My sister came by and left me some fresh corn.

## Come by

acquire
How did J. Paul Getty come by his wealth?

## Come down

become lower or cheaper
Video players have come down a
lot this year.

## Come down with

become ill
Half my class came down with
the flu.

## Come forward

present (oneself etc)
Will the MP from Volos please
come forward?

## Come off

be successful
Congratulations! Your plan has come off after all.

## Come out

appear
The roses in my garden come out in spring.

## Come out

be published
His new book will come out next
month.

## Come over

affect
What's come over you? You're
being really silly!

## Come round/to

recover consciousness
The boxer came round after the
knock-out.

## Come round to

eventually agree with
The owner finally came round to our price and sold us the house.

## Come through

survive
He came through the war
without being wounded.

### 7.6 PHRASAL VERBS: B2 cont'd

Come up
arise
As a nasty problem came up, I missed the meeting.

## Come up with

produce an idea or item
Da Vinci came up with the idea of the parachute.

## Cool off/down

become cool or calm
When the weather cools off, tempers will cool down.

## Count in

include
If you're going out for lunch, count me in.

## Count on

depend on
He's nice, but you can't count on him in a crisis.

## Count up

find the total
The school office counts up our absences.

## Cover up for

hide sth to protect sb
He always covered up for his
brother's mistakes.

## Cut across

take a shorter way
He cut across the park instead of going round it.

## Cut down on

reduce the amount of sth
If you cut down on calories, you'll lose weight.

## Cut in

interruupt
We were talking seriously until his mother cut in.

## Cut off

stop the flow (of supplies)
They cut off his water, as he
hadn't paid the bill.

## Cut out for

have the desired qualities
He isn't cut out to be a model;
he's camera-shy

## Cut out

stop
Cut out the jokes. Let's be serious.

## Die away

become weaker
The noise of the train slowly died away in the distance.

Die down
become less intense
When the storm died down, we went outside.

## Die off

die one by one
The chickens all died off during the heat wave.

## Die out

gradually cease to exist
Wild animals will die out if they are not protected.

## Dig out

free by digging
After the heavy snow they had to dig out their cars.

## Dig up

dig from the ground
They dug up some onions for the market.

## Do away with

get rid of
They did away with many
outmoded operations.

## Do out of

deprive
Jim did his brother out of his
share of the farm.

## Do up

fasten, tie up
I couldn't do my buttons up, I was so cold.

## Do with

need, want
Phew! It's so hot! I could do with a cool drink.

## Do without

manage in the absence of
I had no salt, so I did without.

## Draw out

take money out of a bank
I'll draw some money out of my account to pay you.

Drop by a place/in on sb

## visit casually

I dropped by the gallery while I was in town.

## Drop off

take sb somewhere in a vehicle I'll drop you off at your house.

## Drop off

fall asleep
Dad often drops off on the sofa watching TV.

Drop out
withdraw
Reg dropped out of the race as he'd hurt his leg.

## End up

arrive in a final condition Ben caused two crashes and ended up losing his licence.

## Face up to

confront, withstand
The boys faced up to their problems bravely.

## Fall apart

break into pieces, become unusable
Lil bought a cheap bicycle that fell apart within a month.

## Fall/get behind with

be late, eg paying money
He'll lose his car if he falls
behind with his payments.

## Fall for

be strongly attracted to
She fell for him as soon as she saw him.

## Fall off

decrease
Club membership has fallen off from 20 to 17.

## Fall out with

become unfriendly with
I fell out with my neighbour after he kicked my dog.

## Feel up to

judge oneself to be able
I don't feel up to going on a long journey.

## Figure out

estimate, calculate
Can you figure out how much a
house will cost?

## Fill in

replace sb temporarily
Mary will fill in for me at the meeting as I am ill.

## Fill up

fill to the maximum
I always fill the car up with petrol before a long trip.

## Fit in

be similar or a part of
Adam finds it hard to fit in with
other boys his age.

## Fit into

make space for sb or sth
I'll fit the trip into my schedule.

Get across
communicate
The teacher had difficulty getting
the theory across.

## Get around/about

move, travel
The old lady still gets about to do her shopping.

## Get at

reach, gain access to
Tommy tried to get at the cake.

## Get at

hint
You say he's not well. What are you getting at?

## Get away (with)

escape with stolen goods
The burglars got away with $€ 90$.

## Get away with

escape punishment
Whoever broke the window got away with it.

## Get down

write down quickly
Did you get down what he said?
Get down to
start doing
I must get down to writing my essay.

## Get off

(be allowed to) leave
What time do you get off work?
I'll pick you up.

## Get off

remove
Get those wet clothes off before you catch a cold.

## Get out of

derive
What do you get out of doing volunteer work?

## Get out of

avoid
He got out of helping by saying
he had homework.

## Get over

recover from illness
She got over her broken leg.
She's back at work.

## Get round

spread
Sue's news soon got round the whole office.

### 7.6 PHRASAL VERBS: B2 cont'd

Get round to
eventually do sth
Dad said he'd fix the door when he got round to it.

## Get/go through

consume
We got through 2 tins of coffee last week.

## Get up to

reach
Where did we get up to last
lesson?

## Give away

distribute for free
Nell gave her old clothes away to the poor.

## Give away

reveal
He gave away the secret by mistake.

## Give in

surrender
I will never give in, no matter what they try.

## Give off

produce a smell/sound
The rotting meat gave off a
strong, unpleasant smell.

## Go along with

agree
I like her ideas, so I go along with what she says.

## Go by

pass, stop
Can you go by the shops on your way home?

## Go down with

get ill (BrE)
Several boys went down with flu last term.

## Go for

go to fetch
Tom went for the doctor when his wife fainted.

## Go for (slang)

enjoy, appreciate
It's hot today! I could really go for a cold glass of lemonade!

## Go off

leave, start
He has gone off to visit his mother.

## Go off

become bad
The milk has gone off, so don't drink it.

Go through
undergo
She's gone through a lot these
last 2 years.

## Go through

examine carefully
Go through your work and look
for mistakes.

## Go under

sink
Those in the lifeboats saw the
Titanic go under.

## Go without

lack
The poor man went without food for 3 days.

## Hand down/on

bequeath, pass on
Traditions are handed on to the next generation.

## Hand over

surrender sth to sb
The dictator handed over power to the new regime.

## Hang about/around

wait idly
Young people hang around the streets.

## Hang out with

spend time with casually
The boys Jack's been hanging out with get into a lot of trouble.

## Head for

go in the direction of
The tourists got off the ferry and headed for the bus stop.

## Help out

help
Please help me out with this problem.

## Hold back

restrain, withhold
People held back when he asked for volunteers.

## Hold on

wait a minute (exclamation)
Hold on! That's my coat you're putting on!

## Hold up

delay
The train was held up by fog.

## Hold up

rob/detain by force
A gang of masked men held up the security van.

Join up
enlist
When war broke out even boys
tried to join up.

## Keep at

persist
That's the way! Keep at it and you'll soon finish.

## Keep back

withhold (information)
The police knew the boy had kept something back.

## Keep down

repress
You can't keep a good man
down.

## Keep in

detain
The teacher kept him in after school for fighting.

## Keep off

(cause) not to eat or drink
He kept off fatty foods after his heart attack.

## Keep up

maintain (standards)
So far he's doing well. I hope he can keep it up.

## Keep up (with)

move at the same speed
No one could keep up with the champion runner.

## Knock out

defeat
Our team was knocked out in the $1^{s t}$ round of the competition.

## Lay out

arrange neatly
He laid out the plans and the team studied them.

## Leave on

not turn off
Who left the torch on? The
batteries are flat.

## Leave out

exclude, forget, omit
We left the dill out of the salad
as Jim dislikes it.

## Let off

cause to explode
In the UK, they let off fireworks on $5^{\text {th }}$ November.

## Let off

let go without punishment
I'll let you off with a warning
this time, but don't do it again!

Let through
allow to pass
Step back! Let the doctor
through to the injured!

## Live on

survive
His wife died in 1968, but he lived on for 12 years.

## Live through

experience and survive
He lived through two world wars.

## Long for

desire strongly
She longs for a day off work so that she can rest.

## Look back on

recall
She looks back fondly on her
days at university.

## Look down on

believe to be inferior
Her husband is rich, so she looks
down on us.

## Look on

be a spectator
He looked on while the men worked on the road.

## Look over

inspect
Look over the house first before you decide to buy.

## Look up to

respect
I looked up to my teacher and respected his ideas.

## Make for

move towards (place)
I was making for Athens when the tyre blew out.

Make of
deduce from
What do you make of the teacher's quitting so suddenly?

## Make off (with)

run away with
The thief grabbed her bag and made off with it.

## Make out (to)

write out (cheque, bill)
My doctor's assistant made out the bill.

## Make up

end quarrel
They argued 2 weeks ago and haven't made up yet.

### 7.6 PHRASAL VERBS: B2 cont'd

Make up for
compensate
She got him a toy to make up for missing his party.

## Make up of

compose of
This syrup is made up of honey, lemon juice and water.

## Miss out

omit
He filled 14 blanks but missed out the last one.

## Part with

give, sell or have taken away
I sold my antique desk although I
hated to part with it.

## Pass away

die
Poor John passed away during the night.

## Pass (sb/sth) off as

represent falsely to be
She tried to pass off the plastic pearls as real.

## Pass out

lose consciousness
When she heard the bad news,
she passed out.
Pay back
take revenge on
I'll pay him back for what he did.

## Pay off

be successful
Revising really paid off; I got
full marks in the test.

## Pay out

spend
I paid out a lot of money on pet food and little on food for me.

## Pick on

criticise unfairly
Teachers always pick on John although he tries to behave.

## Pick out

select
She picked out the best apple in the basket.

## Pick up

give transport to
Dad will pick you up from school on his way home from work.

## Put into

devote to
Gymnastic skill depends on the time and energy you put into it.

Pull in/over
arrive, come to a stop
He pulled in at the side of the road to change a tyre.

## Pull out

begin to move (vehicle)
He waved goodbye as the train pulled out.

## Pull out

extract
The dentist pulled out three of his teeth.

## Pull up

approach/stop (vehicle)
The car pulled up in front of the shop.

## Put aside/by

reserve, save for later use
She is putting money aside to buy a new car.

## Put down

write down
Remember to put down
everything he says.

## Put sb down

insult, denigrate
The bully put me down to make himself feel more important.

## Put forward

set for a later time
In summer we put the clocks forward one hour.

## Put on

mount a play/show/event
Our drama class put on Romeo and Juliette.

## Put out

annoy
Jane was put out that she wasn't asked to help.

## Put through

connect sb by telephone
I called Dad's office but his secretary refused to put me through.

## Put up with

tolerate
The teacher refused to put up with his pranks.

## Ring off

end phone conversation
He said what he had to say and rang off.

## Rub off

transfer a habit
Mum's afraid Jim's bad attitude will rub off on his little brother.

## Run down

## lose power

My watch has run down; it needs a new battery.

## Run into/across

meet by chance
I ran across John in the library today.

## Run off

print, duplicate
Hold on while I run off a few copies of this form.

## See about

organise
I'll see about the food. You can get the flowers.

## See through

discern the truth
We knew he wasn't a doctor as he said. We saw through him.

## Seek out

look for sth needed
Hal sought out help in
rebuilding his computer.

## Sell off

sell all or part of property
Sam sold off some farmland to
buy a house for his daughter.

## Sell out

betray, esp for money
The spy sold out his country by
passing secrets to the enemy.

## Sell out

sell entire stock
We don't have any size tens.
We've sold out.

## Send in

submit
Have you sent in your tax return yet?

## Send off

dispatch
Please send the parcels off
today.

## Send off for

order to come by post
My mother sent off for a book
from the publisher.

## Send on

forward (letters etc)
I'll send your letters on to you while you're away.

## Send (out) for

order to come by delivery
I'll send (out) for sandwiches.

Set back
put back (distance, time)
He set his watch back one hour when he arrived in Paris.

## Set down

write down
The police set down all the facts about the crime.

## Set out

intend
He didn't set out to burn the
forest, but his campfire spread.

## Set up

establish, organise
He set up a shoe shop in the
centre of town.

## Settle down

make a permanent home
They lived for a while in Spain, before settling down in Greece.

Show off
display, boast
Maude showed off her new piano
to her guests.

## Show up

appear
You didn't show up at the party.
We missed you.

## Sit for

take part in
He's sitting for the B2 exam.

## Sit up

not go to bed/sleep
I sat up all night waiting for you
to come home.
Slow down
reduce speed
She slowed down at the
roundabout.

## Speak up

make oneself heard
Speak up! I can't hear you!

## Spread out

move farther apart
The line of soldiers spread out as they crossed the field.

## Stand by

support
My parents will stand by me in times of trouble.

## Stand by

be ready to help
Extra firemen stood by at the petrol fire.

### 7.6 PHRASAL VERBS: B2 cont'd

Stand for
signify, represent

EU stands for European Union.

## Stand for

tolerate
I won't stand for being lied to.

## Stand in for

substitute
Mary will stand in for me while I'm out of town.

## Stand out

be visible, apparent
Bill stands out as the best athlete in our school.

## Stick out

(cause to) project
Don't stick out your tongue. It's very rude.

## Stick to

persist in
If you stick to your diet, you'll
lose weight.

## Take apart

disassemble
Little Danny took his toys apart to see how they worked. Now, he's an engineer.

## Take away

subtract (remove)
Five apples, take away three.
That leaves two.

## Take in

deceive
I'm not taken in by his sweet looks; he's a sneak!

Take down
write
Make sure you take down everyone's names.

Take on
undertake
He took on too much work and got ill.

## Take on

engage to work
They took on four new workers for the summer.

## Take over (from)

assume control of
Bill has taken over the business (from Sam).

## Take to

adopt a habit
After his wife's death, he took to drink.

## Take to

develop a liking
Everyone took to the new teacher at once.

## Take up

begin to consider
The city council will take up the matter of the new park tonight.

## Take up

occupy
Lena's bags took up so much space, we had no place to sit.

## Tell apart

distinguish between
You can't tell those twins apart. They're identical.

## Think over/out

consider further, more carefully
Don't give me an answer now.
Think it over first.

## Throw away

dispose of
Don't throw away plastic
yoghurt cups. They're useful!

## Throw out

discard
She cleaned her desk and threw out her old papers.

## Throw up

vomit
The smell of bad fish makes me throw up.

## Track down

capture by tracking
The police tracked down the
escaped murderer.

## Turn in

deliver to authority
Abe knew the killer, so he turned him in to the police.

## Turn into

become
When she kissed the frog, it turned into a handsome prince.

## Turn out

extinguish (light, gas)
Remember to turn out the lights.

## Turn out

produce, make
The firm turns out 30 cars a day.

## Turn out

attend
I was surprised so many people turned out for the play.

## Turn to

change to new activity or mentor Without a job, Blake had to turn to his father for a loan.

## Use up

consume
Have you used up all the milk?
There's none here.

## Wait on (AmE)

serve
A beautiful girl waited on us in the restaurant.

## Watch out

be alert
Watch out for cars that don't
stop for traffic lights.

## Wear off

lose intensity, potency
When the anesthetic wears off, you may feel some pain.

## Wear out

become unusable
My shoes have worn out. I need some new ones.

## Wipe off/out/away

remove by rubbing
I can't wipe this spot off my tie.

## Wipe out

destroy
The bombing wiped out a village in the mountains.

## Write off

cancel, not be able to retrieve
The uninsured damage was written off as a loss.

## Work on

concentrate efforts on
I'll work on the books for the accountant tonight.

## Work out

solve, manage to do sth
Don't worry about the plan for the garden. We'll work it out.

## Work out

exercise
Chuck works out at his gym at least an hour a day.

## Wrap up

end an activity
That wraps it up for now. We'll be back at 8 with more news.

### 7.7 IDIOMATIC EXPRESSIONS, PATTERNS \& COLLOCATIONS: A1

## Afraid of

My sister is afraid of birds.

## Angry with/at

The teacher was angry with us.

## Ask about

Mary asked about ticket prices.

## Ask for

Mary asked for a cheese pie.

Borrow from
I haven't got any money. Can I borrow some from you?

## Careful of/about/with

Be careful with that knife!
Climb up
Jack climbed up the hill to see his friend Jill.

Full of
The jug/pitcher is full of milk.

## Interested in

I am interested in Greek history.

## Listen to

Jake listens to music every day.
Look at
Look at the TV! It's on fire!

Point to
Please point to the picture of the frog.

## Talk about

Let's talk about the weather.
Wait for
He waited for the bus to come.
Write down
Write down every word he says!

### 7.7 IDIOMATIC EXPRESSIONS, PATTERNS \& COLLOCATIONS: A2

## Agree with

I agree with you. It's a lovely dress.

## Apologise for

He apologised for being late.
Arrive at (place, village, etc)
He arrived at the park at 10:30.
Arrive in (state, city, country)
He arrived in Athens on
Monday.

## Be able to

Mary is able to swim very fast, so she'll win the race.

## Belong to

This book isn't mine. Does it belong to you?

## Bored with/by

She's bored with her job; it's not very interesting.

## Care about

I don't care about my marks, just what I've learned.

## Congratulate on

We should congratulate her on passing her test.

## a Couple of

There are a couple of (2) pencils
in the drawer.

## Depend on

You can depend on me; I'll be there for the wedding.

Description of
Her description of the thief helped the police to catch him.

## Difference between

Can you tell the difference
between real and fake leather?

## Different from/to

Jim is different from his brother. He's dark; Ben is fair.

## Escape from

The thief escaped from prison and is being hunted.

## Explain to

The scout explained to the boys how to put up a tent.

## Fight against

Greece fought against Turkey in the War of Independence.

## Forgive for

Please forgive me for shouting at you; I was wrong.

## Frightened by/of

She was frightened by the mad dog but not of most dogs.

## Good at

My brother is good at maths. He got 95\%.

## Invite to

Mary invited me to her party on Saturday.

Key to
The round, gold one is the key to the front door.

## Kind of

It is kind of you to help me. I was able to finish earlier.

## Laugh about

You may be angry now, but you'll laugh about it later.

## Laugh at

It's not nice to laugh at people who are having problems.

## Laugh with

I laughed with my friends about the silly mistake I'd made.

## Lend to

I'll lend my book to you, if you can't find yours.

## Look forward to

I'm looking forward to summer.

## Look through

The little boys looked through the hole in the wall.

## Made of

Our tent was made of nylon so it was easy to carry.

## Make sure

Make sure you've locked the door before you leave.

Smile at
The baby smiled at me when I took its hand.

## Sorry about

Sorry about your book. I didn't
mean to spill coffee on it.

## Speak to/about

Did you speak to your father about going to camp?

## Spend on

I spend my pocket money on comics.

## Sure of/about

I am not sure oflabout the answer. Is it correct?

## Think about

I want to think about my answer.

## Think of

Good idea! I didn't think of that!

## Tired of

I'm tired of watching the same old films on television.

## Way to

I was on my way to the station when I lost my ticket.

## Worry about

My mother worries about me when I go out alone.

### 7.7 IDIOMATIC EXPRESSIONS, PATTERNS \& COLLOCATIONS: B1

## According to

According to my father, this book is very useful.

## Admit to

He admitted his guilt to the judge.

## Advantage of

Let's take advantage of the weather and paint the roof.

## Aim at

He aimed the arrow at the centre of the target.

## Amazed at

We were amazed at the talent of that 5-year-old boy.

## Angry about

Mary was angry about the delay of the bus to Athens.

## Annoyed with sb about/at sth

He's annoyed with his sister about how she speaks to him.

## Apologise to sb for sth

 He apologised to his mother for arriving late.Apply for (permission, job)
He applied for a job with Smith and Co.

## Ashamed of

Her father was ashamed of her obnoxious behaviour.

## Astonished at/by

The crowd was astonished by the talent of the blind man.

### 7.7 IDIOMATIC EXPRESSIONS, PATTERNS \& COLLOCATIONS: B1 cont'd

## Attention to

He paid great attention to his work and little to his family.

## Believe in

I don't believe in ghosts. There are no such things.

## Blame sb for sth

The driver blamed me for the accident, but it was his fault.

Busy with (person, task)
Sorry I can't come now. I'm busy with my homework.

## Capable of

He is so bad that I'm sure he is capable of any crime.

## Care for/about

I care for you and don't want you to be hurt.

## Care for

His aunt cared for him while his mother was ill.

## Certain about/of

He's certain about the time the meeting starts.

Chance of (possibility)
There's not much chance of me getting that job.

## Complain to

Andrew complained to the manager about the bad service.

## Concentrate on

Please turn off the radio and concentrate on your work.

## Consist of

The cocktail consists of fruit juices, wine and ice.

## Control of/over

The young teacher had no control over her class of boys.

## Crash into

James crashed his car into a tree last night.

## Crowded with

The Tube is crowded with people going home at 5 pm .

## Deal with

Who deals with the complaints from customers?

## Deal with

This book deals with computers.

## Decorate with

She decorated their Christmas
tree with red balls.

Die of
My teacher's father died of cancer.

## Differ from

French differs from English in many ways.

## Direct to

Excuse me, could you direct me to the station, please?

## Disappear from

Dinosaurs disappeared from
Earth in the Jurassic Period.

## Divorce from

Jim was divorced from his wife in 1999.

## Dream of/about

What did I dream about last night? I dreamt of Jeannie.

## Engaged to

She is engaged to Colin and will marry him next year.

## Excuse for

Please excuse me for coming late. My car broke down.

## Famous for

The Wharf is famous for its seafood, so it's always busy.

## Fond of

She is a naughty little girl but we are very fond of her.

## Free from

He was freed from prison after serving 2 years.

## Friendly with

She became friendly with my mother while on holiday.

## Generous to/towards

She was always generous to her poor relations.

## Glad about

I am glad about John's new job. He really wanted to work.

## Happy about/with

I am not happy with your marks. You must study more.

## Help with

Can you help me with this
problem? I can't solve it.

## Insist on

John insisted on buying that car but now regrets it.

## Invest in

He invested in electric cars.

Invitation to
I got an invitation to my teacher's wedding.

## Inform about/of

I am writing to inform you of the money your uncle left you.

## Joke about

He joked about the cat who slept in the bathroom.

## Keen on

I am not very keen on football. I prefer basketball.

## Late for

He is always late for work. He never gets there on time.

Lucky to (do)
He was lucky to find a job so quickly.

## Mad about (AmE-angry)

She is mad about not getting the lead in the play.

Mad about (BrE-keen)
She is mad about Italian clothes.

## Married to

I have been married to my husband for 30 years.

## Make a mistake in/with

I made a mistake in my maths and had to redo it.

## Necessary for

Is all this discussion necessary for the success of the project.

## Object to

I don't object to your friend staying here.

## Opinion about

What is your opinion about our new boss?

## Photo of

Please take a photo of me in front of this statue.

## Point at

The man pointed a gun at us and said, "Hands up!"

## Possibility of

Is there any possibility of meeting the president?

## Prefer to

I prefer tea to coffee.

## Protect from

We must all try to protect our children from drugs.

Proud of
He is proud of his son, who qualified as a doctor.

## Purpose of

The purpose of this book is to help teachers and students.

## Read about/of

I read about the performance in the newspaper.

## Reason for

What was the reason for the
fight? Jealousy?

## Rely on

You can rely on him to help you when you move.

## Remind about

He reminded me about going to the cinema tonight.

## Remove from

She removed her car from the No Parking zone.

## Reply to

He replied to the letter I wrote to him.

## Responsible for

She is responsible for keeping
the office clean.

## Responsible to

In the army you are responsible to your superior officer.

## Return from

Mary returned from South Africa last week.

## Satisfied with

John was satisfied with the work done by the builders.

## Scared of

My toddler wants a light on as he's scared of the dark.

## Shocked at/by

I was shocked at the news of your brother's death.

## Smell of

His breath smells of ouzo. Has he been drinking again?

## Steal from

The youth had stolen the ring from the old lady.

## Succeed in

She succeeded in becoming a famous pianist.

### 7.7 IDIOMATIC EXPRESSIONS, PATTERNS \& COLLOCATIONS: B1 cont'd

## Suffer from

My mother suffers from
headaches.

## Suggest sth to sb

What solution did you suggest to the boss?

## Surprised at/by

We were surprised at finding the hotel closed.

Take pity on
The judge took pity on his family and set him free.

## Tell about

He told us about his experience with the car.

## Terrified of

My grandfather is terrified of snakes.

Think of/about
What do you think of this painting?

## Throw at

He threw his dart at the target and hit it.

## Throw to

Throw the ball to me, please.

Translate into
She translated the book from Greek into English.

## Useful for

A calculator is useful for
multiplying large numbers.

## Warn about

She warned others about James. He had deceived her.

## Willing to

Barbara is willing to help us prepare for the dance.

### 7.7 IDIOMATIC EXPRESSIONS, PATTERNS \& COLLOCATIONS: B2

## Abstain from

The priest abstained from
smoking and drinking alcohol.

## Account for

He couldn't account for the missing money.

## Accuse sb of sth

He was accused of the murder as he didn't have an alibi.

## Accustomed to

$I$ am accustomed to getting up at 6 am every morning.

## Acquainted with

"Are you acquainted with Dr
Lecter?" asked the judge.

## Add to

He added another twenty books to their school library.

Adjust to
Mary soon adjusted to her job.

## Affection for

Our dog shows a special affection for my son.

## Agree on

The class agreed on going to Corfu for their school trip.

## Agree to

Jim agreed to sign the contract.

## Allow for

You'll have to allow time for latecomers to find a seat.

## Amount to

The total amounted to $\$ 500$.

## Appeal to sb for sth

UNICEF appealed to the public for donations.

## Appeal to

Orange doesn't appeal to me; let's paint it beige.

Approve of
I don't approve of that
behaviour. It's dishonest.

## Argue over/about

Father and son argued over which party to vote for.

## Argue with

Sue is always arguing with her son about his clothes.

## Associate with

Don't associate with that boy. He's always in trouble.

## Attach to

Attach the hose to the vacuum.

## Attempt to

The athlete attempted to break the record but failed.

## Base on

The book is based on a true-life story about a footballer.

## Be about to

I was about to leave when the phone rang.

## Be against

I am against this proposal. I
don't think it's appropriate.

## Be intent on

Intent on the jewels, he didn't hear the police sirens.

## Become of

If I don't find a job, I don't know what will become of me.

## Beg for

He taught his dog to sit up and beg for it's food.

## Behaviour towards

His behaviour towards his grandmother was very bad.

Benefit from/by
After working so hard, you'll benefit from a holiday.

## Bet on

He bet on "Dancer" in the 1st race and won a fortune.

## Beware of

Sign: Beware of Guard Dog!

## Beyond belief

The boldness of the bank robbery was beyond belief.

## Blessed with

He is blessed with good health and has never been ill.

## Blush at

Mary is so shy she blushes at anyone who speaks to her.

## Boast about/of

She is always boasting about her "perfect" children.

## Bother about

Don't bother about waiting for me. I'll follow by taxi.

## Bow to

At the end of the play the actors bowed to the audience.

## Cater for (BrE)/to (AmE)

The UK caters for all tastes, but the US caters to them.

## Cautious about

The bank is very cautious about lending money.

## Change for

His cold changed for the worse.

## Charge sb with

Police charged him with theft.

## Cheat at

He cheats at cards so no one wants to play with him.

Coincide with
My trip coincided with Easter.

## Collect for

We collect money for UNICEF.

## Collection of

My father has a very valuable collection of stamps.

## Comment on

He commented on her dress.

## Commit to

Barb was committed to saving the environment.

## Compare to/with

Poets compare death to sleep.
Compensate for
The crash victim was
compensated for hospital costs.
Compete against/with for
Our team is competing with 13
others for the cup.

## Compliment on

He was complimented on his excellent performance.

## Comply with

Airlines must comply with strict safety regulations.

## Composed of

Water is composed of hydrogen
and oxygen.

## Conceal from

He concealed his gambling debts from his wife.

## Concern about/for

I'm concerned about Sarah's
health. She looks so thin.

## Confess to

The accused man confessed to the murder of his wife.

### 7.7 IDIOMATIC EXPRESSIONS, PATTERNS \& COLLOCATIONS: B2 cont'd

## Confide in

The murderer confided in his priest, who kep his secret.

## Confidence in

She is a brilliant student but lacks confidence in herself.

## Confused about

She was confused about the date of the meeting.

## Connect to/with

Connect Cable A to the (+)
terminal of the battery.
Conscious of
They were conscious of being watched.

## Considerate about/of

It was very considerate of Jack to send flowers.

## Consideration for

He has no consideration for her feelings.

## Consult about/on

He consulted the doctor about the pain.

## Contrast with

His laziness at home contrasts with his energy playing football.

## Contribute to

Smoking appears to contribute to heart disease.

## Convicted of

He was convicted of murder in the first degree.

## Convinced of

All execpt one juror were convinced of his innocence.

## Cope with

It's hard for her to cope with six children and a job.

## Correspond to

Which photo corresponds to the description on tape?

## Cure of

A change of diet cured John of his stomach pains.

## Date back to

The cathedral dates back to the $16^{\text {th }}$ century.

## Deal in

Our company deals in cotton and linen sports clothing.

Decide against
I decided against touring Italy.

Decide for
He can't decide for himself, so his father decides for him.

## Decide on

They decided on going to England in the summer.

## Dedicate to

Wilbur Smith dedicated all his books to his wife.

## Defend against

All countries defend their borders against enemy attack.

## Delight in

John delights in teasing his little sister.

## Delighted at/by/with

I was delighted with the news of my brother's visit.

## Demand for

There is a great demand for health food at the moment.

## Demand sth from sb

She demanded money from her boss for overtime work.

## Demonstration of

Jones gave a demonstration of
how to fly the model plane.

## Depart/departure from/for/to

The 9:15 train for Athens will depart from platform 2.

## Dependent on

My brother is financially
dependent on his wife.

## Deprive of

Victims of war are deprived of normal home life.

## Devote sth/reflexive to sth/sb

Jen devoted herself to caring for her ageing mother.

## Disagree with sb about/on/over

The builder disagreed with us
about the materials.

## Disapprove of

Her parents disapprove of her dressing like a punk.

## Discriminate against

Racists discriminate against
blacks.

## Dismiss from

He'll be dismissed from his job if he keeps coming late.

Dispose of
Dispose of your litter by putting it in the bin.

## Distinguish between

You can't distinguish between them; they're so alike.

## Divide among/between

He cut the cake and divided it among his friends.

## Drink to

We drank to the couple's health after the wedding.

## Due to

Due to bad weather, the meeting was cancelled.

## Emigrate from

Kostas emigrated from Greece and moved to Australia.

## Emphasis on

She puts great emphasis on teaching grammar.

## Empty of

The office is empty of furniture; they must have moved.

## End in

The match between Aris and
PAOK ended in a draw.

## Envious of

Cheryl is envious of her sister's good looks.

## Equal to

One half is equal to 0.5 and is
sometimes expressed as $50 \%$.

## Equip with

The ship is equipped with sonar for locating fish.

## Equivalent to

Withholding the truth may be equivalent to telling a lie.

## Error in

She had an error in her figures
so her total was wrong.

## Essential to/for

Water is essential to life.

## Exception to

I have learned there is always an exception to the rule.

## Excited about

The children are excited about the school trip.

## Exhibition of

There's an exhibition of icons at the National Gallery.

Expel from
Mac was expelled from school for hitting a teacher.

## Experience in/of

Jenny has a lot of experience of office work.

## Expert in

He is an expert in economics and is often asked to lecture.

## Faced with

During their safari they were
faced with many dangers.

## Fail in

She failed in German and will
take it again next year.

## Faith in

I have little faith in fortune tellers.

## Faithful to

This dog is so faithful to its master; it would die for him.

## Familiar/unfamiliar with

I wasn't familiar with the area, so I got lost.

## Familiarise sb with

Firemen familiarised themselves with the plan of the building.

## Favourite of

This poem is a favourite of mine.

## Fight against/with

She fights with her brother as she is jealous of him.

## Fill with

Her eyes fill with tears when she sees an injured animal.

## Fit for

Peter isn't fit for the job of
manager. He's too lazy.

## Flirt with

She likes to flirt with the boys at parties.

## Focus on

She focused her efforts on learning vocabulary.

## Force into

The older boys forced Joey into selling drugs.

## For fear of

He slipped quietly into the room for fear of waking the baby.

## Forget about

I completely forgot about my appointment with my dentist.

### 7.7 IDIOMATIC EXPRESSIONS, PATTERNS \& COLLOCATIONS: B2 cont'd

## Furious about

John was furious about a mistake the bank had made.

## Furious with

I was furious with her for telling my secret to everyone.

## Fuss about/over

Stop fussing about the children. They'll be fine.

## Gamble on

I gambled on her not having seen me at the party.

## Gaze at

He sat gazing at the girl because she was so beautiful.

## Generous with

He's very rich but he's generous with his money.

## Genius at

Jim is a genius at maths; he can solve any problem.

## Gentle to/with

Please be gentle with Sarah. She's lost her parents.

## Glance at

She glanced at her watch and said she had to go.

## Grateful for

I'm grateful for your help. It was invaluable!

## Guilty of

He was found guilty of murder and sentenced to life.

## Habit of

He has a habit of biting his nails when he's worried.

## Hard of

My grandfather is hard of hearing and is practically deaf.

## Hesitate about

He hesitated about going
anywhere after the party.

## Homesick for

While she was in Canada, she was homesick for Greece.

## Hope for

Let's hope for better results next time.

## Hospitable to

He was very hospitable to me so I felt quite at home.

Hostile to/towards
Jill was so hostile to me! I only told her she'd got fat!

## Ignorant of

He is ignorant of local customs.
Immigrate to (AmE)
John immigrated to Greece from America.

## Impress by/with

I was impressed by the way he handled the situation.

## Improve by

She improved her English by going to England.

## Improvement in

There'll be some improvement in the weather tomorrow.

## Include in

Could you include me in your carnival group, please?

## Indifferent to

I am indifferent to whether he goes or stays.

## Inferior to

She always felt inferior to her beautiful sister.

## Influence on

Our friends have a strong influence on our behaviour.

## Inherit from

She inherited the house she is living in from her aunt.

## Inquire about

He inquired about her alibi on the day of the murder.

## Inspired by

His music was inspired by his mother.

## Intended for

This book is intended for adults only, not for children.

## Intend to

He intended to leave early the next morning.

## Intention of

I've no intention of meeting him!

## Interfere in/with

Don't interfere in my business! I
know what I'm doing.

## In the habit of

I'm not in the habit of spending money unwisely.

Jealous of
She is jealous of her neighbour's good fortune.

## Likely to

He's likely to get the promotion.

## Limit to

There's a limit to my patience.
Please stop that noise!

## Link between

There must be a link between the two murders.

## Load with

He loaded the truck with fruit and set off for market.

## Lock in/out of

He called a locksmith as he'd locked his keys in the car.

## Loyal to

We're loyal to our friends; we always take their side.

## Mean by

I'm a grouch? Just what do you mean by that?

## Mean to

It will mean a lot to her if you take her to the dance.

## Meet with

She met with an accident as she was leaving work.

## Mention to

I'll mention your idea to the others in the department.

## Merge with/into

The computer company merged with a CD manufacturer.

## Multiply by

If you multiply six by four you get twenty-four.

## Mystery about

There's a lot of mystery about the way he got the money.

## Necessity for

There's no necessity for you to speak like that.

## Need for

There's no need for you to come in early tomorrow.

## Negotiate with

The goalie is negotiating with the owner for a contract.

## Nervous about

I am so nervous about going to the doctor.

News of
Had any news of Jane? I haven't heard from her in ages.

## Noted for

He is noted for his performance in Shakespeare's plays.

## Notice of

Take no notice of what he says.
He's just joking.
Notorious for
He is notorious for his shady business deals.

## Obedient to

Children should learn to be obedient to their elders.

## Objection to

I have no objection to your
friend staying here.

## Obligation to

You are under no obligation to do her job.

## Obtain from

I obtain all my books on birds from the local library.

Occupy with
Mary is occupied with her maths lesson just now.

## Occur to sb

Didn't it occur to you to tell us you'd be late?

## Offended by

She was offended by her friends' remarks about her hat.

## Offer to

What help can you offer to the local theatre group?

## Opportunity for

Holidays are an opportunity for seeing old friends.

## Optimistic about

I feel optimistic about the race; I think we'll win.

## Participate in

All the students in the class must participate in the play.

## Patience with

Teachers must have a lot of patience with their students.

## Permission to

My father gave me permission to go to the party tonight.

### 7.7 IDIOMATIC EXPRESSIONS, PATTERNS \& COLLOCATIONS: B2 cont'd

## Permit for

Do you have a permit for this revolver?

## Pessimistic about

Jim is pessimistic about the future of his business.

## Pity about

It's a pity about Susan's failure in her exam.

## Plan for

He's already begun planning for his summer holidays.

## Plot against

They plotted against the
President to overthrow him.

## Popular with

Rock music is very popular with teenagers.

## Positive about/of

James has left for Paris? Are you positive about that?

## Power over

The dictator had absolute power over his people.

## Pray for

All the people went to church that day to pray for rain.

## Precious to

My little daughter is very
precious to me.

## Preferable to

Going to Kea by plane is preferable to going by boat.

Prescribe sth (for sth)
The doctor prescribed some tablets for the pain.

## Present to

They presented a watch to him when he retired.

## Pretend that + clause

She pretended that she was too busy to go out.

## Pretend to

She pretended to be too busy to go out.

## Pride in

Mother takes pride in her house; she keeps it spotless.

## Pride oneself on

I pride myself on turning in my work on time.

## Privilege for sb to do sth

It was a privilege for me to meet Pavarotti.

Progress in/with
I see that you have made progress in your English.

## Proper for

It isn't proper for a child to be out at this time of night.

## Protect against

His thick clothing protected him against the cold.

## Protest against

The students protested against raising the pass line.

## Provide with

We provided him with extra spending money for his trip.

## Punishment for

Staying in was his punishment for breaking the window.

## Quarrel with sb about sth

Sam quarrelled with his wife about who should drive.

## Reach for

The chef reached for the knife and stabbed her attacker.

## React to

How did her parents react to her engagement?

## Rebel against

Young people often rebel against their parents' rules.

## Recommend sb/sth for sb/sth

We can recommend Mr Jones for the post of manager.

## Reduce from ... to

The dress was reduced from $€ 150$ to $€ 75$.

## Reference to

This book makes reference to the First World War.

## Regardless of

Regardless of what you say, I will never go there again.

## Regards to

Give my regards to your uncle when you see him.

## Related to

My sister-in-law is related to the Prime Minister.

## Relationship with

Does Mary have a good relationship with her mum?

Relevant to
This fact isn't relevant to the case.

## Reluctant to

She wanted to hear the speech and was reluctant to leave.

## Remark on/about

He remarked on her stunning appearance.

## Remind of

You remind me of my father, always criticizing me.

## Replace by/with

When I retire I will be replaced by Mr Jones.

## Reputation for

I have a reputation for arguing.

## Request for

There were repeated requests for help from the ship.

## Reserve for

I'm sorry but this table is
reserved for the chairman.

## Resign oneself to

Anne resigned herself to staying at her present job till she found $a$ better one.

## Respect for

We should have more respect for our elders.

## Respond to

The patient responded to treatment and is recovering.

## Reward for

He was rewarded for returning the wallet he found.

## Rob of

They robbed the old man of his life savings.

## Rush at

I was terrified when the bull rushed at me.

## Satisfactory for

John will be satisfactory for the job. Let's hire him.

## Save for

What are you saving bags for? You won't use them.

## Search for

They searched for the boy all day but didn't find him.

Separate from
She has been separated from her husband for 2 years.

## Serious about

Mary is so flippant. She's never serious about anything.

## Share with

Will you share this melon with me? I can't eat it all.

## Shelter from

Balconies can shelter
pedestrians from the rain.

## Shoot at

The hunter shot at the lion but did not kill it.

## Short of

At the end of the month I'm always short of money.

## Shout at

Why are you shouting at me? I'm not to blame!

## Stem from

Grady's poor marks stem from his reading problems.

## Sufficient for

The money is sufficient for our current needs.

## Superior to

This fabric is superior to the imported kind.

## Superiority in

He was recognised for his superiority in chess.

## Supply with

He was well supplied with food for the camping trip.

## Suspect of

I suspect Jane of taking money from my purse.

## Swear at

My boss swears at us when we're late.

## Sympathise with sb about sth

We sympathised with him about his failing the test.

## Sympathy for

I have no sympathy for
crybabies.

## Take into account

Guides have to take the needs of disabled tourists into account.

### 7.7 IDIOMATIC EXPRESSIONS, PATTERNS \& COLLOCATIONS: B2 cont'd

## Take sb/sth for granted

 The wealthy may take their cushy lifestyle for granted.Take sb by surprise
The thief hid in the bushes to take his vicitm by surprise.

## Talk sb into

Sy didn't want to go; his friend's talked him into it.

## Tax on

They put a $10 \%$ tax on all electrical appliances.

## Tend/have a tendency to

He tends to exaggerate, so don't
believe all that he says.

## Theory of

I'd like some information about the theory of evolution.

## Threaten with

He threatened his helper with dismissal.

## Tolerant of

My husband is not tolerant of any criticism.

## Tortured with

He is tortured with guilt that he caused the death.

## Transfer from/to

He was transferred from the
Athens branch to Patras.

## Trick sb into sth

The crook tricked the old man into giving him all his money.

## Undertake to

He undertook to inform her about the new meeting date.

## Unite with

The barons united with Louis to overthrow King John.

Upset about/over
He is upset about not being able to buy a new car.

## Valid for/in

My passport is only valid for European countries.

## Variety of

There was a variety of gourmet dishes on the menu.

## Victim of

He was a victim of a hit and run accident.

## Visible to

Germs are not visible to the human eye.

## Vital to/for

Oxygen is vital to animal life.

## Volunteer for

She volunteered for the job of collecting for war victims.

Vote for/against
They voted against the deal.

## Vote on

We must reach a decision; let's vote on the issue.

## Waste on

You seem to waste a lot of money on junk food.

## Wish for

Hmm, 3 wishes? I wish for health, wealth and wisdom.

Wish to
Does anyone wish to say anything?

## Withdraw from

Jill withdrew from the race when she hurt her ankle.

## Worthy of

He's not worthy of your support after all he's done.

| 7.8 PREPOSITIONS AND COMMON PREPOSITIONAL PHRASES |  |  |  |
| :---: | :---: | :---: | :---: |
| 1. PREPOSITIONS: PLACE |  |  |  |
| A1 | A2 | B1 | B2 |
| across <br> at <br> at the back of $(\mathrm{BrE})$ <br> behind <br> beside <br> between <br> in <br> in back of $(\mathrm{AmE}=\mathrm{behind})$ <br> in front of <br> near <br> off <br> next to <br> on <br> over <br> under | above among below beneath beyond opposite | against apart from underneath | ahead of throughout within |
| 2. PREPOSITIONS: MOVEMENT |  |  |  |
| A1 | A2 | B1 | B2 |
| down <br> from <br> into <br> out of <br> to <br> up | across a river/street along a street/road around/round at a target onto over through towards (no preposition + home) | above below by past |  |
| 3. PREPOSITIONS: TIME |  |  |  |
| A1 | A2 | B1 | B2 |
| at ... o'clock <br> noon <br> night <br> midnight <br> in months, seasons, years in the morning, in the afternoon in the evening on days: Monday dates: 4th June | after <br> at moments: dawn, sunset at holidays: Christmas <br> but: on Christmas Day at the weekend before by <br> for <br> in centuries/eras: <br> in the $20^{\text {th }}$ century <br> in the Middle Ages on birthdays/Saint's days on Monday morning a cold evening Christmas morning since (+ object) till/until | during <br> in a period: <br> in the 1st 3 hours <br> past a point in time: midnight your bedtime | in the meantime throughout |
| 4. PREPOSITIONS: USED IN DESCRIBING PEOPLE AND THINGS |  |  |  |
| A1 | A2 | B1 | B2 |
| about <br> of with a person or thing | as <br> like <br> except <br> without sth, eg a coat | in clothes/colour of age/quality of one's own with a physical feature with an accessory | up to (eg 6 people) |


| 7.8a COMMON PREPOSITIONAL PHRASES |  |  |  |
| :---: | :---: | :---: | :---: |
| 1. ABOVE |  |  |  |
| A1 | A2 | B1 | B2 |
|  |  | above average |  |
| 2. AT |  |  |  |
| A1 | A2 | B1 | B2 |
| at breakfast/lunch <br> at church/school <br> at home <br> at midnight <br> at noon <br> at the beginning <br> at the end | at ... km per hour <br> at first <br> at last <br> at least <br> at once <br> at present <br> at the same time <br> at work <br> at the end | at all at first sight at a glance at a guess at the beginning of <br> (when sth started) at the end of (when sth finished) at the latest at times | at all costs at all events at a discount at any rate at ease at fault at hand at a loss at one's request at a profit at random at sea at peace/war |
| 3. BELOW |  |  |  |
| A1 | A2 | B1 | B2 |
|  |  | below sea level below standard below zero |  |
| 4. BY |  |  |  |
| A1 | A2 | B1 | B2 |
| by bus/train/plane/car etc | But see: <br> in my car on the 8 o'clock train by land/sea/air by myself/oneself/etc by post/airmail | by accident by chance by cheque by hand by heart by mistake by surprise by the way | by birth <br> by coincidence <br> by day/night <br> by far <br> by force <br> by all means <br> by means of <br> by name <br> by order of <br> by profession <br> by request <br> by sight |
| 5. FOR |  |  |  |
| A1 | A2 | B1 | B2 |
| for breakfast/lunch/dinner | for sale | for ages | for good |
| for a visit/holiday | for a while | for a change | for life |
| for a walk | for the moment | for hire | for sb's sake |
|  |  | for love | for short |
|  |  | for nothing |  |
|  |  | for once for the time being |  |
| 6. FROM |  |  |  |
| A1 | A2 | B1 | B2 |
|  |  |  | from memory from now on from time to time |


| 7.8a COMMON PREPOSITIONAL PHRASES cont'd |  |  |  |
| :---: | :---: | :---: | :---: |
| 7. IN - INTO |  |  |  |
| A1 | A2 | B1 | B2 |
| in the beginning in one's free time | in bed <br> in case of <br> in half <br> in a hurry <br> in ink/pencil <br> in love (with) <br> in my car <br> in pain <br> in prison/hospital/jail <br> in the end | in addition to <br> in any case <br> in cash <br> in common <br> in danger <br> in detail <br> in a .... mood <br> in fact <br> in fashion <br> in flames <br> in sb's opinion <br> in(to) pieces <br> in the news (all media) <br> in two/half <br> in other words <br> in tears (literal) <br> in the dark (literal) <br> in the end <br> in town <br> in turn <br> in spite of (+ object) <br> in the/sb's way <br> in this way | in action <br> in advance (of) <br> in agreement with <br> in any event <br> in all <br> in a way (to some extent) <br> in brief <br> in charge (of) <br> in comparison with <br> in conclusion <br> in control (of) <br> in debt <br> in demand <br> in doubt <br> in favour of <br> in general <br> in good time <br> in honour of <br> in length/width/height <br> in no time <br> in (dis)order <br> in order of <br> in particular <br> in person <br> in pieces <br> in place of <br> in practiceltheory <br> in private <br> in public <br> in return <br> in secret <br> in sb's experience <br> in sb's interest <br> in self-defence <br> in sight (of) <br> in some respects <br> in stock <br> in the event of in the right/wrong <br> in time <br> in touch <br> in tune (with) <br> in uniform <br> in use <br> in vain <br> in view of |
| OFF |  |  |  |
| A1 | A2 | B1 | B2 |
|  |  | off duty off topic | off the record off the road off school/work |


| 7.8a COMMON PREPOSITIONAL PHRASES cont'd |  |  |  |
| :---: | :---: | :---: | :---: |
| ON |  |  |  |
| A1 | A2 | B1 | B2 |
| on the left on the right on foot | on a trip/journey on business on fire on holiday on the phone on the 8 o'clock train on time on TV/the radio | on a cruise <br> on a diet <br> on duty <br> on business <br> on one's mind <br> on one's own <br> on strike <br> on the one/other hand <br> on the way | on account of on approval on average on bad/good terms with on behalf of on condition that on credit on demand on request on loan on order on purpose on sale on the agenda on (the) air on the contrary on the increase on the news (broadcast) on the whole (up)on (+ noun/gerund) |
| OUT |  |  |  |
| A1 | A2 | B1 | B2 |
|  |  | out of fashion out of work | out of out of breath out of business out of control out of respect for out of danger out of date out of debt out of doors out of luck out of order out of place out of practice out of print out of the question out of reach out of season out of sight out of stock out of turn out of use |
| TO |  |  |  |
| A1 | A2 | B1 | B2 |
|  |  |  | to sb's astonishment <br> to sb's surprise <br> to this day |



| 7.9 ADVERBIALS |  |
| :---: | :---: |
| 1. MANNER |  |
| A1 <br> Only common adverbs formed by adding $\sim l y$ to adjectives, no exceptions <br> also <br> not | A2 <br> Adverbs that do not normally take $\sim l y$ : fast, hard, late Not to be tested in contrast, eg: hard/hardly aloud last even as well <br> Position of adverbs of manner after the verb and object |
| 2. FREQUENCY |  |
| A1   <br> Recognition only:   <br> $\quad$ always often  <br> once ever  <br> sometimes every (day, etc)  <br> twice never usually | A2 <br> In position after to be and before the main verb frequently normally rarely occasionally regularly <br> all the time |
| 3. TIME |  |
| A1  <br> afterwards last week/month/year <br> again now <br> ago still <br> already then <br> for yesterday <br> forever yet <br> when/while + clause  | A2  <br> at present the day before yesterday <br> at theethis moment the other day <br> for the moment the week/year before last <br> right now yesterday afternoon <br> later recently <br> Position at beginning or end of sentence  <br> as + clause  |
| 4. PLACE / DIRECTION |  |
| A1  <br> at home, etc <br> here <br> there away <br>   | A2   <br> high ahead left <br> low straight ahead right <br> along right there nearby <br> backward(s) forward(s)  <br> Position after the direct object   |
| 5. DEGREE |  |
| A1 very really | A2 especially extremely |
| 6. INTERROGATIVE |  |
| A1 <br> how when where why how long | A2 |
| 7. COMPARATIVE / SUPERLATIVE |  |
| A1 | A2 <br> Regular only, plus: well better best badly worse worst |


| 7.9 ADVERBIALS |  |
| :---: | :---: |
| 1. MANNER |  |
| B1 <br> Modifiers of past participles: well done, badly written Adverbs which do not normally take -ly, in contrast: hardly/hard lately/late | B2 <br> Appreciation that certain adjectives ending in $\sim l y$, eg friendly, are not adverbs. |
| 2. FREQUENCY |  |
| ```B1 generally once in a while seldom Position between two auxiliary verbs``` | B2 <br> Alternative position at beginning of sentence |
| 3. TIME |  |
| B1Correct order, from specific to general  <br> for the time being so far <br> just the day after tomorrow <br> lately the week after next <br> up to now nowadays <br> repeatedly all of a sudden <br> meanwhile (recognition only)  | B2 <br> every now and then in the meantime from time to time <br> Words which are both adverbs and adjectives: |
| 4. PLACE / DIRECTION |  |
| B1 <br> Adverbs of place and alternative positions with manner/purpose, eg: He went home to quickly read the paper. vs He quickly went home to read the paper. | B2 |
| 5. DEGREE |  |
| B1   <br> Only these, not to be tested in contrast:   <br> absolutely nearly  <br> almost only  <br> completely partly  <br> fairly practically  <br> hardly quite  <br> just rather  <br> largely scarcely  <br> little still  <br> Adverbs which may be intensified by very   | B2 <br> Not to be tested in contrast: <br> fully <br> particularly <br> reasonably <br> thoroughly <br> wholly <br> Not to be tested in contrast: <br> very <br> rather <br> quite |
| 6. INTERROGATIVE |  |
| B1 | B2 |
| 7. COMPARATIVE / SUPERLATIVE |  |
| B1 | B2 |
| Irregular adverbs taking erlest eg:early <br> fast <br> hard <br> far further furthestModifiers of comparatives: <br> Negach harder, far more dear <br> Negative comparison: not as/so ... as | far farther farthest |

### 7.9 ADVERBIALS cont'd

## 8. IRREGULAR

A1<br>A2

## 9. WORD ORDER

A1
A2

## 10. CERTAINTY / PROBABILITY

| A1 | A2 |
| :--- | :--- |
| maybe <br> perhaps | of course <br> probably <br> indeed |

## 11. CONCESSION

## A1

A2
however
instead

### 7.9 ADVERBIALS cont'd

## 8. IRREGULAR



| 11. CONCESSION | B2 <br> B1 <br> even so <br> nevertheless <br> nonetheless <br> (negative) whatsoever |
| :--- | :--- |
| instead of |  |


| 7.10 CONJUNCTIONS |  |
| :--- | :--- |
| 1. COMPOUND |  |
| A1 <br> and, but, or | A2 |
| 2. CONDITIONAL |  |
| A1 |  |
| if (1st) | A2 |


| 7.10 CONJUNCTIONS |  |
| :---: | :---: |
| 1. COMPOUND |  |
| B1 | B2 |
| 2. CONDITIONAL |  |
| B1 <br> if unless <br> $0,1 \mathrm{st}, 2 \mathrm{nd}, 3 \mathrm{rd}$ | B2  <br> as long as on condition that <br> in case or else <br> provided otherwise <br> providing  <br> Imperative conditional  <br> Inverted conditional  |
| 3. TIME |  |
| B1  <br> after <br> a long as <br> the moment <br> the next time whenever <br> Recognition only: <br> now that <br> once <br> untist $\quad$ since (+ clause) | B2 <br> by the time that now that once |
| 4. RELATIVE PRONOUNS ACTING AS CONJUNCTIONS |  |
| B1 whom <br> whose <br> who  <br> where which <br> when  <br> that  | B2 <br> how <br> why <br> Preposition + whom/which <br> Neither/both/all of whom/which <br> Nominal relative <br> whoever <br> whomever whichever whenever <br> Reference to preceding idea <br> Omission of relative pronoun |
| 5. NOUN CLAUSE |  |
| B1 <br> whether | B2 <br> that + clause, as subject |
| 6. REASON / RESULT |  |
| B1 <br> as <br> since <br> so/such ... that so many/much ... that | B2  <br> as or else <br> because of owing to <br> due to since ( + clause) <br> for through <br> on account of  |


| 7.10 CONJUNCTIONS cont'd |  |
| :--- | :--- |
| 7. PURPOSE | A2 |
| A1 | Expressed by infinitive phrases |
|  |  |
| 8. CONCESSION | A2 |
| A1 |  |
| although |  |
| 9. CORRELATIVE |  |
| A1 |  |

$\left.\begin{array}{|l|l|}\hline \text { 7.10 CONJUNCTIONS cont'd } & \\ \hline \begin{array}{l}\text { 7. PURPOSE }\end{array} & \text { B2 } \\ \hline \begin{array}{l}\text { B1 } \\ \text { in case } \\ \text { so that (not) } \\ \text { Recognition only: } \\ \text { in order that } \\ \text { to } \\ \text { in order to } \\ \text { so as (not) to }\end{array} & \begin{array}{l}\text { in order that } \\ \text { so as (not) to }\end{array} \\ \hline \text { 8. CONCESSION } & \text { B2 } \\ \hline \text { B1 } & \begin{array}{l}\text { despitelin spite of the fact that }+ \text { clause }\end{array} \\ \hline \begin{array}{l}\text { even though } \\ \text { though }\end{array} & \begin{array}{l}\text { even if } \\ \text { however } \\ \text { no matter } \\ \text { adjective }+ \text { though/as (recognition only) }\end{array} \\ \text { whenever }\end{array}\right]$

### 7.11 LEXICAL ITEMS ALPHABETICAL INDEX - INTRODUCTION

This listing includes the words in the Topical/Lexical List 7.1 and other tables in Section 7.0. Its purpose is to provide an additional quick reference to teachers and test writers. It should be seen neither as a limit for teaching nor as an exclusive listing of material that may appear in the tests, but rather as the basic expectation at each level.
The assignment of level in this listing may vary somewhat from the reference works used in its preparation. Where this variance occurs, it is based on the judgment and experience of the contributing committees.

Some words appear in the listing more than once because they are used differently at different levels. Other words, eg have, may have more than one meaning but are used in these different ways at the same level. In this case, the word is listed once followed by all its section references.

In the current edition, the index is mainly alphabetical, but certain phrasal and idiomatic uses have been sorted according to key words in the phrase, eg at night will be found with night and other phrases that use night. On the other hand, phrasal verbs with many forms, differing only in meaning designated by the particle, eg put, will be listed together.
This index, consequently, is easiest to use in electronic format, employing the Find facility.

### 7.11 LEXICAL ITEMS ALPHABETICAL INDEX

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to walk A1 7.1.13
for a walk A1 7.8a. 5
to walk out on B1 7.6
walking A2 7.1.13
walking stick B2 7.1.2
wall A1 7.1.24
wall unit B2 7.1.24
wallet A2 7.1.2
wallpaper B1 7.1.24
to want A1 7.1.28
war A1 7.1.21
war crime B2 7.1.21
war of independence $\mathbf{B 2}$ 7.1.21
ward $\mathbf{B 2}$ 7.1.6
wardrobe A2 7.1.24
warehouse B2 7.1.23
warm A1 7.1.27
warmly $\mathbf{A 2}$ 7.1.1
to warn about B1 7.7
without warning B1 7.8a. 13
to wash A1 7.1.6
to wash the dishes (AmE) B1 7.1.24
to wash up A2 7.6
to do the washing A1 7.1.24
to do the washing up.(BrE) A1 7.1.24
washing machine A2 7.1.24
wasp B2 7.1.26
to waste $\mathbf{A 2}$ 7.1.28
waste B1 7.1.28
to waste on B2 7.7
waste treatment plant B2 7.1.27
wastepaper basket B1 7.1.24
watch A1 7.1.2
to watch A2 7.1.10
to watch out B2 7.6
water A1 7.3.2
water polo B1 7.1.12
water quality B2 7.1.27
water-ski(ing) A2 7.1.12
waterfall A2 7.1.25
watermelon A2 7.1.5
wave A2 7.1.25
to wave A2 7.1.28
wavy $\mathbf{A 2}$ 7.1.2
wax B2 7.1.24
to give way $\mathbf{B 2}$ 7.1.13
way A2 7.1.28
way in/out A2 7.1.23
way to $\mathbf{A 2} 7.7$
by the way B1 7.8a. 4
in a way $\mathbf{B 2} 27.8$ a. 7
in the/sb's way B1 7.8a. 7
in this way B1 7.8a. 7
on the way B1 7.8a. 9
WC A2 7.1.24
we A1 7.4.1
weak A2 7.1.2
weak-willed $\mathbf{B 2}$ 7.1.
wealth B1 7.1.1
wealthy B1 7.1.1
weapon B1 7.1.21
to wear A1 7.1.2, 7.5
to wear off B2 7.6
to wear out B2 7.6
weather A1 7.1.27, 7.3.2
under the weather $\mathbf{B 2} 7.8 \mathrm{a} .12$
weather forecast $\mathbf{B 1}$ 7.1.27
he Web A2 7.1.9
web B1 7.1.26
website A2 7.1.9
wedding A2 7.1.17
wedding ring A2 7.1.17
week A1 7.1.22
the week after next B1 7.9.3
the week before last A2 7.9.3
weekday A1 7.1.22
weekday A1 7.1.22
weekend A1 7.1.22
at the weekend $\mathbf{A 2}$ 7.8.3
weekly $\mathbf{B 2}$ 7.9.3
to weep B1 7.1.1, 7.5
to weigh A2 7.1.6
weight A2 7.1.6
weightlifting B1 7.1.12
weird B1 7.1.1
welcome A1 7.1.29
to welcome B1 7.1.28
welfare B2 7. 1.20
well A1 7.1.28
well, better, best A2 7.9.7
well done B1 7.1.5
well done A2 7.1.29
well-built B1 7.1.2
well-cooked B2 7.1.5
well-known B1 7.1.11
well-made A2 7.1.28
wellies (BrE) B2 7.1.2
west A1 7.1.25
western A2 7.1.10, 7.1.11, 7.1.25
wet A1 7.1.27, 7.1.28
wet suit B2 7.1.12
whale A2 7.1.26
what A1 7.4.4
what (conj) A2 7.10.5
what ever? B2 7.4.4
whatever B2 7.4.1, 7.10.8
whatsoever B2 7.9.11
wheat B1 7.1.5
wheel A2 7.1.13
wheelchair B1 7.1.6
when A1 7.10.3, 7.9.3, 7.9.6
when A2 7.4.6, 7.10.4
when B1 7.4.6, 7.10.4
whenever B1 7.10.3
whenever B2 7.4.1, 7.10.8
where A1 7.9.6
whereabouts B1 7.1.21
where A2 7.4.6, 7.10.4
where B1 7.4.6, 7.10.4
wherever B2 7.4.1, 7.10.4, 7.10.8
whether B1 7.10.5
which A1 7.4.4
which A2 7.4.6, 7.10.4
which B1 7.4.6, 7.10.4
which ever B2 7.4.4
whichever B2 7.4.1, 7.10.4
while A1 7.9.3, 7.10.3
for a while A2 7.8a. 5
whilst B1 7.10.3
whisker B2 7.1.26
whisky B1 7.1.5
to whisper A2 7.1.1
white A1 7.1.28
whiteboard A1 7.1.7
who A1 7.4.4
who A2 7.4.6, 7.10.4
who B1 7.4.6, 7.10.4
WHO B2 7.1.20
who ever B2 7.4.4
whoever B2 7.4.1, 7.10.4
whole A2 7.1.28
on the whole B2 7.8a. 9
wholly B2 7.9.5
whom A2 7.4.4, 7.4.6, 7.10.4
whom B1 7.4.6, 7.10.4
whomever B2 7.10.4
whose A2 7.4.4, 7.4.6, 7.10.4
whose B1 7.4.6, 7.10.4
why A1 7.9.6
why B2 7.10.4
wide A2 7.1.28
to widen $\mathbf{B 2}$ 7.1.28
widespread B2 7.1.28
widow B2 7.1.1
widower B2 7.1.1
width B1 7.1.28
in width $\mathbf{B 2}$ 7.8a. 7
wife A1 7.1.1
wifi B2 7.1.9
wig A2 7.1.2
in the wild B1 7.1.26
wild A1 7.1.1, 7.1.26
wilderness $\mathbf{B} 2$ 7.1.25
wildlife A2 7.1.26
willing B1 7.1.1
willing to B1 7.7
to win A1 7.1.12, 7.5
wind A1 7.1.27
to wind B1 7.5
window A1 7.1.24
window dresser B2 7.1.8
window dressing $\mathbf{B 2}$ 7.1.4
window shopping B2 7.1.4
windscreen B1 7.1.13
(wind)surf(board) (AmE) B1
7.1.12
windsurfer ( BrE ) $\mathbf{B 1}$ 7.1.12
windsurfing A2 7.1.12
windy A2 7.1.27
wine A1 7.1.5
wing A1 7.1.26
to wink B2 7.1.1
winter A1 7.1.22
to wipe B1 7.1.28
to wipe off/out/away B2 7.6
to wipe out B2 7.6
wire B1 7.1.24
wireless B2 7.1.9
wise $\mathbf{B 2}$ 7.1.1
wish A2 7.1.17
to wish B1 6.38, 7.1.28
to wish for $\mathbf{B 2} 7.7$
to wish to $\mathbf{B 2} 7.7$
witch B1 7.1.11, 7.1.16
with A1 7.8.4, 7.8a. 13
with B1 7.8.4
to withdraw $\mathbf{B 2}$ 7.1.23, 7.1.28, 7.5
to withdraw from $\mathbf{B 2} 7.7$
to withhold $\mathbf{B 2}$ 7.1.28
within B2 7.8.1
without A2 7.8.4, 7.8a. 13
witness B2 7.1.21
WMD B2 7.1.21
wolf B1 7.1.26
woman A1 7.1.1
to wonder A2 7.1.28
wonderful! B1 7.1.28
wood A2 7.1.25
wooden A2 7.1.24, 7.1.28
woods B2 7.1.25
woodwork B1 7.1.24
wool A1 7.1.2
woollen A2 7.1.2
word A1 7.1.7
without a word B2 7.8a. 13
in other words B1 7.8a. 7
at work A2 7.8a. 2
out of work B1 7.1.8, 7.8a. 10
working hours B1 7.1.8
to work on B2 7.6
to work out B2 7.6
work A1 7.3.2
to work A1 7.1.8
work B2 7.3.4
worker A1 7.1.8
workman B1 7.1.8
workshop B1 7.1.23
world A1 7.1.27
WorldWideWeb/www B2 7.1.9
worm B1 7.1.26
to worry $\mathbf{A 1}$ 7.1.1
to worry about $\mathbf{A 2}$ 7.1.28, 7.7
worse A2 7.9.7
to worship B2 7.1.16
worship B2 7.1.16
worst A2 7.9.7
worthless B2 7.1.28
worthy of B2 7.7
wound B1 7.1.6
to wound B1 7.1.6
wounded B1 7.1.6
to wrap A2 7.1.4
to wrap up B2 7.6
wrapper B1 7.1.4
wreck B1 7.1.14
wrestle(r) B2 7.1.12
wrestling B2 7.1.12
wrinkle B2 7.1.2
wrist A2 7.1.6
to write A1 7.1.7, 7.1.8, 7.1.11, 7.5
to write down A1 7.7
to write off B2 7.6
write out in full $\mathbf{B 2}$ 7.1.23
writer A1 7.1.8
wrong A1 7.1.28
x-ray B1 7.1.6
yacht B1 7.1.13
yap B2 7.1.26
yard A2 7.1.25
yard B2 7.1.3
to yawn B2 7.1.1
year A1 7.1.22
the year before last A2 7.9.3
yearly B2 7.9.3
to yell B1 7.1.1
yellow A1 7.1.28 Yemen(i) B2 7.1.19
yes A1 7.1.28
yesterday A1 7.1.22, 7.9.3 yesterday afternoon A2 7.9.3 yet A1 7.9.3
yoga $\mathbf{B 2}$ 7.1.12
yoghurt A2 7.1.5
you A1 7.4.1
you A2 7.4.5
you know A2 7.1.29
young A1 7.1.1
your A1 7.4.2
of yours B1 7.4.2
yours A1 7.4.2
yourself A2 7.4.1
yourself B1 7.4.1
yourselves A2 7.4.1
yourselves B1 7.4.1
youth A2 7.1.1
youth hostel B2 7.1.15
Zaire(an) B2 7.1.19
Zambia(n) B2 7.1.19
zebra A1 7.1.26
zero A2 7.1.27
below zero B1 7.8a. 3
Zimbabwe(an) B2 7.1.19
zip ( BrE ) B2 7.1.2
zipper (AmE) B2 7.1.2
zodiac B1 7.1.17
zone B1 7.1.25
zoo A1 7.1.26
zucchini (AmE) B2 7.1.5

### 7.12 STRUCTURAL INDEX

This index lists the grammatical items found in Section 6.0 Functional-Structural Syllabus, which are arranged there by function. Note that this is not a comprehensive grammar, but rather a handy locator which has been added to the revised edition of The PALSO Guide at the suggestion of users: organised by structure, level, syllabus section.

## ADJECTIVES

| - comparative + than | Pre 6 |
| :---: | :---: |
| - comparative/superlative, irregular good, bad, much, many | A1 6 |
| - comparative/superlative, simple; no stressed forms such as much fatter/ | A1 6 |
| - hyphenated | B1 5, 13 |
| - participle ending in -ing or -ed (in contrast) | B1 7 |
| - position of adjective before a noun/after verb to be | A1 5 |
| - simple comparative/superlative, no stressed forms eg much fatter/far greater | A2 6 |
| - sure, certain | B1 19, 24 |
| - used after verbs of perception | A2 7 |

## ADVERBS

| - also/as well | B1 40 |
| :---: | :---: |
| - always and other frequency adverbs with present/past simple List 7.9 | A1 41 |
| - below, over/above | B1 12 |
| - comparative/superlative intensified by far and much | B1 6 |
| - comparative/superlative taking -er and -est: early, fast, hard, long, soon, straight, etc. | B1 6 |
| - concession/negation still, yet, however | A2 48 |
| - degree | B2 11 |
| - degree modifying adjectives and adverbs (not to be tested in contrast) | B1 11 |
| - frequency for everyday actions (recognition only) | A1 15 |
| - frequency for everyday actions and general truths | A2 15 |
| - intensified by very | A1 11 |
| - intermittance | B1 15 |
| - irregular adverbs and adverbs without -ly | B1 11 |
| - it's the first time + present perfect | B1 17 |
| - linking words first, then, later, after | A2 44 |
| - making adverbs from adjectives | A1 11 |
| - manner | A1 11 |
| manner without -ly eg fast, hard, late (not to be tested in contrast, eg hard/hardly) | A2 11 |
| - modifying a past participle | B1 11 |
| - modifying other adverbs | B1 11 |
| - not normally taking -ly (tested in contrast) | B1 11 |
| - once/now that + clause | B2 14 |
| - once/now that + clause (recognition only) | B1 14 |
| only common adverbs ending in -ly (no exceptions eg hard, fast) | A1 11 |
| - order of adverbials (Time) - subject - verb - object - manner - place - (time) | B1 11 |
| - order of place and alternative positions with manner | B1 11 |
| - order of time adverbials from specific to general | B1 14 |
| - order of adverbials of manner after the verb and object. | A1 11 |
| - place here/there | A1 12 |


| - similar adverbials in contrast: apart from/except for, ago/before, etc | B1 14 |
| :--- | :--- |
| - temporary vs permanent or usual actions (in present simple) | B1 16 |
| - time/frequency/duration expressions | A2 $17, \mathbf{B 1} 17$ |
| - tomorrow, next $\ldots$ | A1 25 |
| - too | A1 40 |

## ARTICLES

| - definite the | A1 7 |
| :--- | :--- | :--- |
| - definite the one/ones | A1 7 |
| - definite, omission of | A1 7 |
| - indefinite $a / a n$ | A1 7 |
| - use or specific omission of the definite article the | A2 7 |
| - definite article use and omission of the | B1 7 |

## CONJUNCTIONS

| - as (introducing the progressive time clause) | A2 21 |
| :---: | :---: |
| - but | A1 48 |
| - so | A2 43 |
| - when, while (recognition only) | A1 21 |
| GERUNDS |  |
| - love, hate, like doing sth (not in contrast with love to do etc) | Pre 36 |
| - simple gerunds commonly used as nouns | A1 36 |
| - apologise for + gerund or noun | A2 34 |
| - likellovelenjoy + gerund for likes | A2 36 |
| - not like/dislike/hate + gerund for dislikes | A2 36 |
| - allow/permit + gerund | B1 27 |
| - don't mind + gerund/noun for lack of objection | B1 36 |
| - fond of/keen on/interested in + gerund, noun or pronoun | B1 36 |
| - negative verb + gerund/noun dislike/hate/mind | B1 36 |
| - positive verb + gerund/noun prefer, enjoy, adore, fancy | B1 36 |

## NOUNS

- countable ending in $f$ or $f e$ taking ves in the plural. Only knife, life, wife, shelf, self, loaf
countable ending in $f$ or $f e$ taking ves in the plural. Only these exceptions cliff, roof, chief,
handkerchief, safe, reef, gulf
A2 45
- countable ending in $y$ dipthong toys, holidays, keys

A1 45

- countable ending in $y$ taking ies in the plural. Only baby, country, lady, family, factory, party

A1 45

- countable irregular o plurals, only pianos, photos, kilos, radios A1 45
- countable nouns ending in $y$ taking ies in the plural $\quad$ A2 45
- countable with -es in the plural, after $-s,-s c h,-c h,-x,-o \quad$ A1 45
- countable with $s$ in the plural $\quad$ A1 45
- countable/uncountable (nouns which can be either) $\quad$ B1 45
- found only in the plural with a plural verb $\quad$ A2 45
- having no plural, taking a singular verb A2 45
- irregular plural B1 45
- plural

Pre 36, 45

- plural nouns which always take a plural verb

B2 45

- plural of compounds

B2 45

- uncountable a piece of, a bottle of, a kilo of, etc. $\quad$ A1 45
- uncountable always used with a singular verb

| - among several vs between two | A2 | 12 |
| :--- | :--- | :--- |
| - arrive in/at a place | A2 | 12 |
| - for | A1 | 44 |
| - from $X$ to $Y$ vs between $X$ and $Y$ | A2 | 13 |
| - in the end vs at the end (recognition only) | A2 | 13 |
| - of movement | A2 | 3 |
| - of place | Pre | 7,12 |
| - of place vs movement in contrast (prepositions of place not tested in contrast) | A1 12 |  |
| - of time | Pre 14 |  |
| - on time vs in time (recognition only) | A2 13 |  |
| - with + details of appearance | A2 | 5 |

## PRONOUNS

- any combination meaning whoever etc $\quad$ B2 36
- demonstrative pronoun and adjective $\quad$ B1 49
- demonstrative statement There is/are vs it is/they are $\quad$ A2 7
- demonstrative statement with it/they question tag $\quad$ A2 3
- demonstrative this to identify oneself, inquire $\quad$ B1 1
- demonstrative this, that, these, those Pre 7, A12
- demonstrative, emphatic (recognition only)

B2 49

- ever combination, eg whoever, etc (not to be tested in contrast with emphatic use of ever)

B2 36,49

- irregular comparative/superlative, all, including little/less/least

A2 6

- it impersonal for day/weather $\quad$ A1 10
- it or they used in answers to questions with demonstrative $\quad$ A2 2
- object me, you, etc.
- possessive mine, yours, etc.
- reflexive myself, yourself, etc.

Pre 2, A1 2
A1 4

- relative defining

A2 2

- some/any/no + one, thing, etc (questions with some not tested)

B1 7

- some/any/no combination

A1 45

- subject I, you, etc.

A2 3, 45

POSSESSIVE

| - | a friend of mine $=$ one of my friends |
| :--- | :--- |
| - genitive | B1 4 |
| - genitive adjective my, your, etc | A1 7 |
| - genitive noun + 's for people and animals | Pre $2,4, \mathbf{A 1} 4$ |
| - genitive of + noun for objects and places | A1 4 |
| - genitive pronoun, singular and plural | A1 4 |
| - have got for present possession | A1 4 |
| - in time expressions | A1 4 |
| - noun + 's | B1 4,13 |
| - of classical names | Pre 4 |
| - of compound for joint possession | B2 4 |
| - of hyphenated compound | A1 4 |
| - of name ending in $s$ | B1 4 |


| - of people normally thought of as a pair | A2 4 |
| :--- | :--- |
| - of shop (BrE) butcher's, baker's, etc | Pre 4 , A1 4 |
| - of some/any/no compound + else | B1 4 |
| VERBS - INFINITIVE | B2 44 |
| - cognitive verbs followed (usually) by passive infinitive | B2 44 |
| - perfect infinitive for action that preceded the main verb | A2 3 |
| - phrase meaning because (or prepositional phrase showing means) | B2 43 |
| - so as to/so as not to (tested) | B1 43 |
| - so as to/so as not to and tolin order to (recognition only) |  |

## VERBS - INDICATIVE MOOD

## Present Simple

| - | for future events in a timetable | B2 |
| :--- | :--- | :--- |
| - (affirmative and negative) | Pre $3,5,7,9,10,12,46$ |  |
| - for everyday actions | A1 15 |  |
| - for future events in a timetable (recognition only) | B1 25 |  |
| - for general truths (active voice) | A2 | 44 |
| - for ongoing arrangements vs Present Continuous for temporary ones | A2 | 8 |
| - for sports commentaries, stage directions, reviews of books, etc (recognition only) | B2 21 |  |
| - of to be and to do | A1 2,3 |  |
| Present Continuous | Pre 10 |  |
| - affirmative and negative | A1 16 |  |
| - for actions happening at the time we are speaking | A1 16 |  |
| - for actions happening now, used with now, Look! Listen! | B2 25 |  |
| - for future arrangements | B1 25 |  |
| - for future intention (recognition only) | B2 31 |  |
| - in 3rd person with always to express criticism | B1 31 |  |

## Past Simple

- affirmative and negative, regular and irregular verbs Pre 10,21
- for actions finished in the past: ago, yesterday, last ...

A1 21

- with Present Perfect in contrast $\quad$ B1 21


## Past Continuous

| - contrasted to Past Simple | A1 | 21 |
| :--- | :--- | :--- |
| - for a temporary action in the past | B2 | 21 |
| - for a temporary action in the past (recognition only) | B1 | 21 |
| - for an action happening between two times in the past | B2 | 21 |
| - for an action happening between two times in the past (recognition only) | B1 | 21 |
| - for an action in progress at a specific moment in the past | B2 | 21 |
| - for an action in progress at a specific moment in the past (recognition only) | B1 21 |  |
| - for habitual actions in the past which annoyed us | B2 | 21 |
| - for habitual actions in the past which annoyed us (recognition only) | B1 21 |  |
| - for two actions happening at the same time | B2 | 21 |
| - for two actions happening at the same time (recognition only) | B1 | 21 |

## Future Simple

- going to (affirmative and negative) Pre 26

| - | with will | A1 | 25 |
| :--- | :--- | :--- | :--- |
| - | with shall in first person (recognition only; unusual) | A1 | 25 |
| - future with going to for plans and intentions (not to be tested in contrast with future simple) | A1 | 25 |  |
| - predictions with will/going to (not to be tested in contrast) | A2 | 10 |  |
| - for sudden decisions, no pre-planning | B1 | 25 |  |
| - in contrast with going to | B2 | 25 |  |
| - in contrast with going to in predictions | B2 | 10 |  |

## Future Continuous

- Continuous $\quad$ B2 25
- Continuous (recognition only) $\quad$ B1 25


## Present Perfect Simple

| - Simple been to/gone to (not in contrast) | A2 | $3,12,17$ |
| :--- | :--- | :--- |
| - Simple been to/gone to (test in contrast) | B1 | 12 |
| - Simple been vs gone (3rd person) (not in contrast) | A1 | 17 |
| - Simple used with expressions of duration | A1 | 17 |
| Present Perfect Continuous | A2 | 17 |
| - Continuous | A1 17 |  |
| - Continuous as expression of duration (recognition only) | B2 | 17 |
| - Continuous as reason for present effect | B2 | 17 |
| - Continuous to show irritation | B1 | 17 |

## Past Perfect

- Past Perfect (simple or continuous) and Past Simple (recognition; tested only in reported speech) B1 21
- Past Perfect and Past Simple in contrast $\quad$ B2 21
- Past Perfect Continuous only tested in reported speech $\quad$ B1 22
- Past Perfect Simple usage only $\quad$ A2 21


## Future Perfect

- Future Perfect Simple $\quad$ B2 25
- Future Perfect Simple (recognition only) $\quad$ B1 25


## Passive Voice

- impersonal, cognitive verb + noun clause $\quad$ B1 44
- with agent where context requires $\quad$ B1 $10,44,47$
- no agent, only in Pres S/C, Past S/C, Fut S, PresPerf S No questions. No impersonal. A2 21,44


## VERBS - IMPERATIVE MOOD

- simple commands Pre 33
- simple commands (positive and negative) A1 2,12,33
- watch out/look out as emphasis A2 33


## VERBS - SUBJUNCTIVE MOOD (UNREAL PRESENT, PAST, FUTURE)

| - unreal present after present tense main clause (1st conditional, polite form) | B2 | 27 |
| :--- | :--- | :--- |
| - unreal past after would (2nd conditional form) | B2 | 27 |
| - if only + (other) would + bare infinitive | B2 | 38 |
| - if only + (self) could + bare infinitive | B2 | 38 |
| - wish + (other $)$ would + bare infinitive | B1 | 38 |
| - wish + (self) could + bare infinitive | B1 | 38 |
| - if only + past perfect | B2 | 38 |


| - wish + past perfect | B1 | 38 |
| :--- | :---: | :---: |
| - if only + past tense | B2 | 38 |
| - wish + past tense | B1 | 38 |
| - it's (high) time + subject + past tense | B1 | 32 |

## VERBS - MODAL VERBS, SEMI-MODALS AND SUBSTITUTES

|  | (not) have to for past and future tenses | B1 | 29 |
| :---: | :---: | :---: | :---: |
|  | be able to for specific ability in present and past. (recognition only) | A2 | 23 |
|  | can + (bare) infinitive | Pre | 2, 27, 28 |
|  | can for ability or lack of ability | A1 | 18 |
|  | can for future ability | A1 | 26 |
|  | can in question form | A1 | 28 |
|  | can with verbs of perception instead of present continuous tense | A1 | 18 |
|  | can, shall, would, will for offers, and responses | A2 | 28 |
|  | can/may + (bare) infinitive for permission, with not for withholding permission | A1 | 27 |
|  | can't/couldn't/must + perfect infinitive for past deduction | B1 | 24 |
|  | could | B1 | 28 |
|  | could + (bare) perfect infinitive for annoyance at possible but non-performed activities | B2 | 23 |
|  | could as the past tense of can (recognition only) | A1 | 23 |
|  | could as the past tense of can for general ability | A2 | 23 |
|  | $l e t ' s+($ bare infinitive | A2 | 32 |
|  | make + object + bare infinitive in active vs be made + full infinitive | B1 | 29 |
|  | may, might, could for speculation | A2 | 25 |
|  | may/might /could/would (not) + (bare) perfect infinitive for speculation | B1 | 24 |
|  | may/might as well + infinitive to express no better option | B1 | 26 |
|  | may/might for probability (may more certain than might, not in contrast) | A2 | 19, 26 |
|  | may/might in contrast | B2 | 19,26 |
|  | may/might in contrast (recognition only) | B1 | 19, 26 |
|  | may/might/could + (bare) infinitive | B1 | 19,26 |
|  | must for emphatic advice | B1 | 32 |
|  | $m u s t / c^{\prime} n^{\prime} t+$ (bare) infinitive for present | B1 | 19 |
|  | must/have to in contrast | B2 | 29 |
|  | must/mustn't + (bare) infinitive | Pre | 30 |
|  | must/mustn't (for outside or legal obligation) | A1 | 29 |
|  | must/mustn't for speaker's opinion | A2 | 29 |
|  | mustn't/have to for legal obligation (not in contrast with must/mustn't) | A2 | 29 |
|  | needn't have + past participle for an act performed despite absence of obligation | B1 | 30 |
|  | needn't/don't have to for absence of obligation | A2 | 30 |
|  | needn't/don't need to/don't have to + (bare) infinitive | B1 | 32 |
|  | shall we + (bare) infinitive | A2 | 32 |
|  | should/ought to + (bare) infinitive | B1 | 31,32 |
|  | should/ought to + (bare) perfect infinitive for obligations not acted on | B1 | 29 |
|  | should/ought to for gentler expression of obligation or duty | A2 | 29 |
|  | subject $1+$ would + (bare) perfect infinitive preferred + (full) infinitive | B2 | 37 |
|  | subject $1+$ would prefer $+($ full $)$ infinitive for specific preference | B1 | 37 |
|  | subject $1+$ would rather + (bare) infinitive | B1 | 37 |
|  | subject $1+$ would rather + (bare) perfect infinitive | B2 | 37 |


| - subject $1+$ would rather + subject $2(1+2)+$ past perfect | B2 | 37 |
| :---: | :---: | :---: |
| - subject $1+$ would rather + subject $2+$ past tense | B1 | 37 |
| - substitute be able to for can in all other tenses | A2 | 18, 23, 26 |
| - substitute be capable of + gerund | B1 | 18, 23, 26 |
| - substitute don't have to/don't need to for needn't in past/ future | B1 | 30 |
| - substitute force sb to do sth | B1 | 29 |
| - substitute it's not necessary (for sb) + (full) infinitive for needn't | A2 | 30 |
| - will + bare infinitive | Pre | 26 |
| - will, would, could for requests from less to more polite, and responses | A2 | 28 |
| - will/would emphatic (recognition only) | B2 | 49 |
| - would rather + (bare) infinitive | B1 | 3 |

## REPORTED SPEECH

| - command with ordered, advised, commanded, suggested (not with a gerund) | B1 22 |
| :---: | :---: |
| - command with told + object + infinitive | A2 22 |
| - indirect speech in polite request | B1 28 |
| - question with asked | A2 22 |
| - question with wondered, wanted to know, inquired | B1 22 |
| - question words in reported statements | B1 22 |
| - request with asked + object + infinitive | A2 22 |
| - request with requested, begged | B1 22 |
| - statement introduced by told or said | A2 22 |
| - statement with remarked | B1 22 |
| CAUSATIVE |  |
| - false causative get implying provocation | B2 21 |
| - false causative have for actions not arranged | B2 21 |
| - get + object + full infinitive + object | B1 47 |
| - get implying effort by the subject | B1 47 |
| - have without agent - in all tenses at this level. | A2 47 |
| - have/get + agent + (bare) infinitive | B1 47 |

## SYNTAX and SENTENCE STRUCTURE

- simple statement, question, imperative
- simple with double object verbs 1 . subject + verb + personal object + object
- simple with double object verbs 2 . subject + verb + object + to/for + personal object.
- simple (Time) + subject + verb + object $+($ Time $)$
- there is, there are (affirmative and negative)
- there is/there are (past, present and future only)
- compound with and/but/or
- joining sentences with and
- comparative structure, not in combination with a negative
- (not) like + comparative structure
- comparative structure
- negative comparison with not as/so...as
- alternative arrangement of main and reason clauses
- inversion, all types after initial so, such, rarely, never, seldom
- special comparative forms

A1 19, 31, 32, 43
A1 14
A1 14
A1 14
Pre 7
A1 12
A1 14
A2 40
A2 6
A2 37
B1 6
B1 6
B1 42
B2 49
B2 6

## INTERROGATIVE

| - emphatic use of question word with ever (not in contrast with whenever/wherever, etc) | B2 | 49 |
| :---: | :---: | :---: |
| - how much + singular verb and how many + plural verb | A2 | 46 |
| - interrogative verb formation | A2 | 47 |
| - polite commands Call/ring/phone s/o on + telephone number | B1 | 1 |
| - polite requests May I take/Would you like to leave a message? | B1 | 1 |
| - short questions and responses | A1 | 1 |
| - short responses | A1 | 28 |
| - short responses with subject-verb inversion, neither/nor do I (instead of I don't either) | A2 | 40 |
| - short responses, predicative so/not with think, hope, suppose, be afraid, believe, expect | A2 | 40 |
| - tag - 1st person statement with 2nd person tag (seeking agreement or confirmation) | A2 | 35 |
| - tag - has statement with does have/has tag as alternative to has got | A2 | 35 |
| - tag - let's statements with shall we tag | B1 | 35 |
| - tag - with do/does/did (simple present and past) | A1 | 35 |
| - tag - with identical auxiliary verb | A1 | 3, 35 |
| - tag - with there is/are | A2 | 35 |
| - words how old/many/much/far | A1 | 3,46 |
| - words when/where/why (with answer because) and whose/how | A1 | 1,3 |
| - words who, what, where, why, when, which, how much, how many | Pre | 3,8 |
| - words who/which/what as subject and object | A2 | 3 |
| - words who/which/what as subject and object (not to be tested in contrast) | A1 | 3,5,7,8 |

## CLAUSES

| - concession vs phrases with despite/in spite of + noun/pronoun/gerund object | B1 | 48 |
| :---: | :---: | :---: |
| - concession with although | A2 | 48 |
| - concession with even though, though (not at end of sentence) | B1 | 48 |
| - conditional inverted structures | B2 | 24, 25 |
| - conditional type $0,1,2,3$ with if/unless in contrast | B1 | 49 |
| - conditional type $0,1,2,3$ with if/unless in contrast | B1 | 15,24,25 |
| - conditional type $1+$ imperative | B1 | 25 |
| - conditional type 1 with if | A1 | 25 |
| - conditional type 1 with if | A2 | 25 |
| - conditional type 2 with if | A2 | 25 |
| - correlative with both...and, neither...nor, either...or | A2 | 49 |
| - correlative with not only ... but also, not only ... but .. as well | B2 | 49 |
| - noun clauses in the present tenses (Reported Speech with present tense introductory verb) | A2 | 20 |
| - noun clauses with what, that, if | B1 | 25 |
| - participles instead of relative clauses | B1 | 7 |
| - purpose and negative purpose with so that /in case, in order that (recognition only) | B1 | 43 |
| - purpose with in order that | B2 | 43 |
| - reason with as | A2 | 42 |
| - reason with because/so | A1 | 42 |
| - reason with for (rare/archaic) | B2 | 42 |
| - relative defining and non-defining | B1 | 5,7 |
| - relative defining and non-defining (recognition only) | A2 | 5,7 |
| - relative defining, omission of object relative pronouns | B1 | 7 |
| - relative impersonal | A2 | 49 |
| - relative referencing a general concept | B2 | 7 |


| - relative with possessive relative pronoun | B1 | 7 |
| :---: | :---: | :---: |
| - relative with preposition + object relative pronoun vs relative adverb | B2 | 7 |
| - result with so + adjective/adverb + (that)+ clause | B1 | 43 |
| - result with such $+($ a/an $)$ noun $+($ that $)+$ clause | B1 | 43 |
| - time clauses with future reference | B1 | 25 |
| - time clauses with when | A2 | 14, 25 |
| - time clauses with when (recognition only) | A1 | 25 |
| - time clauses with when, before, after | A2 | 13 |
| - time clauses with whenever, as long as, the moment, the next time | B1 | 14 |
| - to be + so + adjective + (that) clause | B1 | 3 |
| - to be + such (a) + adjective + noun + (that) clause | B1 | 3 |

## EXCLAMATIONS

- how + adjective/participle vs what + (a/an) noun $\quad$ A2 39
- simple, punctuated

A1 $10,39, \mathbf{A 2} 3, \mathbf{B} 13$

## IDIOMATIC PATTERNS

| - (not) like + noun or pronoun object | A1 | 36 |
| :---: | :---: | :---: |
| - allow someone to do sth vs let someone do sth | B1 | 27 |
| - apology simple only (no gerund and no use of apologise), simple response | A1 | 34 |
| - be like (similarity) | A1 | 7 |
| - be used + (prep.) to + gerund/noun/pronoun (in contrast with used to + infinitive) | B1 | 41 |
| - be/get/become accustomed/used to + noun form | B1 | 41 |
| - can't go wrong/lose | B1 | 32 |
| - change of tenses, sequence of tenses | A2 | 22 |
| - dare $=$ to have courage vs dare $=$ to challenge | B2 | 50 |
| - emphatic use of do | B2 | 49 |
| - had better + (bare) infinitive | B1 | 32 |
| - how/what about + gerund | B2 | 32 |
| - I advise you (not) to + infinitive | B1 | 32 |
| - if I were you, I would + (bare) infinitive | B1 | 32 |
| - it's (high) time + subject + (unreal) past tense | B1 | 37 |
| - it's time + (for s/o) + (full) infinitive | B1 | 32 |
| - like + object + more/better/less | A1 | 37 |
| - made of + material | A2 | 46 |
| - make a habit/practice of + gerund/noun | B2 | 41 |
| - polite request to express prohibition | B2 | 27 |
| - preference form to express prohibition | B2 | 27 |
| - promise + (that) clause/infinitive; "will" + (bare) infinitive | B2 | 51 |
| - red, yellow, blue, green, black, white, brown, pink, orange, purple, grey | A1 | 5 |
| - regret/be sorry + infinitive | B1 | 34 |
| - tell/teach/order/warn s/o to do s/th or (else) + clause | B1 | 33 |
| - used to + infinitive (use in simple past) | A2 | 41 |
| - verb (stative) seem/appear + infinitive + adjective | B1 | 5 |
| - verb not normally used in continuous forms | B1 | 16 |
| - verb of movement + home (no preposition) | B1 | 12 |
| - verb of perception, feeling, etc. (stative) | B1 | 3 |
| - why don't + subject + present | B2 | 32 |


| - | cardinal $(1,2,3) 1-1000$ | A1 | 45 |
| :--- | :--- | :--- | :--- |
| - cardinal and ordinal $1-1,000,000$, million | A2 | 45 |  |
| - cardinal and ordinal billion, trillion | B2 | 45 |  |
| - cardinal and ordinal order of combinations | B1 | 45 |  |
| - decimals and percents (recognition only) | A2 | 45 |  |
| - fractions $1 / 2,1 / 4,3 / 4,1 / 3,2 / 3$, as written by hand and by computer | A1 | 45 |  |
| - fractions, all, including $5 / 8,4 / 9$, etc | A2 | 45 |  |
| - ordinal ( $1 s t-31 s t)$ as used in dates | A1 | 45 |  |
| - Roman numerals I - X (recognition only, for monarchs) | B2 | 45 |  |

## NUMERICAL EXPRESSIONS

- a dozen, dozens, tens, scores, hundreds, thousands $\quad$ B2 45
- arithmetic expressions plus, minus, divided by, multiplied by/times, equals/is $\quad$ B2 45
- expressions showing measurement $\quad$ A2 7
- none, nothing, nought, zero, nil (team games), love (tennis), oh (phone) A2 45
- once, twice, three times A1 45
- quantities some, any Pre 4
- quantities toolenough $\quad$ A2 40
- quantities toolenough A2 46
$\begin{array}{ll}-\quad \text { single, double, treble, a couple, a pair } & \text { A2 } 45\end{array}$
- solo, duo, duet, twins $\quad$ B2 45
- telephone number $\quad$ A1 45


## REGISTER

| - formal and informal introductions with full awareness of register difference | B1 2 |
| :---: | :---: |
| - formal greetings | A2 1 |
| - formal telephone responses | A2 1 |
| - formal/written structure vs informal/verbal | B2 7 |
| - intonation for emphasis | A1 49 |
| - introducing a speaker, with register related to age/social position of audience/speaker | B2 2 |
| - introductory and closing speeches | B2 2 |
| - polite distinguished from command via form and intonation | A2 33 |
| - protocol used for dignitaries | B2 1 |

- protocol used for dignitaries

B1 13

| - ago | B1 | 13 |
| :--- | :--- | :--- |
| - days of week, months of year, years, dates | A1 | 13 |

- divisible by five $\quad$ A1 13
- expressed in minutes $\quad$ B1 13
- good evening as greeting vs good night as farewell $\quad$ A2 1
- in the end vs at the end $\quad$ B1 13
$\begin{array}{lll}\text { - it takes }+ \text { time period }+ \text { infinitive } & \text { B1 } & 13\end{array}$
- on time vs in time $\quad$ B1 13
- possessives in time expressions $\quad$ B1 4, 13
- twelve hour clock only, 6:40= both six forty and twenty to seven A1 13
- twenty-four hour clock $\quad$ B1 13
- twenty-four hour clock vs twelve-hour clock $\quad$ B2 13
- words which are both adjectives and adverbs $\quad$ B1 13


### 8.0 EXAMINATION CONTENT

### 8.1 General

As originally designed for the first Guide edition, the PALSO exams included both computer-scored and note-taking exercises in the Listening and Reading \& Usage papers. After the introduction of The Revised Format in 1997, the exams continued to develop. In 2001, note-taking was discontinued, in order for these two papers to be fully machine scored, although the handwritten editing task remained at the end of the Higher (B2) writing answer sheet. While writing at all levels has been, and continues to be, marked by experienced examiners in Greece, the editing task may be discontinued in future.

The B 1 and B 2 levels were taken out of active administration in an agreement with the EDEXCELLondon (now Pearson) Tests of English beginning in the spring of 2003. In December 2009, the numbers of items in the A1 and A2 examinations were reduced to bring the English exams in line with those of other languages produced by the PALSO Federation.

The discussion of examination content here, as a result, must address both those levels currently in active use and their relationship to those levels which are not in active use. These inactive levels, however, are presented, from time to time, as pilot tests to participating schools, in order to maintain their validity and certification by the ICC.

In the tables below, Pre-A1, A1 and A2 are presented in black font, while the inactive B1 and B2 levels are presented in grey.

Results are given as marks for each candidate per paper and total marks for the exam. It is also indicated whether the mark falls into the Distinction, Pass or Insufficient category. Marks of all papers are combined for the final mark. However, for a pass in the entire exam, no single paper may fall below one half of the pass line.
The following sub-sections give a description of the test content for each level. Please refer to Section 10 for examples of examination items.

### 8.2 Variety of Item Types

The Revised Format (1997) was designed to provide a better progression of length and complexity from the A1 to B2 levels. This is most apparent in Part A Listening, and Part B Reading \& Usage. However, from a technical point of view the range of item types is similar for all levels. See Table 1.

| This type appears at: | Pre-A1 | A1 | A2 | B1 | B2 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Multiple Choice | R | R/L | R/L | R/L | R/L |
| Matching | R | R/L | R/L | R/L | R/L |
| Gap Filling | R | R/L | R/L | R/L | R/L |
| Text Ordering | R | - | R | R | R |
| True/False | - | R/L | L | L | L |
| True/False/Can't Tell | - | - | R | R | R |
| Notetaking | - | - | - | - | - |
| Editing | - | - | - | - | W |

There is a wide variety of item types, from which those used in any particular exam are drawn. In devising test exercises, the test writers can select item types which best achieve the testing goal of each exercise. Not all item types will appear in each exam, but some from this pool of types specified for each level can be expected in each exam. This use of the flexibility principle means that each exam may differ slightly in format from preceding ones. Students should be familiar with all of the item types and should be encouraged to read the instructions for each exercise carefully.

### 8.3 Description of Item Types

MC Multiple Choice: LAAS exams use this familiar A, B, C (or D) type of item. The choices may appear to fill a gap in a statement, complete a statement or state an answer to a question. The goal of the exercise, however, is to test comprehension of the text or text-and-graphics. A further example of this item type may be found in the Odd One Out exercise, testing vocabulary in context, or in Reading Between the Lines, testing interpretation of a short utterance.
In listening tests, the choices often appear as three graphics or words/phrases in a table, to be ticked or circled. This variation is used to reduce the reading load. Most reading texts have a short introduction to set the context. The instructions above the exercise follow this pattern:

Choose the correct word or phrase to complete each sentence.
Mark its letter, A, B or C, on your Answer Sheet.
Or
Find the Odd-One-Out. Mark its letter, A, B, C or D, on your Answer Sheet.
Listening tasks have an introduction and instructions on the recording and instructions in the Test Booklet.

M Matching: In this item type, a group of choices is set against a group of questions or statements. In LAAS exams, there is usually one extra option, two if an example is given for the exercise. The options might include:

- individual words or pictures set against definitions or functions
- map points or other elements of a diagram or picture set against names or definitions

The instructions follow this pattern:
These signs are in a supermarket. Match a sign with each food on the shopping list. Mark its letter, A to F, on your Answer Sheet. You will use only five of the letters.

GF Gap Filling: A gap in an individual sentence or a full text may be filled with a word, phrase or full sentence. The options may be presented in a multiple choice format or in a matching format. Gap filling may also be used to order texts. In LAAS Reading \& Usage tasks, there are no free gap-filling exercises (cloze tests) where the candidate must create the answer.
The instructions follow this pattern:

## Match one of Ted's replies with each thing Dad says. <br> Mark its letter, A to G, on your Answer Sheet. You will use only five of the letters.

TO Text Ordering: Free text-ordering exercises are used from time to time. Text ordering may deal with single sentences, such as the elements of instructions, or may involve paragraphs or subparagraph parts of texts. Here, options are "sandwiched" into numbered gaps in the text. In these exercises, the beginning and, usually, the end of the text are provided along with the other parts of the text. The instructions follow this pattern:

## Put the instructions in the correct order.

Mark the letter of each instruction, A to G, on your Answer Sheet.
You will use only five of the letters. The first one is done for you.
T/F True/False/Doesn't Say: At A1 level, only True and False options are used, and the choice is clearly stated in the text. At the other three levels, a third option, Doesn't Say, is introduced, shown here in the symbol as a question mark (?).This option is chosen when the information is not given in the text. The Doesn't Say option is not used in LAAS listening tasks. True/False items may be stated at the end of the recorded text or written in the Test Booklet. These items refer to graphic or textual information in the Test Booklet or to the gist of the recorded text.
Note: The symbols introduced on this page are used to identify item types in 8.6 Format and Specifications.

### 8.4 Examination Parts

The LAAS examinations at the four CEFR levels, A1, A2, B1 and B2, consist of three parts:
Part A: Listening
Part B: Reading \& Usage
Part C: Writing
A fourth part is added at B1 and B2 levels:

## Part D:Interview

The Pre-A1 test has only Reading \& Usage questions.

## 8.4.a Part A: Listening

The A1 and A2 papers have 15 items each. The B1 and B2 levels now each have 20. Should these levels be administered again in the future, their number and complexity will be reviewed.
Listening comprehension tasks are scored by computer, and numbering of items is consecutive.
While listening to the recorded exercise, candidates write their answers in the Test Booklet. At the end of the test, candidates are given time to transfer their answers to the computerized Answer Sheet.

Table 2

|  | A1 | A2 | B1 | B2 |
| :--- | :--- | :--- | :--- | :--- |
| Exercises | 2 | 2 | 2 | 2 |
| Total items | 15 | 15 | 20 | 20 |
| Words per main text | 300 | 400 | 500 | 600 |

LAAS listening recordings attempt to present spoken English in a natural and realistic way, while keeping within the syllabus specifications for structures and vocabulary at each level. The range is from simple questions and statements in the first exercise of A1 to a near-natural conversation in the third exercise of B2. Regional or foreign accents may be used as long as the speech is understandable.

Furthermore, care is taken to present subjects of interest to the Greek learner and situations which he or she is likely to meet. The skills to be tested are described in section 5.0. Wherever possible, the exercises are set in the context of a radio or TV-audio broadcast, telephone call, speech or public announcement. Test Booklet pages are designed to replicate forms, note pages or visual displays that might accompany the spoken script in authentic listening situations. Graphics or short notes are used for answering in preference to complex written options.

## 8.4.b Part B: Reading \& Usage

At all levels, Part B: Reading \& Usage comprises three sections, each of which is allocated a share of items, distributed to a number of exercises. See Table 3.

These sections, broadly classified as Comprehension, Usage and Interpretation, are detailed in the Format \& Specifications section 8.6 and exemplified in section 10.

Table 3

|  | Pre-A1 |  | A1 |  | A2 | B1 |  | B2 |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Section: | Items | Exer's | Items | Exer's | Items | Exer's | Items | Exer's | Items | Exer's |
| Comprehension | $*$ | $*$ | 10 | $* 1$ | 10 | $* 1$ | 25 | 2 | 25 | 2 |
| Usage | $*$ | $*$ | 10 | $* 2$ | 10 | $* 2$ | 20 | $* 5$ | 20 | $* 4$ |
| Interpretation | $*$ | $*$ | 10 | $* 2$ | 15 | $* 3$ | 10 | $* 3$ | 20 | $* 3$ |
| Total | 40 | 7 | 30 | $* 5$ | 35 | $* 6$ | 55 | $* 10$ | 65 | $* 9$ |

[^0]
## 8.4.c Part C: Writing

The topics for A2 to B2 invite free writing, with minimal guidance as to points that should be included. However, if certain aspects are necessary to successfully address the topic, these points are stated as required. That is, they will not be stated as you may want to say but as say or be sure to say.

The A1 paper presents a different set of considerations. The number of cue words is approximately the same for the six-frame and single-frame topics. The single-frame picture has three 'panels' of action, usually left-centre-right, with cue words fit in three boxes under the thematic panels.

The six-frame topic is usually a narrative inviting past tense treatment, while the single-frame topic takes the form of describing what is happening in the picture, ie in present continuous. There is usually a stative verb included in the key words, testing the exception to the present continuous usage.
A1 candidates select ONE of two guided writing tasks.
A2 candidates select ONE of two free writing tasks.
B1 candidates write TWO tasks. Task One and Two each have two essay options from which ONE is to be selected.

B2 candidates write TWO tasks. Task One and Two each have two essay options from which ONE is to be selected.
See Table 4 for details.
All writing topics are to be based on themes and topics in section 4.0. The skills tested are described in section 5.0.

Table 4

|  | A1 |  |  |  | A2 |  |  |  | B1 |  |  |  | B2 |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Task | Tops | Do | Wds | Pts | Tops | Do | Wds | Pts | Tops | Do | Wds | Pts | Tops | Do | Wds | Pts |
| 1 | 2 | 1 | 70 | 25 | 2 | 1 | 120 | 25 | 2 | 1 | 150 | 20 |  | 1 | 200 | 20 |
| 2 | - | - | - | - | - | - | - | - | 2 | 1 | 120 | 15 | 2 | 1 | 150 | 15 |
| Total |  |  |  | 25 |  |  |  | 25 |  |  |  | 35 |  |  |  | 35 |

Tops $=$ topics offered
Do = tasks to be written
Wds = words per task
Pts = points awarded
NB There is no writing paper in the Pre-A1 test.

## 8.4.d Part D: Interview

Until its last administration in December 2002, the Interview part of the B1 and B2 tests was as described in Table 5 and texts below. In this configuration, two (or three) candidates are interviewed and assessed by pairs of examiners. The skills tested are described in section 5.0.
Table 5

|  | TIMING B1 | TIMING B2 |
| :--- | :--- | :--- |
| Activity | $\mathbf{1 0}$ minutes per pair as: | $\mathbf{1 5}$ minutes per pair as: |
| * Project presentation - Candidate A | 1 | 1 |
| * Project presentation - Candidate B | 1 | 1 |
| Discussion on projects | 3 | 4 |
| Joint Task from Booklet | 5 | $8-9$ |

* Presentation of a project is compulsory.

The Introduction: As candidates enter the testing room, they are greeted by the examiners. The Assessor checks identification papers and begins to organise the assessment forms, while the Interviewer proceeds with the interview.
The Project: Each candidate is required to prepare and present a project on some topic of his/her personal interest. This may be a photo collection, a poster, other objects or a written text. The candidate presents the project in about 1 minute.
The Discussion: After each candidate presents the project, a conversation about the project is initiated. The Interviewer encourages the candidates to interact with each other, makes sure that both candidates have an opportunity to participate and also takes part in the discussion in a natural way.
The Joint Task: After the project presentations and discussions, the Interviewer directs the candidates to look at one of the tasks in the booklet provided. There is a brief description of the task with instructions at the bottom of the page, which should be read first. The candidates then carry out these instructions, using the pictures as a guide and stimulus. The instructions may devise a role play situation, invite a discussion or simply ask for an opinion. In all cases, the goal is a free and natural exchange of ideas between the candidates. The Interviewer's role is to guide, encourage and maintain a fair balance of participation.
The Assessment: While the Interviewer is interacting with the candidates, the Assessor completes initial paperwork and proceeds to observe the performance of the candidates. Provisional scores may be pencilled in on the Mark Sheet of each candidate. If the Assessor needs to hear more to complete the assessment, he or she might also enter the conversation.
The Conclusion: At the end of the interview, the candidates are thanked and they leave. After they have left the room, the Assessor shares the provisional marks with the Interviewer, and the marks are recorded permanently. Candidates are never told what marks they have received.
Part D will be reviewed for possible adjustments in the future.

## 8.4.e Computerised Answer Sheets

One computerised Answer Sheet is used for all three parts of the A1 and A2 tests and for the Pre-A1 test. A1 and A2 Parts A and B are answered on the front side of the sheet by filling consecutively numbered lozenges, which accommodate up to eight options, A to H . Only one lozenge is to be filled for each item. The Writing Tasks are written on the reverse side of the computerised sheet. This is laid out with lines sufficient to accommodate up to a 150-200 word answer. Scores are recorded by examiners on the front side. The lozenges filled by candidates and scores awarded by essay examiners are read by an optical marks reader and calculated by computer.

### 8.5 Timing and Weighting

As noted in section 8.4 , the tests advance in length, complexity and difficulty from Pre-A1 to B2. Table 6 presents a comparison of Parts A, B and C, at all five levels. It shows the workload, the time allotted for it and its relative value.

Work load is indicated as number of items or points.
Time is interpreted in total minutes.
The weighting for each part of the test is assigned according to the percentages shown.
Part D is presented separately in Table 7, pending revisions.
Table 6

| Levels <br> L Parts | Pre-A1 |  |  | A1 |  |  | A2 |  |  | B1 |  |  | B2 |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| A: Listening | Item | Min | $\%$ | Item | Min | $\%$ | Item | Min | $\%$ | Item | Min | $\%$ | Item | Min | $\%$ |
| Exercise One | - |  |  | 8 |  |  | 8 |  |  | 10 |  |  | 10 |  |  |
| Exercise Two | - |  |  | 7 |  |  | 7 |  |  | 10 |  |  | 10 |  |  |
| Total Part A | - | - | - | 15 | 20 | 25 | 15 | 20 | 25 | 20 | 20 | 20 | 20 | 20 | 20 |
| B: Reading/usage |  |  |  | Item | Min | $\%$ | Item | Min | $\%$ | Item | Min | $\%$ | Item | Min | $\%$ |
| Comprehension | $*$ |  |  | 10 |  |  | 10 |  |  | 25 |  |  | 25 |  |  |
| Usage | $*$ |  |  | 10 |  |  | 10 |  |  | 20 |  |  | 20 |  |  |
| Interpretation | $*$ |  |  | 10 |  |  | 15 |  |  | 10 |  |  | 20 |  |  |
| Total Part B | 40 | 60 | 100 | 30 | 40 | 50 | 35 | 40 | 50 | 55 | 70 | 40 | 65 | 80 | 40 |
| C: Writing |  |  |  | Pts | Min | $\%$ | Pts | Min | $\%$ | Pts | Min | $\%$ | Pts | Min | $\%$ |
| Task One | - |  |  | 25 |  |  | 25 |  |  | 20 |  |  | 20 |  |  |
| Task Two | - |  |  | - |  |  | - |  |  | 15 |  |  | 15 |  |  |
| Task Three | - |  |  | - |  |  | - |  |  | - |  |  | - |  |  |
| Total Part C | - | - | - | 25 | 30 | 25 | 25 | 30 | 25 | 35 | 90 | $20 \%$ | 35 | 105 | $20 \%$ |
| TOTAL TEST | 40 | 60 | 100 | 70 | 90 | 100 | 75 | 90 | 100 | 135 | 215 | 80 | 150 | 230 | 80 |

Table 7

| Table 7 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| D: Interview | Pts | Min | $\%$ | Pts | Min | $\%$ | Pts | Min | $\%$ | Pts | Min | $\%$ | Pts | Min | $\%$ |
|  | - | - | - | - | - | - | - | - | - | $*$ | 10 | $20 \%$ | $*$ | 15 | $20 \%$ |
| Total Part D | - | - | - | - | - | - | - | - | - | $*$ | 10 | $20 \%$ | $*$ | 15 | $20 \%$ |

[^1]
### 8.6 Format and Specifications Pre-A1

## Pre-A1 Reading and Usage

| FOCUS | ITEMS | TASK | TASK TYPE \& SIZE | ITEM TYPE | GUIDE |
| :--- | :---: | :---: | :--- | :---: | :---: |
| lexical | 6 | A | thematically-linked vocabulary in simple sentence <br> structures + 1 picture with 8 marked objects OR 8 <br> discrete pictures | M | $4.0,5.0,6.1$ |
| lexical | 6 | B | thematically-linked vocabulary including basic <br> collocations in simple sentence structures | MC | $4.0,5.0,6.1$ |
| grammatical | 8 | C | short text with a variety of simple sentence <br> structures + picture | MC | 6.1 |
| grammatical | 5 | D | discrete sentences forming a complete text with a <br> variety of simple structures | M | 6.1 |
| functional | 5 | E | dialogue completion: responses to contextualised <br> simple questions | M | $4.0,5.0,6.1$ |
| reading + <br> interpretation | 5 | F | short text with a variety of simple sentence <br> structures + picture | MC | $4.0,5.0,6.1$ |
| functional, <br> grammatical | 5 | G | short thematically-linked situations | MC | $4.0,5.0,6.1$ |

### 8.6 Format and Specifications A1

## A1 Part A: Listening

| EXERCISE | ITEMS | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :--- | :--- | :--- | :--- | :---: | :---: |
| One | 8 | Discrete Items | 300 wds with <br> Pictures | M | $4.0,5.0,6.0$, <br> 7.0 |
| Two | 7 | Monologue <br> or <br> Dialogue | 300 wds with <br> Map <br> Diagram <br> Pictures | $\mathbf{M C}$ M | $4.0,5.0,6.0$, <br> 7.0 |

## A1 Part B: Reading and Usage

| SECTION | ITEMS | EXERCISES | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Comprehension | 10 | 1 | Story Description | 200 wds with map, diagram or illustration | $\begin{gathered} \mathbf{M C} \mathbf{M} \\ \mathbf{T} / \mathbf{F} \end{gathered}$ | $\begin{aligned} & 5.1 \text { to } 5.6, \\ & 6.0,7.0 \end{aligned}$ |
| Usage | 10 | Usually 2 <br> Grammar Vocabulary Conjunction s Functions | Short Texts <br> or Discrete items in contextual cluster |  | $\begin{gathered} \mathbf{M C} \mathbf{M} \\ \mathbf{G F} \end{gathered}$ | 6.0 \& 7.0 |
| Interpretation | 10 | Usually 2 Cohesion Linkage Definitions | Short texts <br> All items to be tested in context |  | $\begin{array}{c\|c} \mathbf{M C} & \mathbf{M} \\ \mathbf{T} / \mathbf{F} & \mathbf{G F} \end{array}$ | $\begin{aligned} & 5.1 \text { to } 5.6 \\ & 6.0 \& 7.0 \end{aligned}$ |

## A1 Part C: Writing

| TASK | POINTS | CHOICE | TASK TYPES | STIMULUS | LENGTH | GUIDE |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 1 | 25 | 1 of 2 | Describe a picture <br> Write a story | Guided Writing: <br> Verbal <br> Visual | 70 words | $4.0,5.0$, <br> $6.0 \& 7.0$ |
|  |  |  |  |  |  |  |

### 8.6 Format and Specifications A2

## A2 Part A: Listening

| EXERCISE | ITEMS | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :--- | :--- | :--- | :--- | :---: | :---: |
| $\begin{array}{l}\text { One } \\ \text { Two }\end{array}$ | 15 total | $\begin{array}{l}\text { Monologue } \\ \text { or } \\ \text { Dialogue }\end{array}$ | $\begin{array}{l}400 \text { wds } \\ \text { with map or } \\ \text { other graphic }\end{array}$ | MC | M |
| $4.0,5.0,6.0$, |  |  |  |  |  |
| 7.0 |  |  |  |  |  |$]$ T/F |  |
| :--- |

## A2 Part B: Reading and Usage

| SECTION | ITEMS | EXERCISES | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Comprehension | 10 | 1 | Story Description | 300 wds in one or more texts with map, diagram or illustration | $\begin{gathered} \mathbf{M C} \quad \mathbf{M} \\ \mathbf{G F} \end{gathered}$ | $\begin{aligned} & 5.1 \text { to } 5.6, \\ & 5.8,5.11, \\ & 5.14 \\ & 6.0 \& 7.0 \end{aligned}$ |
| Usage | 10 | Usually 2 <br> Grammar Vocabulary Conjunctions Functions | Short Texts or Discrete items in contextual cluster |  | $$ | 6.0 \& 7.0 |
| Interpretation | 15 | 2 or 3 Cohesion Linkage Definitions | Short texts or Discrete items All items to be tested in context |  | $$ | $\begin{aligned} & 5.1 \text { to } 5.6, \\ & 5.8,5.11, \\ & 5.14 \\ & 6.0 \& 7.0 \end{aligned}$ |

## A2 Part C: Writing

| TASK | POINTS | CHOICE | TASK TYPES | STIMULUS | LENGTH | GUIDE |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 1 | 25 | 1 of $2^{*}$ | Story <br> Description <br> Letter <br> Talk <br> Dialogue | Verbal/Visual: <br> headlines <br> letters <br> advertisements <br> pictures etc. | 120 words | $4.0,5.0$, <br> $6.0,7.0$ |
|  |  |  |  |  |  |  |

### 8.6 Format and Specifications B1

## B1 Part A: Listening

| EXERCISE | ITEMS | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: |
| One Two | $\begin{aligned} & 10 \\ & 10 \end{aligned}$ | Monologue or Dialogue | 500 wds each with <br> Map <br> Diagram <br> Pictures | $\begin{gathered} \mathbf{M C} \mathbf{M} \\ \mathbf{T / F} \end{gathered}$ | $\begin{aligned} & 4.0,5.0,6.0, \\ & 7.0 \end{aligned}$ |

## B1 Part B: Reading and Usage

| SECTION | ITEMS | EXERCISES | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Comprehension | 25 | 2 | Story <br> Description <br> Letter <br> Advert <br> News Report | Ex.A: $350 \mathrm{wds} \mathrm{w} /$ diagram, map, or illustration Ex.B: 400 wds in 2 or more contrasting or related texts | $\begin{gathered} \hline \mathbf{M C} \quad \mathbf{M} \\ \mathbf{T} / \mathbf{F} / ? \end{gathered}$ | $\begin{aligned} & 5.1 \text { to } 5.6, \\ & \text { especially } \\ & 5.4 \& 5.14 \\ & 6.0 \& 7.0 \end{aligned}$ |
| Usage | 30 | Usually 5 | Grammar Vocabulary Conjunctions Functions | Short texts or Discrete items in contextual cluster | $\begin{gathered} \text { MC } \quad \mathbf{M} \\ \mathbf{G F} \end{gathered}$ | 6.0 \& 7.0 |
| Interpretation | 15 | Usually 3 | Cohesion <br> Linkage <br> Register <br> Attitudes <br> Implications <br> Error Detection | Short texts <br> All items to be tested in context | $\begin{array}{c\|c} \text { MC } & \text { M } \\ \hline \text { TO } & \text { GF } \\ & \text { T/F/? } \end{array}$ | $\begin{aligned} & 5.1 \text { to } 5.6, \\ & \text { especially } \\ & 5.7 \& 5.8 \\ & 5.10 \& 5.12 \\ & 6.0 \& 7.0 \end{aligned}$ |

## B1 Part C: Writing

| TASK | POINTS | CHOICE | TASK TYPES | STIMULUS | LENGTH | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 20 | 1 of ${ }^{*}$ | Letter <br> Article <br> Talk <br> Dialogue | Verbal, + possible: <br> Headlines <br> Advert <br> Graphics | 150 words | $\begin{aligned} & \text { 4.0, 5.0, } \\ & 6.0,7.0 \end{aligned}$ |
| 2 | 15 | 1 of 2 | Letter or Note Article or Story Talk or Dialogue Description Instructions | Verbal, + possible: <br> Headlines <br> Advert <br> Graphics | 120 words |  |

## B1 Part D: Interview

| ACTIVITY | TIME | ASSESS |
| :--- | :--- | :---: |
| Presentation of projects | 2 min. | NO |
| Discussion on projects | 3 min. | YES |
| Joint Task from Booklet | 5 min. | YES |


| CRITERIA | POINTS | GUIDE |
| :--- | :---: | :---: |
| Communication | $50 \%$ | $4.0,5.0$, |
| Language | $30 \%$ | $6.0,7.0$ |
| Pronunciation | $20 \%$ |  |

### 8.6 Format and Specifications B2

## B2 Part A: Listening

| EXERCISE | ITEMS | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :--- | :--- | :--- | :--- | :---: | :---: |
| $\begin{array}{l}\text { One } \\ \text { Two }\end{array}$ | 10 | $\begin{array}{l}\text { Monologue } \\ \text { or } \\ \text { Dialogue }\end{array}$ | $\begin{array}{l}\text { 600 wds each with } \\ \text { Map } \\ \text { Diagram } \\ \text { Pictures }\end{array}$ | MC | M | \(\left.\begin{array}{l}4.0,5.0, <br>

6.0,7.0\end{array}\right]\)

## B2 Part B: Reading and Usage

| SECTION | ITEMS | EXERCISES | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Comprehension | 25 | 2 |  | Story <br> Description <br> Letter <br> Advert <br> News Report | Ex.A: 450 wds w/ <br> diagram, map, <br> or illustration <br> Ex.B: 550 wds <br> in 2 or more <br> contrasting or <br> related texts | MC | M |

## B2 Part C: Writing

| TASK | POINTS | CHOICE | TASK TYPES | STIMULUS | LENGTH | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 20 | 1 of ${ }^{*}$ | Letter <br> Article <br> Talk <br> Dialogue | Verbal, + possible: <br> Headlines <br> Advert <br> Graphics | 150 words | $\begin{aligned} & 4.0,5.0, \\ & 6.0,7.0 \end{aligned}$ |
| 2 | 15 | 1 of 2 | Letter or Note Article or Story Talk or Dialogue Description Instructions | Verbal, + possible: <br> Headlines <br> Advert <br> Graphics | 120 words |  |

## B2 Part D: Interview

| ACTIVITY | TIME | ASSESS |
| :--- | :---: | :---: |
| Presentation of projects | 2 min. | NO |
| Discussion on projects | 4 min. | YES |
| Joint Task from Booklet | $8-9$ mins. | YES |


| CRITERIA | SCORE | GUIDE |
| :--- | :---: | :---: |
| Communication | $50 \%$ | $4.0,5.0$, |
| Language | $30 \%$ | $6.0,7.0$ |
| Pronunciation | $20 \%$ |  |

### 9.0 ASSESSMENT CRITERIA

A significant feature of communicative testing is that it should include as many real-life, active tasks as possible. However, when thousands of candidates are being tested in a very short space of time, there are practical pressures to make the tests workable under the circumstances.
Research into language over the last thirty years suggests that a proper description of language has to cover quite a wide range of behaviour. Different experts have different classifications in their descriptive systems, some of which are much too elaborate to be a practical framework for language testers.
However, generally speaking, all the experts agree that a proper description of language as communication needs to cover a wide range of behaviour. Such a range of parameters would be:

## Usage

This range includes what is usually called Language Usage, which can be described at the sentence or utterance level, through grammatical and lexical patterns, eg Nikos loves all kinds of animals. This is the language usage dimension of assessment where the syntactic patterns must be respected.

## Text/Interaction

At a wider range, the sentences are put together in texts (written mode) and in interactions (spoken mode). The sequences of sentences are thus related to each other through various cohesive, semantic and stylistic means, eg, referring to the sentence in the paragraph above:

Does he like some of them more than others? (he = Nikos, them $=$ animals.)
Yes, he does. (Yes refers to the whole of the previous sentence; does refers to like.)
This is the discourse dimension of assessment concerned with the cohesion of sequences of sentences or utterances.

## Context

The different sentences and texts fit into a still wider setting; they are written and spoken for a purpose: to inform, instruct, persuade and so on. Language description, then, must consider the effects the speaker or writer has on the situation or context in which the language is used. This is the socio-linguistic dimension of assessment.

The language scales described below follow this broad classification. In the PALSO examinations, there are different types of test tasks. The first type measures the considerations of text and context such as carrying out practical, realistic tasks. This type of task is assessed by raters, or judges, who grade the students' performances subjectively according to the performance scales described below. A typical example of this kind of assessment is the rating of pieces of writing produced by students or spoken discussions in the interview.

The second type of test task is more suitable for the assessment of the sentence level skills of language usage. This format is one which can be marked objectively as correct or incorrect by using a marking key which gives the accepted answer to each item. A typical example of this sort of item is the multiplechoice format - A, B, C or True/False - often used to test reading comprehension, grammatical or vocabulary skills. Each of these two types of assessment, objective and subjective, has its own advantages and drawbacks. Together, the two types give us the basis for awarding the final examination grade.

## SCALE ONE: The Master Scale of Examination Levels

A bit of history: This scale shows the various performances expected for each PALSO level as set on levels 1 to 7 of the ESU (English Speaking Union) 9-Level Scale. The passing grade is indicated as 'C' for each level. The ESU 9-Level Scale was based on research by Brendan Carroll and Richard West. Setting the major English language examinations against the descriptors in the Scale, it had just come into use as Mr. Carroll developed the materials for the first edition of The PALSO Guide. This Scale has given way in Europe to the Council of Europe projects that culminated in the CEFR. However, the 9Level Scale's close integration with the Council of Europe work is apparent in that the PALSO exams, calibrated to it, continue to meet the certification standards of the CEFR/ICC.

## SCALE TWO: General Language Proficiency

This scale was a companion piece to Scale One. Here are broad descriptions of the kind of performance expected at each of the ESU nine levels. This scale was meant to be a useful guide for teachers, students and other users such as businessmen who wished to know what performance was expected at each certificate level. Like the ESU 9-Level, it has now been replaced by the CEFR.

## SCALE THREE: Language Proficiency (CEFR)

Under development from 1993 to 1996, DIALANG, a Swiss project, produced one of two descriptions of language proficiency now appended to the CEFR document. Like the ALTE Can Do statements, this scale describes desired learner performance at each level. DIALANG, however, was designed for learner self-assessment, is slightly more detailed and and mentions situational aspects of the learner's ability to use the language. Over 300 teachers and some 2800 learners took part in the studies. The descriptors are summarized here in three sub-scales covering listening, reading and writing skills.

## SCALE FOUR: Essential Criteria for Essay Rating

This scale outlines the three main criteria used for the subjective rating of essays: Message, Text and Language/Usage. This threefold division is the basis of PALSO subjective assessment. Note that reliabity and validity depend on accurate, albeit subjective, rating. This, in turn, stems from the interplay of appropriately set topics, agreed standards of expected content, and application of language usage per level as described in this Guide.

## SCALE FIVE: Writing Assessment - The 3-Band/3-Phase Scale for A2, B1, B2

This scale is a guide to marking the longer essays at the more advanced test levels. It is used in concert with a 'key' to expected criteria for Message and Text considerations developed for each writing topic.

## SCALE SIX: A1 Writing Assessment - Modified 3-Band Scale

This scale is a guide to markers of A1 writing. Message and organization are provided in the writing topic layout, so the main emphasis is on language usage skills. This scale combines emphasis on language accuracy with a subjective view of the whole essay.

## SCALE SEVEN: Interview Scale

This scale is used as a guide for assessors in the Oral Interview paper. The descriptors take into account that the interview is a group encounter and that the candidates will be interacting with up to four other people.
9.1 Scale One - MASTER SCALE OF EXAMINATION LEVELS

| ESU | DESCRIPTION | PALSO EXAMINATION |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 7 | $\begin{aligned} & \text { HIGHLY } \\ & \text { PROFICIENT } \end{aligned}$ |  |  |  | HR |
| 6+ |  |  |  |  | A |
| 6 | PROFICIENT |  |  | STD | B |
|  |  |  |  |  | C |
|  |  |  | BAS | B |  |
|  |  |  | A | C | E |
|  |  | ELEM | B | D |  |
|  |  | A | C | E |  |
|  |  | B | D |  |  |
|  |  | C | E |  |  |
|  |  | D |  |  |  |
|  |  | E |  |  |  |
| 1 | BEGINNER |  |  |  |  |

GRADES: as awarded in 1994
A = Distinction
B = Credit
C = Acceptable
D = Marginal
E = Unacceptable

This Master Scale was mainly for discussion purposes and was not verified in practice. However, it made a basis for comparison between examination levels.

### 9.2 Scale Two - GENERAL LANGUAGE PROFICIENCY (ESU 9-Level Scale 1994)

| Definition | Description |
| :---: | :---: |
| Highly Proficient | - Uses the language effectively, fluently and confidently in a wide range of situations. <br> Good understanding of authentic spoken and written texts. Expresses meanings accurately in speech and writing. Limited mother tongue features will not affect communication. <br> - This level of mastery would only come by prolonged learning of the language possibly helped by practical experience in the country or area concerned. <br> - Can operate effectively in the language for academic studies or professional purposes. |
| Proficient | - Uses the language competently in most situations. Understands the main ideas and structure of authentic texts. Spoken and written expression is clear and concise. In the main, style is suitable for purpose. Interaction is quite fluent and effective. Any communication breakdown can be quickly overcome. Mother tongue features do not interfere with communication. <br> - This level of mastery would normally need some years of learning and using the language. Almost suitable for use in academic studies, professional work, listening to media but would require some further training to cope effectively. |
| Intermediate | - Communicates quite well in the more common situations. Grasps the main ideas of a text but will miss some shades of meaning and will not appreciate the more complex details and ideas. <br> - Generally, expression can be understood but is sometimes lacking in clarity and precision. Appreciates the broader features of style. There are several errors in grammar and pronunciation and limitations in vocabulary. These will require some tolerance from others. However, communication and interaction are at a useful level for ordinary purposes. <br> - This level of performance would be expected after a few years of ordinary lessons. <br> - Broadly, a useful level of mastery suitable for day-to-day use in not too demanding situations. For academic or professional use, an intensive preparatory course would be needed. |
| Platform | - Has a modest command of the language and can cope with less demanding tasks. Understands the main points of a text or interaction. <br> - Expresses the main ideas of a message but lacks subtlety. Often not sensitive to features of style. Fairly frequent breaks in communication will need tolerance from others. Obvious mother tongue interference in both usage and accent. <br> - This level of performance would be expected of someone who had taken a classroom-based course for a few years without the opportunity of much day-to-day language use. <br> - Could handle simple tasks but would not be able to take part effectively in academic studies or professional work. Would have problems with authentic texts and media programmes. |
| Foundation | - Command of the language is very modest and communication can often break down. Will understand main features of a written or spoken text but areas of competence will be patchy and uneven. Errors will often interfere with the message being conveyed. <br> - Expresses basic ideas in simple contexts but written and spoken expression will be lacking in fluency. Not sensitive to many features of style. Frequent breaks in communication need tolerance from others. Mother tongue interference obvious in both speech and writing. <br> - This performance level would be expected of a student on an introductory language course or after fairly short classroom experience. Not yet a working mastery. <br> - This mastery would not allow efficient learning or job competence. Authentic texts and media programmes would not be understood with any degree of reliability. |
| Rudimentary | - Command of the language is restricted to fairly simple vocabulary and grammar. Can deal with restricted topics practised in class. <br> - Can express ideas in single written or spoken sentences or very short pieces of writing or conversation. Understands written and spoken texts. <br> - This level of performance is that of an elementary language course. Not a working mastery. |
| Beginner | - Is learning the basic elements of the language and has as yet no functional command. Can repeat short language patterns learnt in class. Often relies on gestures and phrases in own language. |

## 9.3.a Scale Three - LANGUAGE PROFICIENCY - Listening Skills (CEFR)

## At B2 Level, the learner can:

- understand in detail what is said in standard spoken language even when with some noise in the background.
- understand standard spoken language, live or broadcast, on both familiar and unfamiliar topics normally encountered in personal, academic or vocational life. Only extreme background noise, unclear structure and/or idiomatic usage causes some problem.
- understand the main ideas of complex speech on both concrete and abstract topics delivered in a standard language including technical discussions in the student's field of specialisation.
- follow extended speech and complex lines of argument provided the topic is reasonably familiar, and the direction of the talk is clearly stated by the speaker.
- follow the essentials of lectures, talks and reports and other presentations which use complex ideas. language.
- understand announcements/messages on concrete \& abstract topics in standard language at normal speed.
- understand most radio documentaries and most other recorded or broadcast audio material delivered in standard
language and can identify the speaker's mood, tone, etc.
- understand most TV news and current affairs programmes such as documentaries, live interviews, talk shows, plays and the majority of films in standard language.
- follow a lecture or talk within my own field, provided the presentation is clear.


## At B1 Level, the learner can:

guess the meaning of occasional unknown words from the context and understand sentence meaning if the topic discussed is familiar.

- generally follow the main points of extended discussion, provided speech is clear and in standard language.
- follow clear speech in everyday conversation, though in a real life situation will sometimes have to ask for repetition of particular words and phrases.
- understand straightforward factual information about common everyday or job-related topics, identifying both general messages and specific details, provided speech is clear and a generally familiar accent is used.
- understand the main points of clear standard speech on familiar matters which occur regularly.
- follow a lecture or a talk within own field, provided the subject matter is familiar and the presentation straightforward and clearly organised.
- understand simple technical information, such as operation instructions for everyday equipment.
- understand the information content of the majority of recorded or broadcast audio material about familiar subjects spoken relatively slowly and clearly.
- follow many films in which visuals and action carry much of the storyline, and in which the story is straightforward and the language clear.
- catch the main points in broadcasts on familiar topics and topics of personal interest when the language is relatively slow and clear.


## At A2 Level, the learner can:

- understand enough to manage simple, routine exchanges without too much effort.
- generally identify the topic of a discussion which is conducted slowly and clearly
- generally understand clear, standard speech on familiar matters, although in a real life situation might have to ask for repetition or reformulation.
- understand enough to be able to meet concrete needs in everyday life provided speech is clear and slow.
- understand phrases and expressions related to immediate needs.
- handle simple business in shops, post offices or banks.
- understand simple directions relating to how to get from X to Y, by foot or public transport.
- understand the essential information from short recorded passages dealing with predictable everyday matters which are spoken slowly and clearly.
- identify the main point of TV news items reporting events, accidents, etc, where the visual material supports the commentary.
- catch the main point in short, clear, simple messages and announcements.

At A1 Level, the learner can:

- can understand everyday expressions of simple, concrete everyday needs, in clear, slow and repeated speech.
- can follow speech which is very slow and carefully articulated, with long pauses to get the meaning.
- can understand questions and instructions and follow short, simple directions.
- can understand numbers, prices and times.


## 9.3.b Scale Three - LANGUAGE PROFICIENCY - Reading Skills (CEFR)

## At B2 Level, the learner can:

- read correspondence relating to his/her fields of interest and easily understand the essential meaning.
- understand specialised articles outside my field, provided he/she can use a dictionary to confirm terminology.
- read many kinds of texts quite easily at different speeds and in different ways according to his/her purpose in reading and the type of text.
- use a broad reading vocabulary, but sometimes experiences difficulty with less common words and phrases.
- quickly identify the content and relevance of news items, articles and reports on a wide range of professional topics, deciding whether closer study is worthwhile.
- understand articles and reports concerned with contemporary problems in which the writers adopt particular stances or viewpoints.


## At B1 Level, the learner can:

- understand straightforward texts on subjects related to his/her fields of interest.
- find and understand general information needed in everyday material, such as letters, brochures and short official documents.
- search one long or several short texts to locate specific information needed to help complete a task.
- recognise significant points in straightforward newspaper articles on familiar subjects.
- identify the main conclusions in clearly written argumentative texts.
- recognise the general line of argument in a text but not necessarily in detail.
- understand the description of events, feelings and wishes in personal letters well enough to correspond with a friend or acquaintance.
- understand clearly written straightforward instructions for a piece of equipment.


## At A2 Level, the learner can:

- understand short, simple texts containing the most common words, including some shared international words.
- understand short, simple texts containing the most common words, incl. some shared international words.
- understand short, simple texts written in common everyday language.
- understand short simple texts related to his/her job.
- find specific information in simple everyday material eg advertisements, brochures, menus and timetables.
- identify specific information in simple written material such as letters, brochures and short newspaper articles describing events.
- understand short simple personal letters.
- understand standard routine letters and faxes on familiar topics.
- understand simple instructions on equipment encountered in everyday life - such as a public telephone.
- understand everyday signs and notices in public places, such as streets, restaurants, railway stations and in workplaces.


## At A1 Level, the learner can:

- understand the general idea of simple informational texts and short simple descriptions, especially if they contain pictures which help to explain the text.
- understand very short, simple texts, putting together familiar names, words and basic phrases, by for example rereading parts of the text.
- follow short, simple written instructions, especially if they contain pictures.
- recognise familiar names, words and very simple phrases on simple notices in the most common everyday situations.
- understand short, simple messages, eg on postcards.


## 9.3.c Scale Three - LANGUAGE PROFICIENCY - Writing Skills (CEFR)

## At B2 Level, the learner can:

- evaluate different ideas and solutions to a problem.
- synthesise information and arguments from a number of sources.
- construct a chain of reasoned argument.
- speculate about causes.


## At B1 Level, the learner can:

- write very brief reports, which pass on routine factual information and state reasons for actions.
- write personal letters describing experiences, feelings and events in detail.
- describe basic details of unpredictable occurrences, eg, an accident.
- describe dreams, hopes and ambitions.
- take messages describing enquiries, problems, etc.
- describe the plot of a book or film and describe his/her reactions.
- briefly give reasons and explanations for opinions, plans and actions.


## At A2 Level, the learner can:

- give short, basic descriptions of events and activities.
- write very simple personal letters expressing thanks and apology.
- write short, simple notes and messages relating to matters of everyday life.
- describe plans and arrangements.
- explain what he/she likes or dislikes about something.
- describe family, living conditions, schooling, present or most recent job.
- describe past activities and personal experiences.


## At A1 Level, the learner can:

- write simple notes to friends.
- describe where he/she lives.
- fill in forms with personal details.
- write simple isolated phrases and sentences.
- write a short simple postcard.
- write short letters and messages with the help of a dictionary.


### 9.4 Scale Four - ESSENTIAL CONSIDERATIONS FOR ESSAY RATING

| MESSAGE <br> Overall effectiveness in communicating the required message. | TEXT <br> Organisation, logic and cohesion of the text. | LANGUAGE / USAGE <br> Accuracy and appropriateness of the language used. |
| :---: | :---: | :---: |
| Overall Performance <br> How well has the required task been carried out? Is the work comprehensive and relevant? | Style <br> Is the style suitable for the topic and appropriate to the task in hand? | Grammatical Accuracy <br> Are the grammar and usage accurate, appropriate and acceptable? |
| Clarity | Structure | Vocabulary |
| How accurate, fluent and clear is the presentation? Have the main ideas and details been presented adequately? | Are the paragraphs well-structured and logically developed? | Are the vocabulary items, and idioms, of a suitable range and variety and accurately used? |
| Reader Awareness | Cohesion | Intelligibility |
| How far does the writer show suitable awareness of the readers' expectations? | Are the cohesive, linking and signposting devices varied and appropriate? | Are the written words clearly legible and accurately spelt? |

Please note that the considerations above assume that the essay topic has been set at the appropriate level of difficulty for each tested level and that the elicited response will be judged accordingly. These descriptions are embodied in the 3 -Band working scale that essay examiners use ( 9.5 Scale FIVE below).
For the guided writing exercises at A1 Level, a different approach is used in rating. The content of the essay is determined in large part by the cue words provided. Likewise, the flow of the essay tends to follow the groupings of pictures with cue words. Consequently, a separate scale, which places greater emphasis on language/usage features, is used (9.6 Scale SIX below).

### 9.5 Scale Five - ESSAY RATING STAGES

## General Instructions for the 3-Phase Method - Move from left to right. Mark a score lozenge for each task.

| Message | Text | Language Use | Mark |
| :---: | :---: | :---: | :---: |
| Above Average (Distinction) <br> - Topic thoroughly covered <br> AND <br> - Clear and interesting <br> AND <br> - Points expanded, supported by detail | Good organisation, flow, linkage | Vocabulary correct, appropriate, supports message. <br> Spelling accurate, consistent. <br> Grammar accurate formation and use, errors do not obscure message. <br> Punctuation correct vs incorrect or missing. | 12 11 |
|  | Weakness in organisation flow or linkage |  | 10 |
|  |  |  | 9 |
| Moderate (Pass) <br> - Deals with main points of topic BUT <br> - May include some useless detail NONETHELESS <br> - Readable | Good organisation, flow, linkage | * BrE is less strict about commas in compound sentences than AmE. <br> * Omission of end punctuation may obscure message by blending ideas. <br> * Accuracy errors that drop Message or Flow to a lower band are not penalised again in this column. | 8 |
|  |  |  | 7 |
|  | Weak organisation flow or linkage |  | 6 |
|  |  |  | 5 |
| Below Average (Fail) <br> - Not all expected points present <br> AND/OR <br> - Message unclear <br> AND/OR <br> - Illegible <br> OR <br> - Off topic | Good organisation, flow, linkage | Mark of 2 fails entire exam. All 2's are checked by group leaders! | 4 |
|  |  |  | 3 |
|  | Weak organisation, flow or linkage |  |  |
|  |  |  | 1 |

### 9.6 Scale Six - A1 WRITING ASSESSMENT

| Message | Text Flow | Accuracy |  |
| :---: | :---: | :---: | :---: |
| $\uparrow$ Above Average (distinction) <br> All picture/word prompts used | 1 or 2 paragraphs <br> S-V-O! <br> All *necessary words added to cue words to make full, correct sentences | Correct spelling Correct tenses | 12 |
|  |  | 1 or 2 errors in spelling or tense | 11 |
|  | Single paragraph <br> S-V-O! <br> All necessary words added | 1 to 4 non-obscuring errors in spelling, tense, pronoun, etc. | 10 |
|  |  | 5 or 6 non-obscuring errors in spelling, tense, pronoun, etc. | 9 |
| $=$ Average (pass) <br> All prompts used but T/A errors interfere with message OR 1 set of elements missing BUT Main idea is completed | Single paragraph <br> 1 or 2 necessary words missing OR unnecessary words added Missing subject (1 or 2 two incidences) BUT S-V-O order throughout | Minor message/flow errors plus 1 to 4 non-obscuring | 8 |
|  |  | Minor message/flow errors plus 5 or 6 non-obscuring | 7 |
|  | Single sentences <br> 3 or 4 necessary words missing OR unnecessary words added <br> Missing subject (1 or 2 two incidences) BUT S-V-O order maintained 75\% | Major flow errors plus 1 to 4 non-obscuring | 6 |
|  |  | Major flow errors plus 5 or 6 non-obscuring | 5 |
| Below Average (fail) <br> 2 or more elements missing <br> OR <br> All elements present, but T/A problems obscure message | Missing subjects throughout 5 or more necessary words missing V-S-O | 1 to 4 errors apart from those that obscure message | 4 |
|  |  | Obscuring errors, plus 5 or 6 more non-obscuring ones | 3 |
|  | Nonsense word order Random repetition of words or phrases V-S-O | Some or all spelling may be correct, but still nonsense | 2 |
|  |  | This score reserved for those barely recognised as English | 1 |

* necessary = crucial to the sense and flow of the message


## B1 Level Assessment Scale

| EXCELLENT | Very good at communicating straightforward ideas. May be hesitant when communicating more advanced ideas. Takes the initiative. |
| :---: | :---: |
| VERY GOOD | Good at communicating straightforward ideas about everyday situations. Rather hesitant to take the initiative. |
| GOOD | Adequate at communicating straightforward ideas. Able to handle everyday situations only. Unwilling to take the initiative. |
| PASS | Handles everyday situations with difficulty. Inappropriacies occasionally prevent communication. May lack confidence and initiative but understands and makes him/herself understood. |
| NARROW FAIL | Communicates straightforward ideas with great difficulty. Highly dependent on interviewer for interaction. Many questions have to be repeated or rephrased. |
| TOTAL FAIL | Very low level of communication. Virtually all questions have to be repeated or rephrased. |


| EXCELLENT | Very good command of the language. Able to use some advanced structures and vocabulary. |
| :---: | :---: |
| VERY GOOD | Good command of the language. Uses simple structures and vocabulary correctly. |
| GOOD | Language adequate for everyday situations. Most structures and vocabulary simple but correct. |
| PASS | Able to handle only simple structures and vocabulary. Makes some basic mistakes which do not usually lead to misunderstanding. |
| NARROW FAIL | Inadequate vocabulary and structures cause great hesitation. Mistakes often lead to misunderstanding. |
| TOTAL FAIL | Can barely understand and be understood. |


| EXCELLENT | Foreign in single sounds but natural rhythm, stress and intonation. |
| :---: | :---: |
| VERY GOOD | Foreign but overall understood. Generally natural rhythm and stress. |
| GOOD | Foreign but still understood. Incorrect rhythm and stress at times. |
| PASS | Foreign with several words mispronounced. Rhythm hesitant. Stress and intonation inconsistent. However can be understood. |
| NARROW FAIL | Heavy accent and poor rhythm often lead to misunderstanding. |
| TOTAL FAIL | Very strong accent and unnatural rhythm. Produces largely unintelligible English. |


| EXCELLENT | Excellent communicator．Handles some more advanced ideas effectively．Speaks with confidence and takes the initiative． |
| :---: | :---: |
| VERY GOOD | Very good at communicating straightforward ideas．Somewhat hesitant in communicating more advanced ideas．Takes the initiative． |
| GOOD | Good at communicating straightforward ideas comprehensibly in spite of some inappropriacies．Able to handle everyday situations only．Hesitates to take the initiative． |
| PASS | Adequate at communicating straightforward ideas．（Inappropriacies occasionally prevent communication．）Handles everyday situations with difficulty．May lack confidence and initiative but makes him／herself understood． |
| NARROW FAIL | Communicates straightforward ideas with great difficulty．Highly dependent on interviewer in the interaction．Many questions have to be repeated or rephrased． |
| TOTAL FAIL | Very low level of communication．Virtually all questions have to be repeated or rephrased． |


| EXCELLENT | Excellent command of the language．Wide choice of structures and vocabulary． |
| :---: | :---: |
| VERY GOOD | Very good command of the language．Some advanced structures and vocabulary． |
| GOOD | Good command of the language，adequate for everyday situations． Most structures and vocabulary simple but correct． |
| PASS | Candidate＇s responses are of very simple structure and vocabulary． Makes some basic mistakes which do not lead to misunderstanding． |
| NARROW FAIL | Inadequate vocabulary and structures cause great hesitation．Mistakes lead to misunderstanding． |
| TOTAL FAIL | Can barely understand and be understood． |


| EXCELLENT | Clear near－native pronunciation．Natural rhythm and stress． |
| :--- | :--- |
| VERY GOOD | Foreign but clearly understood．Generally natural rhythm and stress． |
| GOOD | Foreign but generally understood．Satisfactory rhythm and stress． |
| PASS | Foreign with several words mispronounced．Rhythm hesitant．Stress <br> and intonation are unsteady．However can be understood． |
| NARROW FAIL | Heavy pronunciation and poor rhythm sometimes lead to <br> misunderstanding． |
| TOTAL FAIL | Very strong accent and unnatural rhythm．Produces largely <br> unintelligible English． |

### 10.0 SAMPLE EXERCISES

These examples are reduced in size and are meant to give an idea of what can be expected. Should you wish to view similar exercises in more detail, please refer to any exam papers produced since May 2008.

### 10.1 Pre-A1

| FOCUS | ITEMS | TASK | TASK TYPE \& SIZE | ITEM TYPE | GUIDE |
| :--- | :--- | :--- | :--- | :---: | :---: |
| lexical | 6 | A | thematically-linked vocabulary in simple <br> sentence structures + 1 picture with 8 marked <br> objects OR 8 discrete pictures | $\mathbf{M}$ | $6.0,7.0$ |

## Example 1

Exercise A - type 1
Single picture, 8 letters
6 M statements
1 example
1 distractor

## Match: Carol's living room!

Look at the picture of Carol's living room.
Match a thing from the picture with each sentence.
Mark its letter, A-H, on your Answer Sheet.
You will use only six of the letters.
Example: There are lots of books in the bookcase.
The correct answer is D. A $\quad$ B $\quad \mathbf{C} \quad \mathbf{D} \quad \mathbf{E} \quad \mathbf{F} \quad$ G $\quad \mathbf{H}$

1 Last night, Carol watched television.
2 She usually sits in her brown chair.
3 Is there a clock on the table?
4 Tum on the big lamp. It's dark in here!
5 Can you close the door, please?
6 When did Carol buy that picture on the wall?
D is used for the example and is not used again.


Number 4 offers a choice of lamps. The correct answer is E, the big lamp, not the small one on the table.

| FOCUS | ITEMS | TASK | TASK TYPE \& SIZE | ITEM TYPE | GUIDE |
| :--- | :--- | :--- | :--- | :---: | :---: |
| lexical | 6 | A | thematically-linked vocabulary in simple <br> sentence structures + 1 picture with 8 marked <br> objects OR 8 discrete pictures | $\mathbf{M}$ | $6.0,7.0$ |

Example 2
Exercise A - type 2
8 pictures
6 M sentences
1 example
1 distractor

## Match: Food and drink!

Match a picture with each sentence about food and drink.
Mark its letter, A-H, on your Answer Sheet.
You will use only six of the letters.
Example: I usually eat an apple for breakfast.
The correct answer is C. A $\quad$ B $\quad$ C $\quad$ D $\quad$ E $\quad$ F $\quad$ G $\quad \mathbf{H}$

1 Is there any bread in the kitchen?
2 Let's get Tina a cake for her birthday.
3 I had an ice cream this aftemoon.
4 Simon doesn't like fish very much.
5 Do you want another cup of coffee?
6 Dad asked us to buy a bottle of wine.
thing in a picture. C is used in the example. Only the hamburger is not mentioned.


| FOCUS | ITEMS | TASK | TASK TYPE \& SIZE | ITEM TYPE | GUIDE |
| :--- | :--- | :--- | :--- | :---: | :---: |
| lexical | 6 | B | thematically-linked vocabulary including basic <br> collocations in simple sentence structures | MC | $6.0,7.0$ |

## Example 3 <br> Exercise B <br> 6 sentences <br> 3-option MC gap fill <br> 1 example

## Choose the right word: In the classroom!

Choose the correct word to fill each gap.
Mark its letter, A, B or C, on your Answer Sheet.
Example: There are sixteen $\qquad$ in my class.
A lessons
B schools
C children

The correct answer is C. A

7 We're going to have an English $\qquad$ next week.
A notebook B language C test
8 Don't forget to bring your $\qquad$ to school tomorrow.
A pen B desk C teacher
9 Is Maria having a $\qquad$ lesson at the moment?
A Greek B Germany
C France
10 The teacher opened the $\qquad$ A mistake B window C blackboard
11 Aris didn't $\qquad$ the history test yesterday.
A go
B pass
C teach
12 Did you $\qquad$ your homework?
A make B have $\quad \mathbf{C}$ do

At higher levels of study, time is spent learning the collocations of make and do. However, at Pre-A1, many things are learnt in sets of language, such as do your homework.

| FOCUS | ITEMS | TASK | TASK TYPE \& SIZE | ITEM TYPE | GUIDE |
| :--- | :--- | :--- | :--- | :---: | :---: |
| grammatical | 8 | C | short text with a variety of simple sentence <br> structures + picture | MC | $6.0,7.0$ |


| Example 4 |
| :--- |
| Exercise C |
| Short text and picture |
| 8 gaps |
| 3-option MC gap fill |
| 1 example |

## Choose the right word: My bedroom!

Read the text and look at the picture.
Choose the correct word to fill each gap in the text.
Mark its letter, A, B or C, on your Answer Sheet.
Example: This is a picture of _(EXAMPLE)_ in my bedroom

$$
\text { Al B my } \quad \text { C me }
$$

The correct answer is C. | A | $\mathbf{B}$ | $\mathbf{C}$ | $\mathbf{D}$ | $\mathbf{E}$ | $\mathbf{F}$ | $\mathbf{G}$ | $\mathbf{H}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |



| FOCUS | ITEMS | TASK | TASK TYPE \& SIZE | ITEM TYPE | GUIDE |
| :--- | :--- | :--- | :--- | :---: | :---: |
| grammatical | 5 | D | error correction: short text divided into <br> sentences | MC | $6.0,7.0$ |

Example 5
Exercise D
Single sentences in context 5 MC items
1 example

Find the mistake: My pet parrot!
Eleni is thitreen years old She has a parrot as a pet She is telling her class at English school about her parrot Read what she says.

There is one mistake in each of the sentences below.
Find the mistake and mark its letter, A, B, or C, on your Answer Sheet.


| FOCUS | ITEMS | TASK | TASK TYPE \& SIZE | ITEM TYPE | GUIDE |
| :--- | :--- | :--- | :--- | :---: | :---: |
| functional | 5 | E | dialogue completion: responses to <br> contextualised simple questions | $\boxed{M}$ | $6.0,7.0$ |

## Example 6

Exercise E
Sandwiched conversation
5 M gap fill items
1 example
1 distractor

## Complete the dialogue: I love sport|

Sophie is at school. Her teacher, Mrs Louka, is asking her about sport.
Look at Mrs Louka's questions.
Choose the correct reply to fill each gap in the dialogue.
Mark its letter, A to G, on your Answer Sheet.
You will use only five of the letters.

## Example:

Teacher: Do you like sport, Sophie?
Sophie: On yes, Mrs Louka I love sport!


| FOCUS | ITEMS | TASK | TASK TYPE \& SIZE | ITEM TYPE | GUIDE |
| :--- | :--- | :--- | :--- | :---: | :---: |
| reading + <br> interpretation | 5 | F | short text with a variety of simple sentence <br> structures + picture | MC | $6.0,7.0$ |

## Example 7 <br> Exercise F <br> Short text, picture <br> 5 MC statements, 1 re picture <br> 1 example

Fill the gaps: The pop group!
Read the text about a pop group and look at the picture.
Choose the correct word or phrase to fill each gap in the sentences below.
Mark its letter, A, B or C, on your Answer Sheet.
Example: There are $\quad$ people in The Fanclub.
The answer is B. A B $\quad$ C $\quad$ D $\quad$ E $\quad$ F $\quad$ G $\quad \mathbf{H}$


| FOCUS | ITEMS | TASK | TASK TYPE \& SIZE | ITEM TYPE | GUIDE |
| :--- | :--- | :--- | :--- | :---: | :---: |
| functional, <br> grammatical | 5 | G | short thematically-linked situations | MC | $6.0,7.0$ |

## Example 8

Exercise G
5 Situations (2 shown here)

What do you say?: Shopping!
Here are some things that happen in shops.
For each sentence, choose what you might say when it happens.
Mark its letter, A, B or C, on your Answer Sheet.
Example: You see a CD you like. A How many are there?"
B How much does it cost?
C How does it work?


The answer is $B$.


36 You are in a bookshop. You can't find the children's books. What do you say? A "Excuse mel Where are the children's books? B "Excuse me! Do you want the children's books?" C "Excuse me! What are children's books?"

37 You want to buy a new notebook. What do you say? A 'Do you buy notebooks? B "Do you take notebooks?
C "Do you sell notebooks?'

## 10.2.a A1 Part A: Listening

| EXERCISE | ITEMS | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :--- | :--- | :--- | :--- | :---: | :--- |
| One | 8 | Discrete Items | 300 wds with pictures | M | $4.0,5.0,6.0$, |
|  |  |  |  | 7.0 |  |

## Example 9

Listening Exercise 1 8 M discrete items 6 pictures
Monologue - questions No example


SMALL BOATS AND BIG SHIPS


Write the letter of a picture, A to F, in each of the spaces, 1 to $\mathbf{S}$. You will use some letters more than once.
$\qquad$
$\qquad$
$\qquad$
$\qquad$
4. $\qquad$
5. $\qquad$
$\qquad$
$\qquad$ 8. $\qquad$

| EXERCISE | ITEMS | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Two | 7 | Monologue <br> or <br> Dialogue | 300 wds with <br> Map <br> Diagram <br> Pictures | $\mathbf{M C} / \mathbf{M}$ | $4.0,5.0,6.0$, <br> 7.0 |

Example 10
Listening Exercise 2
Dialogue
3-option MC
3 items shown here No example

## A BETTER WAY TO EAT

Choose the correct word or phrase to complete each statement. Circle its letter, A, B or C.
11. Ivan is talking to Cassi at
A. the market
B. a food show
C. a farm
12. They' re talking about $\qquad$ food. A. tasty
B. beautiful
C. healthy
13. Cassi wants us to use $\qquad$ $-$.
$\qquad$

$$
\begin{aligned}
& \text { A. less salt and sugar } \\
& \text { B. more salt but less sugar } \\
& \text { C. more salt and sugar }
\end{aligned}
$$ kept short so as to reduce the reading load.



Buy healthy food Get it near your home Cook it yourself Eat food in season
\(\left.$$
\begin{array}{|l|l|l|l|l|c|l|}\hline \text { SECTION } & \text { ITEMS } & \text { EXERCISES } & \text { TEXT TYPES } & \text { TEXT SIZE } & \text { ITEM TYPES } & \text { GUIDE } \\
\hline \text { Comprehension } & 10 & 1 & \begin{array}{l}\text { Story } \\
\text { Description }\end{array} & \begin{array}{l}\text { 200 wds } \\
\text { with map, } \\
\text { diagram or } \\
\text { illustration }\end{array} & \text { MC } & \mathbf{M}\end{array}
$$ \begin{array}{l}5.1 to 5.6, <br>

6.0,7.0\end{array}\right]\) T/F |  |
| :--- |

## Example 11

## R \& U Exercise 1 3-option MC 4-option picture M No example

Read the text. Then do the exercises on page 4.

Questions follow the

## Rainhows

What is a rainbow? Well, it's that beautiful half-circle of coloured lines in the sky after a rain storm. Rainbows can happen anywhere if there is rain. But, the rain must go away fast and the sky must clear quickly after the storm.

If the sun comes out again and shines on the last of the rain, we may see a rainbow. Of course, we don't see one if the storm lasts all day and the sky is cloudy and grey. To see a rainbow, we have to have both rain and sun at the same time.

How do rainbows happen? Well, first of all, there are lots of colours in the sun's light. On a sunny day, we see them all together and they seem like white light. But, after a storm, if the sun shines on the last of the rain, each rain drop is like a little mirror. The drop of rain slows the sun's light, bends it, and breaks the colours apart.

The main colours are red, blue and yellow. If two of them mix together, they make all the other colours. For example, red and blue, together, make purple. Red and yellow together make orange. And yellow and blue make green. You can try this with your crayons or paints in your art lesson.

People love rainbows because they're so beautiful. And they don't happen after every storm, so they seem very special. That's why we have stories about rainbows. Some people believe there's a pot of gold at the end of the rainbow. If you run fast enough, you can get the gold and become rich.

Of course, no one has ever got the gold. Why? Because it's not really there. But it's a nice story, isn't it? -
order of information given in the text.

## 10.2.b A1 Part B: Reading and Usage

| SECTION | ITEMS | EXERCISES | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Usage | 10 | Usually 2 | Grammar <br> Vocabulary <br> Conjunctions <br> Functions | Short texts <br> or <br> Discrete items in contextual cluster | $\begin{gathered} \mathbf{M C} \quad \mathbf{M} \\ \mathbf{G F} \end{gathered}$ | 6.0 \& 7.0 |

## Example 12

R \& U Exercise 2 or 3 3-option MC
Discrete, contextual Grammatical
No example

Choose the correct word or phrase to fill each gap in the story.
Mark its letter, A, B or C, on Answer Sheet B.

## A MEMBER OF THE TEAM



| SECTION | ITEMS | EXERCISES | TEXT TYPES | TEXT SIZE | ITEM TYPES |  | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Interpretation | 10 | Usually 2 | Cohesion Linkage Definitions | Short texts All items to be tested in context | MC T/F | $\begin{array}{\|c\|} \hline \text { M } \\ \hline \text { GF } \end{array}$ | $\begin{aligned} & 5.1 \text { to } 5.6 \\ & 6.0 \& 7.0 \end{aligned}$ |

## Example 13

R \& U Exercise 4
4-option M
5 statements
Discrete, contextual
No example

## SHAPE UP!

Here are some pictures of shapes.
Choose a picture to match each thing someone says about them.
Mark its letter, A to D, on your Answer Sheet.
You will use one letter more than once.

This task may use drawings, diagrams or photographs. Some imagination helps.


## 10.2.c A1 Part C: Writing

| TASK | POINTS | CHOICE | TASK TYPES | STIMULUS | LENGTH | GUIDE |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 1 | 25 | 1 of 2 | Describe a picture <br> Write a story | Guided Writing: <br> Verbal <br> Visual | 70 words | $4.0,5.0$, <br> $6.0,7.0$ |

Example 14
Writing Topic A Single picture Present continuous lead

Look at this picture of Alex and his family at the train station.
In about 70 words, describe the picture and say what is happening in it.

* Use the words under the picture.
* Add any other words you wish.

Begin like this: 'Alex and his family are faking the train. ... ,


Example 15
Writing Topic B
Six pictures in sequence

Past simple lead

The lead-in dictates the tense. The single picture topic is usually in present continuous, while the six-frame topic is usually a past tense

Look at the pictures of Jane on her mother's birthday. In about 70 words, write what happened.

- Use the words below each picture.
- Add any other words you wish.

Begin like this: 'It was Jane's mum's birthday, and ...'
!! Present continuous prompts usually include a stative verb.
!! Past simple prompts usually include some irregular verbs.

The single-picture topic is drawn in 3 vertical panels (red lines) corresponding to the prompt boxes under the picture.

buybeautiful/scarf put/scarfibox

open/box/take out/scarf hold up'scarf be pretty

then/wrap/paper stick card top


## 10.3.a A2 Part A: Listening

\(\left.$$
\begin{array}{|l|l|l|l|l|l|}\hline \text { EXERCISE } & \text { ITEMS } & \text { TEXT TYPES } & \text { TEXT SIZE } & \text { ITEM TYPES } & \text { GUIDE } \\
\hline \begin{array}{l}\text { One } \\
\text { Two }\end{array} & 15 \text { total } & \begin{array}{l}\text { Monologue } \\
\text { or } \\
\text { Dialogue }\end{array} & \begin{array}{l}400 \text { wds } \\
\text { with map or } \\
\text { other graphic }\end{array}
$$ \& MC \& M <br>
4.0,5.0,6.0, <br>

7.0\end{array}\right]\) T/F |  |
| :--- |

Example 16
Listening Exercise 1
3 MC text
1 MC pictures
4 TF
Dialogue
No example

The MC and the TF questions follow the order of information in the recording.

## LISTENING EXERCISE 1: Numbers 1 to 8

## EURO COIN COLLECTION CLUB

Choose the correct word, phrase or picture to complete each sentence, 1 to 4. Circle its letter, A, B or C.

1. There are now $\qquad$ students in the coin collecting club at Jack and Ellen's school.
A. two
B. three
C. five
2. The members of the club collect $\qquad$ .
A. just six of the euro coins
B. all eight euro coins
C. fifty different coins
3. The coins that Joe Bain finds difficult to use are $\qquad$
-.
A.

B.

C.

4. The front side of euro coins $\qquad$ _.
A. is the same for all countries in the European Union
B. has pictures of famous people and buildings
C. shows a different number for each country

Decide if statements 5 to 8 are true or not.
Write A for True or B for False in the space beside each number.
5. $\qquad$ A full collection may have almost 170 coins in it.
6. $\qquad$ Jack and Ellen have to travel a lot to collect all the coins.
7. $\qquad$ Jack and Ellen look for euro coins when they buy things in the shops.
8. $\qquad$ Coin club members share extra coins with each other.

| SECTION | ITEMS | EXERCISES | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Comprehension | 10 | 1 | Story Description | 300 wds in one or more texts with map, diagram or illustration | $\begin{gathered} \mathbf{M C} \mid \mathbf{M} \\ \mathbf{G F} \end{gathered}$ | $\begin{gathered} 5.1 \text { to } 5.6, \\ 5.8, \\ 5.11, \\ 5.14 \\ 6.0 \& 7.0 \end{gathered}$ |

## Example 17

## R \& U Exercise 1 <br> 7 MC text <br> 3 M text with 4 pictures No example

## The paragraphs are

 contextualized and presented in a layout such as seen in many magazines. The word hydrogen is above A2 level and is explained here as a Greek
## READING \& USAGE EXERCISE 1: Numbers 16 to 25

Read this magazine story about cars of the future.
Then do the exercises on page 4.

## CARS OF THE FUTURE

In the future, cars won't run on petrol. How soon? Well, that's hard to say. But, nowadays, people are looking for cars that don't need petrol. Petrol is expensive, and it makes smoke that's bad for us to breathe and bad for nature, too. Also, we use so much petrol that in a few years, there won't be any left.
The good news is that some cars already use other kinds of fuel, and there are new ideas every day. So, in a few years, we may see many different types of cars on the road. They will be better for nature than the ones we have now.


The items may be wordier than in listening tasks, as the student controls the text nrocescino meerd

Choose the correct phrase to complete ey Aence, 16 to 22 .
Mark its letter, A, B or C, on your Aly sheet.
16. We may not use petrol cars in future because $\qquad$ .
A. they're dirty and ex thive
B. people will have lo look for them
C. we'll have more petrol than we need
17. Companies didn't make many electric cars at first because A. people drove them too fast
B. they weren't good for nature
C. they were not very popular

18. Electric cars will be a good idea if $\qquad$ -.
A. we use the sun or wind to make electricity
B. they cost too much for many people to buy
C. people only drive them at night
19. The hydrogen gas car seems a good idea, but $\qquad$ -.
A. no one knows how to make one
B. there won't be any for at least 10 years
C. it will only be used if fuel is easy to find
20. A car that runs on water $\qquad$ -.
A. is already for sale
B. is not ready to sell yet
C. needs special water to run
21. The problem with com ethanol is $\qquad$ -.
A. it is made from food
B. it comes from leaves we can't eat
C. people may try to eat it

22. Bio-diesel is made from $\qquad$ .

> A. fried potatoes
> B. used cooking oil
> C. regular petrol

Match a picture to each description below.
Mark its letter next to the number on your Answer Sheet. You will use only three of the pictures.
23. Shai connects his car when he gets home from work.

24. Angela fills up her gas car in Germany.
25. Dionysis pours the first pan of oil at his new bio-diesel factory.

| SECTION | ITEMS | EXERCISES | FOCUS | TEXT TYPES | ITEM TYPES |  | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Usage | 10 | Usually 2 | Grammar Vocabulary Conjunctions Functions | Short Texts <br> or <br> Discrete items in contextual cluster | MC | M | 6.0 \& 7.0 |
|  |  |  |  |  | TO | GF |  |
|  |  |  |  |  |  |  |  |

## Example 18

R \& U Exercise 2
3-option GF
Grammatical
No example

Read this story about Thomas.
Choose the correct word or phrase to fill each gap.
Mark its letter, A. B or C, on Answer Sheet B.

## THOMAS AND THE COMICS SHOP

Thomas _(11)_ a comic book shop. He's also very good _(12)_ writing stories. His friend, Abe, is an artist, so, when Thomas has written a new story, he sends it to Abe, (13) draws the black-and-white pictures. (14)_other friend, Jeff, adds coloured ink to Abe's drawings. When they finish the book, they send it to a comics company _(15)_ and sell.

Thomas is thinking _(16)_ the future, though. There are new ways _(17)_ sharing comics on the Internet and a new kind of computer, called a Kindle, that looks _(18)_ a page from a book. You can buy a book from the internet, in less than a minute, and read it on the Kindle. These computers are expensive now, but they'll soon be _(19)_cheaper. When everybody has one, they won't need to buy paper comic books. Thomas thinks that, in ten years, he may (20)_ have any customers in his shop.


Example 19
R \& U Exercise 1
3-option MC
Discrete, contextual
Vocabulary
No example

## PEOPLE AND PLACES

Choose the correct word to fill each gap.
Mark its letter, A. B or C, on Answer Sheet B.
26. When you arrive at the hotel, check in at the $\qquad$ .
A. invention
B. reception
C. companion
27. Our electric bill never arrived because they put the wrong $\qquad$ on it.
A. possession
B. postbox
C. address
28. Go down to the market near the $\qquad$ if you want to buy very fresh fish. A. harbour
B. porch
C. deck
29. Toby is a $\qquad$ at a garage, so call him if your car breaks down.
A. mechanic
B. lifeguard
C. vet

30. All passengers must wait in the $\qquad$ lounge until it's time to board the plane.
B. departure
C. conductor

| SECTION | ITEMS | EXERCISES | FOCUS | TEXT TYPES | ITEM TYPES | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Interpretation | 15 | 2 or 3 | Cohesion Linkage Definitions | Short texts or Discrete items All items to be tested in context | MC M <br> TO GF <br> T/F/?  | $\begin{gathered} 5.1 \text { to } 5.6, \\ 5.8,5.11, \\ 5.14 \\ 6.0 \& 7.0 \end{gathered}$ |

## Example 20

## R \& U Exercise 3

GF conversation
1 distractor
No example

This task tests the ability to interpret meaning in a fairly natural chat context.

## WHEN IT RAINS

Match a reply from the box with each question on the left.
Mark its letter, A to F, on your Answer Sheet. You will use only five of the letters.

| Jim: | What do you do when it rains? |
| ---: | :--- |
| Pam: | $-(36)$ |
| Jim: | Fine! But what if you have to go out? |
| Pam: | $-(37)$ |
| Jim: | Has the rain ever come into your house? |
| Pam: | $-(38)$ |
| Jim: | What a mess! Do you think it'll happen again? |
| Pam: | $(39)-$ |
| Jam: | Well, I hope they did a good job! |
| Pam: | $-(40)$ _ |
| Jim: | Why wait? Just throw some water on the door! |
|  | That way you can see if it comes in. |

A. I hope not. We've had the door repaired.
B. Yes, that's happened. Once, during a bad storm, water ran under the door. 1 cm deep!
C. Then, I carry an umbrella.
D. Oh, there were chairs and tables everywhere!
E. So do I! But, we'll have to wait until the next storm to see if the rain comes in.
F. Well, I stay inside if I can.

Example 21
Exercise 4
5-item TO
1-item example
1 distractor

## MARY'S LETTER ABOUT HOLIDAY PLANS

Put the parts of the letter in the correct order.
Mark the letter of each part, A to G, on your Answer Sheet.
You will use only five of the letters. The first one is done for you.
EX. Part 1 $\qquad$
 for a long time. I've been so busy!

Dear Aunt Margaret,
EX. Part 1 A
41. Part 2
A. First of all, I'm sorry I haven't written for a long fime. I've been so busy'
B. I'm really excited about this, because I haven't seen you for such a long time. Well, also, I love the roast lamb you always make!
C. I think she'II be happy with the skirt I got for her. It's a lovely purple colour with large buttons on the front.
D. However. Mum has just told me that we're coming to visit you during the winter holiday.
E. I hope you'll let me help you make it, because I really want to learn how. Mum says I'm old enough to learn to cook a few things.
F. Please let me know what he wants for a present. I know he likes music, so maybe I can buy him a CD.
G. I also want to see Richard while we're there. We always have a lot of fun playing with his computer. Will he be home from university?

Well, I have to do my homework. So, bye for now!

Example 22
R \& U Exercise 3
5-item M conversation
1 distractor
No example

Discrete items here are in conversational context.

## READING \& USAGE EXERCISE 3: Numbers 21 to 25

## WATER IN THE FUTURE

Match a reply from the box with each question on the left.
Mark its letter, A to F, on Answer Sheet B. You will use only five of the letters.
21. Why might we have a problem with water?
22. Does that mean there'll be less rain?
23. Will we have enough to drink and wash?
24. What should we do about it?
25. Can you give me an example?
A. We hope so, but some people may not have.
B. Well, we can use water more carefully.
C. Because the weather is changing.
D. So, be sure to take your umbrella!
E. Yes, in some places, there won't be as much.
F. Yes! Don't let the water run while you brush your teeth!

## Example 23

## R \& U Exercise 5

M texts to pictures
No example

## FAVOURITE SPORTS

Match a picture with each of the descriptions. Mark its letter, A to D, on your Answer Sheet. You will use some letters more than once.
46. _ "I do my sport all year round. In the summer, it's such good fun! I love it, out there, all alone on the water. It's great! In the winter, I wear a special suit, made of nylon, to keep dry. But the wind is strong and I can really get some good practice!"
47. - "I felt like a fool when I was a beginner. I couldn't keep one foot off the other and I fell a lot. I always seemed to have snow inside my jacket! But, I stayed at it and improved a lot. Now, I'm practising for a downhill race next month. You have to turn quickly, and sometimes jump up over small hills. I think I may win, though."
48. "When I first went to the class, an older boy tried to make me fight with the others. That's called 'sparring'. I never liked it much. Once, I hit a boy, by accident, and made his nose bleed. 1 almost quit going to lessons. But the teacher suggested I change classes. I'm very glad I did!"
49. - "I take my board to school and use it on the way home. Then, my friends and I go out every Saturday. There are some good squares around town, with steps and benches to jump over. We try harder and harder moves, like jumping up and turning in the air."
50.
"Most sports have competitions and you have to practise very hard to get ready. Mine is difficult, because I can only do it for part of the year, when there's snow. The rest of the time, I have to do other training, It's important to keep my legs strong. So, I go running every day for at least an hour. I also go to the gym. When the weather gets cold again, I go back out to the mountain and the practice gets serious."


## 10.3.c A2 Part C: Writing

| TASK | POINTS | CHOICE | TASK TYPES | STIMULUS | LENGTH | GUIDE |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 1 | 25 | 1 of $2^{*}$ | Story <br> Description <br> Letter <br> Talk <br> Dialogue | Verbal/Visual: <br> headlines <br> letters <br> advertisements <br> pictures etc. | 120 words | $4.0,5.0$, <br> $6.0,7.0$ |
|  |  |  |  |  |  |  |

Example 24
Writing Topics
2 options, write 1
Bullet points required

You have ONE writing task to do. Choose either Topic A or Topic B.
Write your task in about 120 words on your Answer Sheet.

Choose ONE of these two topics. Do the task in about 120 words.

TOPIC A: You are going to visit your relatives next weekend.
You want to tell your friend about what you think will happen.
Write an email to your friend.
Tell him or her:

- where you are going and who you will visit
- what you plan to do while you are there
- whether or not you are looking forward to it


Overly long essays tend to be less well written. Candidates will benefit from organising their essay into paragraphs. In Topic A, these will follow the bullet points, while in a story, they constitute the set up, action and outcome.


| EXERCISE | ITEMS | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: |
| One <br> Two | $\begin{array}{\|l\|} \hline 10 \\ 10 \end{array}$ | Monologue or Dialogue | 500 wds each with Map Diagram Pictures | $\begin{gathered} \mathbf{M C} \quad \mathbf{M} \\ \mathbf{T / F} \end{gathered}$ | $\begin{aligned} & \text { 4.0, 5.0, } \\ & 6.0,7.0 \end{aligned}$ |

Example 25
Listening Exercise 1
1 MC pictures
3 M text
6 T/F
Monologue
No example

Candidates can move smoothly through this mix of exercise types, by listening for clues to the recording stages: description of the farm, problems involved, and information about the farm and such products in general. This last group addresses gist.

Example 26
Listening Exercise 2 5 MC in chart No example

## The Amazing Ant Farm

Write the letter of the correct drawing, A, B or C in space number 1 .

1. $\qquad$ Which drawing shows The Amazing Ant Farm?


Choose a problem from the box on the right to show the complaints Jerry Mosely discusses. Write the letter of the problem, A to D, in spaces 2 to 4 .
2. $\qquad$ First problem
3. Second problem
$\qquad$ Third problem
A. The ants took too long to arrive in post.
B. The ant farm is not a good toy for small children.
C. The farm takes too much time to watch.
D. The ants did not live long after arriving.

Now, decide whether these statements are true or not.
Write A for True or B for False in spaces 5 to 10.
About 'The Amazing Ant Farm'
5. $\qquad$ It was sold in toy shops.
6. $\qquad$ Every farm must have a queen ant.
7. $\qquad$ Live ants can be sent out at any time of year.

About buying 'nature' products
8. $\qquad$ The company Jerry mentioned cared about customer satisfaction.
9. $\qquad$ Customers can expect to receive their orders in a short time.
10. $\qquad$ Live products may require special treatment.
-

|  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| 11 | This lifeboat .... | is the largest boat at Falmouth Station. |  |  |
| 12 | carries a crew of three. |  |  |  |
| 13 | has a top speed of 32 miles per hour |  |  |  | | 15 | went to the rescue of the boat lost in the fog. |  |  |
| :--- | :--- | :--- | :--- |

Candidates will circle the letter here and then mark the corresponding lozenge at the end of the listening test.

## 10.4.b B1 Part B: Reading and Usage

| SECTION | ITEMS | EXERCISES | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Comprehension | 25 | 2 | Story <br> Description <br> Letter <br> Advert <br> News Report | Ex.A: 350 wds <br> w/diagram, <br> map, or <br> illustration <br> Ex.B: 400 wds in 2 <br> or more contrasting <br> or related texts | MC | $\mathbf{M}$ | 5.1 to 5.6, <br> especially |
|  |  |  |  |  | T/F/? | $5.4 \& 5.14$ <br> $6.0 \& 7.0$ |  |

## Example 27

R \& U Text-graphic 5 MC on main text 5 T/F on script excerpt No example

Read this article by a young woman who works in films. Then do the exercises on page 4.

## Susan Barrows: 'Continuity Person' <br> My parents werent very happy

 about it they had their hearts set on my becoming a doctor or a lawyer. So, you can imagine the rows when I was accepted to film school. That's what I had my heart set on. And, eventually, my parents got over their objections when they saw that I was happy in what I did.Since finishing school, ive worked both in TV and films. Well, I only stayed in TV work for about five years, and that was quite enough. You have to work long and hard when you're trying to make five programmes a week. People get very tense and lose their tempers very quickly. Well, as I said, atter about five years of it, I got out, and Ive been in movies ever since.


Im not an actor, though; Im responsible for 'continulty'. You see, a scene that lasts for 30 seconds in a film can take a whole day to shoot. We might shoot the same scene twenty or thirty times, again and again until we get everything right. I have to be in the studio and I have to make sure everything in the scene is exactly the same every time.

For example, imagine a romantic scene in a restaurant. There are candles on the table and the actors have to drink wine while they are talking. Each time we film the scene the candles burn down a bit, and the level of the wine in the glasses goes down. So, each time, I have to make sure the candles and wine are identical to the last time

Also, we might star filming the last scene in the movie first, and then six months later, well film the first scene. Weather, liliness or other problems can mean that we dont always make the film in the order the audience finally sees. So, we have to make sure that, for example, the length and colour of each actor's hair is the same as before.

I have to pay close attention to detail in my job, but I enjoy every minute at the studio.

This is a challenging reading text which is aided by being organised in clear paragraphs: conflict with parents and its outcome, job history and changes, description of the job, example of job role, addtional example and conclusion. The job description sets the stage for the graphic on page 4. Continuity is a complex job that demands attention to detail.

The first five questions concern the text on page 3 . The graphic, an excerpt from the continuity person's notes for a production, follows. While the main text is short, the graphic adds reading load.

Choose the correct phrase to complete each statement.
Mark its letter, A, B or C, on Answer Sheet B.
21. Susan decided to enter film school $\qquad$
A. because it was her family's . wish
B. although her parents didn't want her to
B. made five programmes while
A. said it was hard to find work
23. In film-making, the continuity person
A. comes in at the end to check all the details
B. must be at the studio throughout filming
C. as she had no talent for medicine or law
C. was under pressure
C. makes sure each scene is filmed several times
24. A romantic scene in a film might be shot again and again -.
$\qquad$
A. until everything is
B. so the wine can be changed
C. so the actors can finish exactly right their wine
25. _t the audience may not see the scenes in the order they have been filmed.
A. Only the continuity person knows why
B. If the actors must change their hair styles,
C. For a number of practical reasons,
Continuity Checklist (The extracts below show some of the difflculies))
The film Dark Horizons is about Steve, a young man who comes back to Greece atter university. He becomes a successtul businessman, but problems develop with his father and Steve fnally moves away again.
Outdoor fiming began in February, with cloudy weather for the unhappy ending, when Steve, age 40 , leaves. The opening scene, when the young Steve arrives fill of hope, needed a fine sunny day- So, the arrival scene was chot at the end of the 'on location' schedule, in June. However, this scene would appear at the beginning of the film. In this scene, Steve is age 20 and his father, age 45
In the film, ater his arrive, the sudience would next see Steve and his father having dinner together on Steve's frat night back in Greece. There was a camera problem, and the beginning of this dinner scene had to be re-shot the next day.
Outdoor scenes: on location in Greece, February to June

| Scene | Shoot on | Actor | nem | Scenery and Props |
| :---: | :---: | :---: | :---: | :---: |
| \# 423 Leaves Greece by plane, 1990 | 22 Feb (cloudy) | Steve. $\text { age } 40$ | hair thor, suntan casual suit, leather luggage | Cars at arport are 1985-1990 models, heavy traffic |
| =5 Artives in Greece by train, 1970 | 5 June (gunny) | Steve, age 20 | hair long, no suntan blue jeans, t-shit, backpack | 1965-1970 cars in front of station, ilte trafic |
| Indoor scenes: in studio, July to August. |  |  |  |  |
| Scene | Shoot on | Actor | Hem | Scenery and Props |
| \# 6 Welcome dinner | 11. July | Stere, age 20 | har long, no suntan trouters and shirt | Candles. start 10 cm , end 5 cm Food plates: start ful, end empty |
| $\begin{array}{r} \text { \$7 Welcome dinner } \\ \text { (re-choot) } \\ \hline \end{array}$ | 12 july | Steve, $\text { age } 20$ | hari long, no suntan trousers and shit | Cander: 10 cm Food plates: full |

Now use the article and the Continuity Checklist to decide if these statements are true or not.
Mark A for True or B for False on Answer Sheet B.
26. Steve will have grown older and more successful by the end of the film.
27. The actor who plays Steve will need to avoid the sun in the early summer of the filming schedule.
28. The restaurant items shown in the continuity notes are the same as those in Susan's article.
29. The continuity notes suggest that car traffic has increased while Steve lived in Greece.
30. If Steve's father is age 45 in scene $\# 5$, he will have to appear to be 25 in scene $\$ 423$.

Example 28
R \& U Double text
5 MC on $1^{\text {st }}$ text
5 T/F on $2^{\text {nd }}$ text
5 M comparison
No example

Read these letters. Then do the exercises that follow. The letters were written by two pen-friends who live in Europe. Each one visited the USA, but each one had a different experience.

## Gunter's Letter

## Dear Dimitri,

How was your holiday in the States? Minc was great! When my parents were planning our trip, I thought we'd be staying in the big cities. Instead, they surprised me with a threeweek camping trip! This ended up being the most exciting holiday I we ever had!

Guess where we went' The Grand Canyon! It'x an enormows river valley in the middle of the desert, hundreds of killometres long and humdreds of metres deep. I'll never forget the forst moment I saw it, when we were coming in to land. It was sunset, and the rock walls of the Canyon gradually turned from red to parple, and finally, to black.

My parents had arranged for ts to join a group of about hwenty, inchuifing two expert. guides. We spent two full days walluing to the bottom of the Camyon, then the next 19 days following along the river. Each night we pitched our tents at a different spot.

One night, we heard a terifying scream from one of the tents. A man hail been bitten by a snake! At first, we were all worried that it had been a poisonous one, but our guides were sure it was harmless. So, we contimued our trip.

The people we were travelling with were from all over the world. That was really good because our common language was English, and I got a lot of practice! I'm going to keep in touch with a university student I met from Spain.

Anyway, I certainly realived there's more to the USA than Hollywood and hamburgers,
I hope that your holiday was a good as mine.
wishes,
ter

Two contrasting holidays are described in the letters between friends. One details an adventure holiday; the other describes a city visit with a couple of surprising observations.

## Dimitri's Letter

It sounds like you had a fantastic time. My experience in the States couldn' have been more different, although I also had a wonderful time.

We have relatives in New York, so we spent the whole month in New York City. But you know me, Gunter. Even though I enjoyed all the museums, I was more interested in leaming how the people in New York live. I especially loved going to Central Park on Sundays. Thousands of people were there, sitting in the sun, dancing and playing all different kinds of music.

That was quite a contrast to my first day waiking around the city. I saw so many people, even children, sleeping in the streets. I always thought that the USA was so rich that everybody would have a big, comfortable home. I had never seen anything like this and it made me feel depressed.

Another thing that I could hardly believe was something my cousin told me. He goes to high school, and every morning he has to enter the school through a metal detector machine, like the ones at airports. The machine makes a noise if anyone is carrying something made of metal, such as a knife or gun. At frat, I thought he was jokong, but his mother told the that it was true.

Like you, I have always imagined that the States had the luxurious lifestyle that we see in the movies. Was I wrongI Still, New York is so interesting. I cant wait to go back. Write soon! Your friend,
Dimitri

Here are some questions about Gunter's letter.
Choose the correct answer and mark its letter, A. B or C, on Answer Sheet B.
11. Gunter was $\qquad$ involved in planning his holiday.
A. not
B. only partly
C. fully
12. Judging from Gunter's description, the word 'canyon' probably means a $\qquad$ -.
A. large rock
B. deep valley
C. wide desert
13. Gunter travelled to the Grand Canyon $\qquad$
A. on foot
B. aboard a train
C. by plane
14. Gunter's guides $\qquad$ to handle the snake-bite incident.
A. knew quite well how
B. depended on the travellers
C. could not decide
15. People in Gunter's group used English because
A. they were all Americans
B. the guides only spoke English
C. everyone knew it

Decide if the following statements about Dimitris' holiday are true or not. On your Answer Sheet, mark A for True, B for False or C if you Can't Tell.
16. Dimitris' family visited a number of American cities.
17. Dimitris enjoyed watching people more than going to muscums.
18. Dimitris attended a concert in Central Park.
19. Seeing that some people had no homes bothered Dimitris a great deal.
20. Dimitris thought his cousin's school story was funny.

In which text is each of these ideas mentioned? Mark its letter, A to D, on Answer Sheet B.

| We can read about .... | In this passage: |
| :--- | :--- |
| 21. making new friends | A. Gunter's letter |
| 22. learning about local lifestyles | B. Dimitris' letter |
| 23. paying a visit to a film studio | C. Both letters |
| 24. forming new opinions of the USA D. Neither letter <br> 25. having a bad experience with wildlife  |  |

A common pattern for questions on a double-text exercise is to have some items on the first passage, another set on the second and a third set that compares and contrasts the two. In this case, scanning for specific information, and its inclusion in one, both or neither of the texts, is required.

| SECTION | ITEMS | EXERCISES | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :--- | :--- | :--- | :--- | :--- | :---: | :--- |
| Usage | 30 | Usually 5 | Grammar <br> Vocabulary <br> Conjunctions <br> Functions | Short texts <br> or <br> Discrete items in <br> contextual cluster | MC | M |
| $6.0 \& 7.0$ |  |  |  |  |  |  |

## Example 29

R \& U Exercise 3
4-option MC GF
Collocations in context
No example

Number of gap in text is repeated for the options below and on the Answer Sheet.

Read the following text. Choose the correct word to fill each gap.
Mark its letter, A, B, C or D, on your Answer Sheet.
Hi! My name is Fiona and I'm fifteen. I'm looking for a penfriend. I'm not very keen (26) _ sport, but I'm crazy _ (27) __ fashion and pop stars! I also love going to the cinema, but I don't have mytry free time at the moment because I'm so busy _ (28) _ my school work.
I live in Manchester, which is famous _(29)_ its nightlife and football teams. I've got two siste.. Sophie and Rachel. They're both older than me. Sophic is engaged __(30) the brother of my best friend, Karen, and Rachel is an athlete. She's probably going to be in the next Olympics. We're all really proud _(31) _her!
If you want to be my penfriend, please send me an email. Tell me all __(32)_ yourself, and I'll send you a photo of me and my dog, Billy.
Bye for now!
Fiona Keating

| 26. | A. about | B. on | C. for | D. with |
| :--- | :--- | :--- | :--- | :--- |
| 27. | A. about | B. on | C. for | D. with |
| 28. | A. by | B. at | C. for | D. with |
| 29. | A. about | B. of | C. for | D. from |
| 30. | A. to | B. by | C. for | D. with |
| 31. | A. about | B. of | C. for | D. with |
| 32. | A. about | B. of | C. for | D. from |

## Example 30

R \& U Exercise 6
$M$ with 1 distractor
Function
No example

Match an example sentence on the right with each language function on the left. Mark its letter, A to G, on your Answer Sheet. You will use only six of the letters.

```
Language function:
44. comparing
45. making a suggestion
46. giving a reason
47. regretting
48. expressing ability
49. stating a general truth
```


## Example sentence:

A. I won't be there for the maths test because I have to go to the doctor's tomorrow morning.
B. I wish I hadn't chosen to do biology at university.
C. If you don't have a degree, it's difficult to get a well-paid job.
D. Alan's not working as hard as he did last year.
E. Tina is certainly capable of passing the exam next month.
F. I'm thinking of starting Spanish lessons.
G. I think you should spend the weekend studying for your exams.

| SECTION | ITEMS | EXERCISES | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Interpretation | 15 | Usually 3 | Cohesion <br> Linkage <br> Register <br> Attitudes <br> Implications <br> Error Detection | Short texts <br> All items to be tested in context | MC M <br> TO $\mathbf{G F}$ <br> T/F/?  | $\begin{aligned} & 5.1 \text { to } 5.6, \\ & \text { especially } \\ & 5.7 \& 5.8 \\ & 5.10 \& 5.12 \\ & 6.0 \& 7.0 \end{aligned}$ |

## Example 31

R \& U Exercise 6 M GF, 1 distractor Cohesion \& linkage No example

A school sports coach is talking to his team.
Read what he says and choose the correct word or phrase to fill each gap.
Mark its letter, A to G, on your Answer Sheet. You will use only six of the letters.

We've got a very important match tomorrow! I really believe we can win, (38)_ the other team haven't lost a match all season. But you've all improved _ (39) _ a lot over the lant few weeks that I'm sure we're going to beat them!
It's going to be a long day _(40)_ there's a three-hour coach ride before the match. We'll probably leave at half past ten, _(41) _ the weather's bad, but I want you all here at nine thirty just in case we have to leave carly.

While this appears to be a simple lexical gap fill, it tests overall comprehension of the text and the role each item plays in communicating the message.

$$
\begin{aligned}
& \text { von't get back home_(42)_at least nine o'clock, so please tell your parents you'tl be } \\
& \text { ing to give you a list of things you need to bring with you (43) you don't forget }
\end{aligned}
$$ g. I don't want any of you turning up without your tracksuits like last time!

[^2]D. as
F. even though
G. until

Example 32
R \& U Exercise 4
4-option MC
Error detection
Grammar
Includes example

## Careers

Each of these lines has an error in it. Find the part with the error. Mark its letter, A, B, C or D, on your Answer Sheet.
Example: $\frac{\text { Have you thought about }}{A} \frac{\text { what job jou want }}{B} \frac{\text { to do }}{C} \frac{\text { when you will grow up? }}{D}$

33. Choose a career $\frac{\text { is probably }}{\text { A }} \frac{\text { the most important decision }}{\text { C }} \frac{\text { we have to make }}{\text { D }}$
34. This is because $\frac{\text { gur job affects }}{\text { B }} \frac{\text { somuch }}{\text { C }}$ other parts of our life.
35. For example, $\frac{\text { many docte }}{\mathbf{A}} \frac{\text { very little time }}{\mathbf{C}} \frac{\text { spending with their families. }}{\mathbf{D}}$

Read the whole sentence to assess what seems out of place. The error often lies in the space between two letters. In No. 34, much in C does not go with the countable parts in D.

## Example 33

## R \& U Exercise 7 <br> M, 1 distractor <br> Implications No example

A basic gap filling task with headings applied to each piece of advice in an informational brochure.

## HOW TO SURVIVE THE WINTER!

Match a statement from the box below with each of the headings. Mark its letter, A to G, on your Answer Sheet. You will use only six of the letters.

## Headings:

50. Avoid spreading iliness!
51. Dress sensibly for bad weather!
52. Keep fit and active!
53. Protect your cyes
54. Don't cat too much!
55. Don't worry all the time!

## Statements:

A. $70 \%$ of your body heat escapes through your head, so wear a hat. And don't forget your gloves. Your hands need to keep warm too!
B. Even winter sun can be dangerous, so wear sunglasses when out in bright sunlight.
C. To stay healthy through the winter months, it's important to get some physical exercise.
D. To avoid catching colds and chills, keep the heating turned on at a constant temperature at all times.
E. Coughs, colds and other viruses are easily spread during the winter. If you're not well, try to stay away from other people.
F. Always find some time to relax, have fun, and forget about your everyday problems.
G. If you have a cold, try to avoid heavy meals.
H. Eat lighter meals, but more frequently.

## PERMISSION TO GO CAMPING

Bill and his father are having a disagreement.
Match one of Father's responses in the box with each thing Bill says.
Mark its letter, A to G, on your Answer Sheet. You will use only six of the letters.

Bill: Dad, I was wondering if you'd decided yet.
Father: (46)
Bill: The weekend. I told you three of my friends are going camping and they invited me to go.
Father: _(47)
Bill: No, we'll be travelling by ourselves.
Father: (48)
Bill: One of the boys is borrowing his dad's car for
the weekend.
Father: _- (49) _
Bill: About eight months,
(50)

In sandwich exercises, the option must reply to the statement before and lead into the statement that follows.
A. Really? And how long has he had his license?
B. Does your mother know about this?
C. Are any adults going?
D. What are you referring to?
E. I'm sorry, Billy. You're not going to like this, but I'm afraid you can't go.
F. How do you intend to go there?
G. Oh, really? I don't like the sound of that!

## 10.4.c B1 Part C: Writing

| TASK | POINTS | CHOICE | TASK TYPES | STIMULUS | LENGTH | GUIDE |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 1 | 20 | 1 of $2^{*}$ | Letter <br> Article <br> Talk <br> Dialogue | Verbal, + possible: <br> Headlines <br> Advert <br> Graphics | 150 words | $4.0,5.0$, |
| 6 | 15 | 1 of 2 | Letter or Note <br> Article or Story <br> Talk or Dialogue <br> Description <br> Instructions | Verbal, + possible: <br> Headlines <br> Advert <br> Graphics | 120 words |  |
| 2 |  |  |  |  |  |  |



## 10.4.d B1 Part D: Interview

| ACTIVITY | TIME | ASSESS |
| :--- | :---: | :---: |
| Presentation of projects | 2 min. | NO |
| Discussion on projects | 3 min. | YES |
| Joint Task from Booklet | 5 min. | YES |


| CRITERIA | POINTS | GUIDE |
| :--- | :---: | :---: |
| Communication | $50 \%$ | $4.0,5.0$, |
| Language | $30 \%$ | $6.0,7.0$ |
| Pronunciation | $20 \%$ |  |

Example 36
Interview Booklet
All Candidates for B1
Option for B2 only


## What's a good age to begin to go out?

Is this too old?


Is this too young?

A1 here identifies the Interview Booklet, A, and the task, 1. It does not refer to CEFR level.
 What's a good place to go?

What kind of person do you prefer to be with?

AI PEOPLE
ALL CANDIDATES: At what age should young people be allowed to 'date'? Talk it over. What rules have your parents made? Do they let you go out with a group of friends? On 'dates'? Or can you only go out with your family? Where can you go on your own? Do you mind the rules you have? B2 OPTION: When you start to date, what kind of person will you look for? Talk it over. What kind of personality hauld they have? What interests? What future plans? How will they dress?
Remember, you're tain thout the person you may, someday, marry. Will you only go out with someone who fits your idn will you date other people until you find your ideal 'partner'?


Each topic has two sets of questions. Only ALL CANDIDATES is used for B1 level.

## 10.5.a B2 Part A: Listening

| EXERCISE | ITEMS | TEXT TYPES | TEXT SIZE | ITEM TYPES |  | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| One <br> Two | $\begin{aligned} & 10 \\ & 10 \end{aligned}$ | Monologue | 600 wds each with | MC | M | 4.0, 5.0, |
|  |  | or | Map |  |  | 6.0, 7.0 |
|  |  | Dialogue | Diagram Pictures | T/F | GF |  |

## Example 37

## Listening Exercise 1

5 TF
5 MC
Dialogue
No example

## Question types often change with a shift in the interview. Here, questions 1-5 are about Liz Warren, while 6-10 deal with the IOA programme.

## International Olympic Academy

Decide whether each statement about Professor Warren is true or not. Write A for True or B for False in spaces 1 to 5.

## Professor Liz Warren:

1. $\qquad$ has been going to the IOA for a number of years.
2. $\qquad$ is rather tired of going to the Academy.
3. $\qquad$ is a university athletics coach.
4. $\qquad$ seems to approve of the programme at the Academy. thinks athletics are the most important part of the Olympic movement.
hoose the correct word or phrase to complete each statement.
Circle its letter, A, B or C.
5. The International Olympic Academy promotes the Olympic ideal through $\qquad$ programmes.
A. athletics
B. educational
C. recreational
6. The Main Session morning programme consists of $\qquad$ and discussions.
A. sports events
B. social activities
C. lectures
7. At the end, a $\qquad$ is sent to the International Olympic Committee.

In this exercise, interest was enhanced by pictures of Liz Warren and the Academy. However, the questions did not relate to the pictures.
A. representative
B. report of suggestions
C. copy of the programme
9. Young people can attend the Academy if they $\qquad$ .
A. can afford the trip
B. participate in a sport
C. are sent by their national committee
10. This year, Professor Warren looks forward to seeing $\qquad$ _.
A. the Olympic stadium and museums
B. the condition of the Academy and surrounding area
C. the lighting of the Olympic Flame

Example 38
Listening Exercise 2
6 TF
4 M text-pictures
Dialogue
No example

## TORNADO

Decide whether these statements are true or not.
Write A for True or B for False in spaces 11 to 16.
11. _ Most tornados occur in North America.
12. _ No one knows where a tornado is likely to hit.
13. - A tornado affects a smaller area than a hurricane or typhoon.
14. - Tornados don't kill as many people now as they used to.
15. - A 'tomado wateh' is announced when a tornado cloud has been seen in the area.
16. - The Fujita Scale is based on the amount of damage caused.

Match a level from the Fujita Scale with each of these pictures of tornado damage. Write its letter, A to G, in the space next to the number in the picture.

The Fujita Scale

| Level | Intensity | Wind Speed |
| :--- | :--- | :--- |
| A | F 0 | Gale |
| B | F1 | Moderate |
| C | F $20-72 \mathrm{mph}$ |  |
| D | Significant | $113-112 \mathrm{mph}$ |
| D | F 3 | Severe |
| E | F 4 | Devastating |
| F | $158-206 \mathrm{mph}$ |  |
| F 5 | Incredible | $207-260 \mathrm{mph}$ |
| G | F 6 | Inconceivable |

The matching task relies on candidates hearing the descriptions of damage associated with each Fujita level. The drawings are kept simple, showing the main points of damage associated


[^3]10.5.b B2 Part B: Reading and Usage

| SECTION | ITEMS | EXERCISES | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Comprehension | 25 | 2 | Story <br> Description <br> Letter <br> Advert <br> News Report | Ex.A: 450 wds <br> w/diagram, map, <br> or illustration <br> Ex.B: 550 wds <br> in 2 or more <br> contrasting or <br> related texts | MC | M | T/F/? |

## Example 39

R\&U Exercise 1
3 MC text
7 MC text-graphics
No example

A dense text with many instances of concession.

Read this newspaper article about meteorites.
Then do the exercises on page 4 .

## Do Meteorites Hold Secrets to Our World ... and Other Worlds?

What happened to the dinosaurs? Is there life on Mars? These questions have bothered scientists and the public for years. Metcorites, those rocks that fall to Earth from space, may help to answer them.

The dinosaurs suddenly disappeared from Earth 65 million years ago. These strange creatures that had ruled the planet for nearly 200 million years ame extinct in a very short time. Their sudden inction was one of the most important events in history of the planet. Eighty per cent of other forms that had existed alonyside them disappeared at the same time. This allowed mammals, and much later of course, humans, to take over.

Nobody knows for sure why the dinosaurs were wiped out, but there is one theory that is being put to the test for the first time. This theory is that a giant metcorite hit the Earth with such power that it caused dramatic changes in the climate. According to the theory, the collision threw a lot of dust into the atmosphere, so the planet was in constant darkness for more than 50 years. This destroyed most plants, which could not grow without sunlight. As a result, many animals starved.

Now, for the first time, an expedition has been organised to test this theory. Pictures from space show a crater* off the Mexican coast, the Chicxulub crater, which scientists believe may have been caused when this meteorite crashed into the Earth. A research ship has been sent to investigate the crater that lies about three km under
the sea. By using an enormous drill, the scientists on board can take samples of rock that will provide information about the Earth's history, Samples from different levels will show scientists what has happened in the ocean areas through time.

They are particularly interested in samples from 65 million years ago, when the dinosaurs disappeared. In these samples they hope to find material from outside the Earth, for example certain kinds of gases. Such a discovery would prove the existence of a metcorite.
Turning to the question of life on Mars, there was a lot of excitement recently when a metcorite found in the Antaretic was examined. This one is believed to be from Mars and appears to show signs that life may once have existed on this distant planet. If meteorites are proved to contain signs of ancient life forms, then, some astronomers claim, it is very possible that life on other planets could exist. Others have been more doubtful, pointing out the uncertain origin of the Antarctic metcorite.

So it seems that meteorites may provide us with important information about the planets, including our own. Although little has been proved beyond doubt, one thing is certain: meteorites, particularly those from Mars, are in great demand. As a result, their price has increased dramatically in the past few months so that they are now worth more than diamonds.

- A cruter is a harge hole in inve nurfice of a planet.

Sne diagrum we ithe saty pugs:

Items 21-23 query information in the main text.
21. The investigation of the Chicxulub crater is trying to prove that a metcorite
A. immediately killed many dinosaurs
B. led to the extinction of most species
C. was a disaster for early man
22. Scientists investigating the Chicxulub crater hope to find proof of $\qquad$ -.
A. a meteorite collision with the Earth
B. simple life forms in metcorites
C. the date the dinosaurs disappeared
23. The Antarctic meteorite $\qquad$ _.
A. proves life can exist on other planets
B. may be a key to life on other planets


Use the text, map and diagram to complete these statements.
Mark A, B or C on your Answer Sheet.
24. From the diagram we can see that the crater is about $\qquad$ .

$$
\begin{array}{ll}
\text { A. } 200 \mathrm{~km} \text { wide } & \text { B. } 200 \mathrm{~km} \text { deep }
\end{array}
$$

C. 200 km under the sea
25. As scientists drill deeper, they find out about $\qquad$ periods of life on Earth.
A. later
B. earlier
C. colder
26. The crater is located $\qquad$ .
A. in the Antarctic
B. under the Pacific Ocean
C. near the Yucatan peninsula
27. The map shows ___ of the area where evidence of a meteor from Mars was found.
A. the location
B. a preliminary idea
C. no indication
28. The research ship, as shown in the diagram, ___ its drilling work.
A. has just begun
B. is about halfway through
C. has completed
29. The diagram shows that, in the period immediately after the extinction of the dinosaurs, $\qquad$ -.
A. it was hot and dry
B. the climate suited insects
C. modern mammals developed
30. The place scientists might find proof of a meteorite is marked as layer $\qquad$ on the diagram.
A. 1
B. 3
C. 4

## Example 40

R\&U Exercise 2
5 T/F/? on text 1
5 MC on text 2
5 M comparison of texts
No example

## Here are two passages about popular forms of entertainment.

## Passage One

## Football for all the family

At one time Margaret Scholfield would no more have joined the supporters at Leeds United Football Club than have stood in the path of a wild bull. Now she spends every other Saturday in the family area at Elland Road Stadium, home to seme of the country's most notorious fans. What's more, she goes with her husband and children.
When she first went to check out the stadium, Mrs. Scholfield was pleased to discover a wide range of family facilities. 'There's a games room and a TV room for before the match,' she says. 'Or you can have lunch. You also get to know other families, so there's a really good atmosphere.'

What has happened at Leeds is an example of a trend that has touched almost every club in the country. The community affairs officer of the Football Leaguc, Chris Whalley, is impressed. He says, 'Family areas have been a great success. They mean that families supporting different sides can meet.' Such mixing has been a key policy at Leeds, which, only a few yoars ago, was faced with expulsion from the League because of the behaviour of its fans.
The general manager, Alan Roberts, says, 'We knew we had to do something about the hooligan problem and we thought the best way would be to educate the fans. If they get used to watching with other supporters, they are less likely to make trouble.
The trend towards winning back the family supporter
seems to stem partly from economic considerations and partly from a genuine sense of shame at the state of the game. The game had been taken over by young males and it was in the clubs' interest to find other types of supporters.
The policy seems to be working Hooliganism seems to have become less fashionable. Arrests have been declining over the past few years and attendances have been rising. As a result, club finances are looking healthier than they have done for ages.
So, is football a promising choice for family fun? Mrs. Schofield certainly thinks so. She says, 'It's great to go somewhere for a few hours all together and let off steam. And a good game can be really thrilling.

Decide whether these statements about Passage One are true or not. On your Answer Sheet, mark A if the statement is True, B if it is False or C if it Doesn't Say.
31. Mrs. Scholfield is one of the few mothers who take their families to see matches live.
32. Leeds hoped that setting up family areas would lead to better fan behaviour.
33. Hooligans among Leeds fans have complained about the changes in stadium policy.
34. Football clubs have lost money due to expensive improvements in family areas.
35. As a result of reduced hooliganism, fewer police officers are required for the matches.

One of two possible layout configurations, the style shown here has the questions for each text placed immediately after it. The questions that compare the texts follow those for the second text.

A second style has the two texts together, usually on the same page, with all questions placed on the opposite page.


| SECTION | ITEMS | EXERCISES | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :--- | :--- | :--- | :--- | :--- | :---: | :--- |
| Usage | 30 | 2 to 4 | Grammar <br> Vocabulary <br> Conjunctions <br> Functions | Short texts <br> or | Discrete items in <br> contextual cluster | GF |

## Example 41

R\&U Exercise
8 4-option MC
Short text
Grammar
No example

At B2 level, difficulty increases as there are now 4 options instead of 3 in the MC items.

Read the text below and choose the correct word or phrase to fill each gap.
Mark its letter, A, B, C or D, on your Answer Sheet.

## The Origins of Modern Sport

Sport has not always been the leisure activity it is today. More than 2000 years ago, sporting activities trained men (46) _hunting or war. It was the Ancient Greeks who were the first _(47) _sports festivals for friendly competition. When the Romans took over the Mediterrancan region, they put an end to the Greeks' Games, and sport went back to _(48)__ a military exercise. In the Middle Ages, Europe's main sporting events were contests between knights, fighting on foot or on horseback. Many of our modern sports have their roots in sports and games _(49) _ many centuries ago. Football, for example, began in the 1400s as a game without rules where crowds _( 50 )_ fight over a ball. The old game of skittles, where a ball was used to _(51) _ down nine wooden pins, eventually became the modern game of bowling.
In the $18^{\mathrm{B}}$ and $19^{\mathrm{m}}$ centuries, the rise of industry gave people more leisure time to enjoy organised sporting events. In 1823, a boy at Rugby School in England picked up a football and ran _(52) it. So the game rugby was born. In much the same way, American youngsters invented baseball __(53) _ changing the rules for cricket.

| A. by | B. with | C. for | D. to |
| :--- | :--- | :--- | :--- |
| A. to hold | B. bolding | C. to be held | D. held |
| A. have been | B. been | C. having been | D. being |
| A. playing | B. played | C. were played | D. to play |
| A. had | B. were | C. would | D. used |
| A. be knocked | B. knocked | C. knock | D. knocking |
| A. with | B. to | C. at | D. from |
| A. to | B. from | C. with | D. by |

## Example 42

R\&U Exercise
7 4-option MC
2 of 7 items shown
Contextualised discrete
Vocabulary
No example

Example 43
R\&U Exercise
7 GF
Short text
Vocabulary-linkage
No example

A vocabulary task that requires a high degree of interpretation

## ODD-ONE-OUT: Climate and Weather

Choose the word or phrase from each group that does NOT fit with the others. Mark its letter, A, B, C or D, on your Answer Sheet.
Example: Which of these is NOT related to a storm?
A. hurricane
B. gale
C. tornado
D.breeze

The word 'breeze' means a gentle wind, so the answer is D. A \&
54. Which of these does NOT fall from the sky?
A. drizzle
B. shower
C. hail
D. avalanche
55. Which phrase is NOT used to describe changes in the weather?
A. warm up
B. clear up
C. cool down
D. keep up

Read the advertisement below. Choose the correct word or phrase to fill each gap. Mark its letter, A to H, on your Answer Sheet. You will use only seven of the letters.

## Are you leaving school this summer? Fed up with studying? Need a break?

## Why not take a year off before going to university?

Here at Your-Year-Off Ltd, we know _ (61) you can see the world, have fun and earn money too. Come to the experts _(62) _ waste the opportunity of a Ifetime.

Here's what we at Your-Year-Off Ltd can offer you:
$>$ Free advice on making the best of your year off, (63)_you want to dowhether its surfing in Australia or digging for archaeological remains in Egypt
> A choice of over 10,000 part-time and temporary jobs abroad. (64) our contacts in over 27 different countries
$\rightarrow$ A loan of up to E 5000 to make your dreams come true, (65) _you have a place at university for when you return

- Medical and travel insurance. (66) anything goes wrong while you're abroad

Your-Year-Off Ltd. We can help you (67) where you want to go and what you want to dol
A. no matter
B. so as not to
C. whatever
D. otherwise
E. in case

E, through
G. how
II. provided

| SECTION | ITEMS | EXERCISES | TEXT TYPES | TEXT SIZE | ITEM TYPES | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Interpretation | 15 | Usually 3 | Cohesion <br> Linkage <br> Register <br> Attitudes <br> Implications <br> Error Detection | Short texts <br> All items to be tested in context | MC M <br> TO $\mathbf{G F}$ <br> T/F/?  | $\begin{aligned} & 5.1 \text { to } 5.6, \\ & \text { especially } \\ & 5.7 \& 5.8 \\ & 5.10 \& 5.12 \\ & 6.0 \& 7.0 \end{aligned}$ |

## Example 44

R\&U Exercise 7 M question-answer Appropriate responses Not contextualised No example

Match a reply on the right with each question on the left.
Mark its letter, A to H, on your Answer Sheet. You will use only seven of the letters.

## QUESTIONS

68. Why are you so late home?
69. Did you only get two tickets for the match on Saturday?
70. Would it be all right if I came to training a bit late tomorrow?

When do you think I could start playing for the team?
Why was the basketball match cancelled?
How did 1 do?
4. How about playing tennis with me tomorrow evening?

## REPLIES

A. Due to the rain, I think.
B. F'd rather you didn't.
C. It was one of the best games you've ever played!
D. I really don't have the time, I'm afraid.
E. I've been playing squash with Derek.
F. Never have I felt so tired!
G. If I'd known you wanted to go, I'd have got you one too.
H. The sooner the better, in my opinion.

## Example 45

R\&U Exercise
54-option MC
Error recognition
Contextualised
Example

## Public Schools

Each of these lines has an error in it. Find the part with the error. Mark its letter, A, B, C or D, on your Answer Sheet.


75. American public schools $\frac{\text { are run by the state }}{\mathbf{B}} \frac{\text { and no fees paid for children to attend }}{\mathbf{C}}$


Example 46
R\&U Exercise
6 GF headings
No example

Read the following text about the composer Andrew Lloyd Webber.
For each of the paragraphs below, choose the correct paragraph heading, A to C.
Mark its letter on your Answer Sheet. You will use only six of the letters.

|  | PARAGRAPH HEADINGS |
| :--- | :---: |
| A. Not So Humorous | E. Alone On The Stage |
| B. A Great Love Story | F. Still Appealing To. All Ages |
| C. Wheels And Speed | G. Based On Children's Literature |
| D. Live Performance Better |  |

## PARAGRAPH HEADINGS

## Andrew Lloyd Webber: Song \& Dance

Love him or hate him, Andrew Lloyd Webber is one of the most successful composers of musicals he world has ever known. Tina Richardson guides us through her favourite Lloyd Webber shows.
30.
loseph and the Amazing Technicolor Dreamcoat, Lloyd Webber's first musical, which he co-wrote vith Tim Rice, has stood the test of time. It's as popular today with children and adults alike as it was when it was first performed as a school play back in the 1960s. Lloyd Webber's memorable unes, together with Rice's clever and funny lyrics, make this Bible story a show that will never seem tull. *****
81.

Lloyd Webber and Rice returned to the Bible for their second musical, Jesus Christ Superstar. Enormously successful both in London and in New York, Jesus Christ Superstar was promoted as a 1970s 'rock opera', rather than a musical and, as such, can sound a little old-fashioned these days. With only one comic song (Herod's Song), Jesus Christ Superstar is a much more serious piece than Joseph. Not recommended for young children.
82.

The third Lloyd Webber and Rice collaboration, Evita, has more recently been given Hollywood treatment in the movie starring Madonna and Antonio Banderas. Although Madonna is wonderful as Eva Peron, the movie fails to capture the spirit of the stage version. If you haven't seen Evita yet, I suggest you see it at the theatre. * * * *
83.

Lloyd Webber teamed up with Don Black for his next musical, Tell Me On A Sunday, which is a onewoman show about a young woman in America. These days, it is usually performed as the first half of the show Song \& Dance. The second half is Lloyd Webber's Variations, which has no singing at all, just modern ballet. Wonderfull * * * * *
84.

For the hugely successful and world-famous Cats, Lloyd Webber set to music T. S. Eliot's Old Possum's Book of Practical Cats, which Eliot wrote for his own children. The result is a spectacular theatrical event with the actors, singers and dancers all dressed as cats. It's superb both visually and musically and if you ever get the chance, see it $\star * * * *$
85.

Starlight Express, which Lloyd Webber co-wrote with Richard Stigoe, is also extremely impressive visually. The cast, as trains, race around the theatre on roller-skates. It's great fun, but the story is weak and once you come out of the theatre, you won't be able to remember any of the songs. Not his best work, but an enjoyable night out all the same. * * *

## 10.5.c B2 Part C: Writing

| TASK | POINTS | CHOICE | TASK TYPES | STIMULUS | LENGTH | GUIDE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 20 | 1 of ${ }^{*}$ | Letter <br> Article <br> Talk <br> Dialogue | $\begin{aligned} & \text { Verbal, + possible: } \\ & \text { Headlines } \\ & \text { Advert } \\ & \text { Graphics } \end{aligned}$ | 200 words | $\begin{aligned} & \text { 4.0, 5.0, } \\ & 6.0,7.0 \end{aligned}$ |
| 2 | 15 | 1 of 2 | Letter or Note Article or Story Talk or Dialogue Description Instructions | Verbal, + possible: Headlines Advert Graphics | 120 words |  |

Example 47
Writing
TWO tasks
Choice of 2 topics each
Task One - 200 wds
Task Two - 120 wds

This shows the choice for ONE task.

There are TWO tasks to be written, each with a choice of two topics. The first task is longer and more formal. The second is shorter and less formal in register.

You have TWO writing tasks to do. Choose either Topic A or Topic B.
Write your task in about 200 words on your Answer Sheet.

## Choose ONE of these two topics. Do the task in about 200 words.

TOPIC A: Write a short article for a young people's magazine about a historical person you admite.

In your article, write about:

- who the person is.
- his or her achievements.
- why you admire this person.

OR

TOPIC B: You work as an assistant at a summer camp for children.
Write a talk to give to a group of children who have just arrived.
In your talk:

Bullet points are written as imperatives, which indicates each must be addressed.

* welcome the children to the camp.
- tell the children about the programme of events.
- mention some camp rules which the children have to obey.


## B2 Part D: Interview

| ACTIVITY | TIME | ASSESS |
| :--- | :---: | :---: |
| Presentation of projects | 2 min. | NO |
| Discussion on projects | 4 min. | YES |
| Joint Task from Booklet | $8-9$ mins. | YES |


| CRITERIA | SCORE | GUIDE |
| :--- | :---: | :---: |
| Communication | $50 \%$ | $4.0,5.0$, |
| Language | $30 \%$ | $6.0,7.0$ |
| Pronunciation | $20 \%$ |  |




[^0]:    * Usually: This may vary, although the number of items will not vary.

[^1]:    * See: Section 9.0.

[^2]:    A. such
    E. while

[^3]:    Our thanks to the US and Canadian Weather Services and to The Tomado Project Online for information uned in this exercise,

